

NDSU STAFF SENATE

Minutes

Wednesday, October 6th, 2021

Ballroom B – Memorial Union

Zoom

We collectively acknowledge that we gather at NDSU, a land grant institution, on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region.

Information and reminders on hybrid meetings can be found at the bottom of the agenda*.

I. Call to Order – 9: 33 AM

II. Attendance Report by Maggie Latterell

- A. 31 Present
- B. 3 Excused
- C. 1 Proxy
- D. 6 Absent
- E. 10 Guests

III. Consent Agenda – (policy details here: https://www.ndsu.edu/policy/senate_coordinating_council/)

- A. Policy 153
- B. Policy 154
- C. Policy 601
- D. Question from Swank – Does each Policy typically have a title?
 - 1. Schroetter: Yes. 153 is our Smoke Free Campus policy. 154 is Free Speech. 601 is Student Code of Conduct.
- E. Motion to approve by Swank. Second by Helgaas. Motion passed.

IV. Approval of Meeting Agenda – motion to approve by Swank. Second by Young. Passed.

V. Campus Kudos

- A. Sara Ostreich
- B. David Haasser (David will receive his Campus Kudos on Monday, October 11th as he was unable to attend today's meeting)

VI. Program

- A. Casey Peterson – NDSU Core Values
 - 1. Staff Senate approved the Core Values.

VII. Student Government Report by Laura Friedmann

- A. No report.

VIII. Faculty Senate Report by Florin Salajan

- A. Faculty Senate usually reserves the October meeting for prioritizing their agenda for the coming year. One such topic this year is Shared Governance. They formed an ad-hoc committee to work on that this year. They intend to invite Staff Senate, Student Senate, and the President to work on the framework for Shared Governance.

IX. Approval of Wednesday, September 1, 2021 Staff Senate Meeting Minutes – due to a technical error where meeting minutes were not being recorded, the senators who motioned and seconded the approval were not noted. There were no edits and approval passed.

X. Treasurer's Report by Tina Exner

- A. No report.
- B. Schroetter: Almost all funding has been received and he will begin letting committee chairs know soon.

XI. Public Relations Officer Report by Olivia Buller

A. No report.

XII. Committee Reports

A. Elections by Maggie Latterell

1.

B. Legislative and Bylaws by Jeremy Kopp

1. No report.

C. Information Technology by Ben Bernard

1. No report.

D. Scholarship by Kay Hopkins

1. They have been brainstorming fundraising ideas.

2. If you go to Blaze Pizza on any of the advertised dates and let them know you are here with Staff Senate Scholarship Committee, a portion of your proceeds will go to the Staff Senate Scholarship Fund.

E. Staff Development by Elizabeth Cronin

1. They met in September.

2. They have lost a few members since they year started – if anyone has interest in joining the Staff Development committee, please let Joshua Schroetter know. You may switch committees or join an additional one.

3. They had ideas for a Fall Professional Development event, but haven't been able to put anything together yet. They are open to ideas – please send those to her.

F. Staff Recognition by Renae Wagner/Shiloh Susag

1. Sorry for the hiccup this morning with the Campus Kudos.

2. There was one other nominee for October, but they could not make this meeting so they will be receiving their kudos next week with Renae Wagner.

G. Campus Engagement by Olivia Buller

1. They had a successful event for senators.

H. Gunkelman Award by Justin Swank

1. They assigned chair and co-chair. Swank will chair, Rose will co-chair.

2. They'll dig in a little more next semester when they start accepting nominations.

I. Environmental Sustainability by TBD

1. No report.

J. Senate Coordinating Council by Joshua Schroetter

1. Approve Consent Agenda.

2. Next SCC meeting is tomorrow, October 7th, 2021. There is a long agenda so Schroetter plans to have everything available early to Staff Senate to provide adequate time to review.

K. State Staff Senate by April Helgaas

1. They met on 9/13/21.

2. The most recent State Board of Higher Ed. Meetings were focused on institutional presidential searches.

3. Tuition Waiver Task Force met with an ND Legislator. That legislator provided strong support to expand the tuition waiver to other campuses. They did ask for more data about number of tuition waivers; how many are employees; how many are employee's children. Campuses are still providing this information and then it will be reviewed.

4. Summer face-to-face meetings were discussed. The Summer 22' meeting will be in Dickinson State University. The Summer 23' meeting will be at North Dakota State University.

5. They will have Chris McEwen provide an overview of Roberts Rules of Order at their October meeting.

6. Discussion about how our institutions need to do a better job of recognizing staff. There are large-scale recognitions at our campuses but news of those things doesn't always get shared at the state-level. This can be done through newsletters that get shared with the State Board of Higher Education, so April requests that we make sure to share that information with her to be disseminated appropriately.

7. April is gathering information about State Staff Senate senators to have a directory. There was no historical listing of senators.

8. Questions brought forward by senators:
 - a. Staff Recognition Week – what have campuses been doing?
 - b. How do staff advocate for further compensation or title change when staff receive further credentials or education? Some campuses are discussing this.
 - c. NDSU Senator brought forward information regarding their attempt to develop a work-from-home policy for NDSU Libraries. It was denied at their institution. There was discussion about what other campuses are doing. Most campuses are in the same boat – the messaging is to be working on-campus and to work with supervisors on a case-by-case basis. There is some concern and frustration around this as it relates to retention of staff – some may choose to find other places of employment that offer flexibility.

L. Joint Committees

1. Campus Space and Facilities by Ben Bernard
 - a. They have not met yet for the semester.
 - b. Most exciting update is the groundbreaking of the Agricultural Products Development Center. Groundbreaking is on November 9th @ 2:00pm.
 - (1) \$70,000,000 of legislative funding and \$15,000,000 of fundraising.
 - c. Saturday, October 9th there will be an open house of Aldevron Tower.
2. Library by Alicia LaFerriere
 - a. Met on September 17th.
 - b. Search for the permanent Dean of Libraries may start yet this fall.
 - c. Reviewed the themes from the Huron Consulting Report.
 - d. New Data Visualization lab is almost complete.
 - e. There are many events and exhibits at the library at this time.
3. University Athletics by Corey Landowski
 - a. No report.
4. Learning Space Advisory Committee by Tina Exner
 - a. No report.
5. Student Voice Project by Jeremy Kopp
 - a. No report.

M. Ad Hoc Committees

1. Diversity, Equity, and Inclusion (DEI) Committee by Jordan DiPalma
 - a. Has not had a chance to set up a meeting yet due to all the things happening with Student Activities as they year starts.
 - b. They received an invitation to join the Presidents Council for Diversity Initiatives to provide staff input.
 - c. Something brought to their attention was the possibility of creating a policy for donation of sick/leave time to other staff who are looking for paid maternity/paternity leave since current program is unpaid leave. They will take a closer look at this.
 - d. Monday, October 11th is Indigenous Peoples' Day and there are many events happening. Jordan will send information to the Listserv.

XIII. Advisor Comments by Mark Genkinger

- A. Open Enrollment starts later this month. There is information on the HR website. There are also sessions with information about this.
- B. For staff utilizing flexible spending accounts – you will need to re-enroll and adjust your amounts each year.
- C. Exploring work-from-home policy parameters. More information to come.

XIV. Executive Committee by Fred Hudson

- A. Last meeting was primarily updates for committees.
- B. Also discussed NDSU Day of Honor. There are plans to combine their efforts with the efforts of Student Senate.

XV. President's Cabinet by Maggie Latterell

- A. New Vice President of Research and Creative Activity – Colleen Fitzgerald.

- B. Talked about Homecoming – they planned to have things be focused on socialization and less on content so that folks could engage more.
- C. There are events every day during Homecoming Week.
- D. New program to create all-online programs for students who would not have otherwise been able to be residential students. The President and Provost are taking a look at this.
- E. Bruce Bollinger is working on a funding project.
- F. Laura Oster Aaland is working on scholarship presentation for alumni to see how their dollars are impacting our students.
- G. They are starting to talk about Commencement with information to come later.

XVI. Old Business

- A. None.

XVII. New Business

- A. Membership Chair Election
 - 1. Nominations opened:
 - a. Nomination for Satam.
 - b. Latterell: Moves to close nominations and cast a unanimous ballot. Seconded by Swank. Passed. Congratulations, Sau!
 - 2. Question from Helgaas: Does this election open up the Member-at-Large position that Sau held?
 - a. Schroetter: Yes, it does. Information about the position will be sent before the next Staff Senate meeting and that election will be held in November.

XVIII. Announcements

- A. Engler – Homecoming Volunteers are still needed for the Homecoming Parade. Please consider joining her this Friday.
- B. Engler – Food Pantry is open. Please donate.
- C. Engler – Presidential Search has been opened and the timeline for selecting a candidate has been posted.
- D. LaFerriere – Bookstore opened their online course material submission for faculty/staff this morning. If anything isn't working or if there are questions, let her know.
- E. LaFerriere – Friday, October 8th, 11am – 3pm there will be 4 authors outside the Bookstore to do signings and a visit.
- F. Schroetter

XIX. Adjourn – 10:24AM

Scheduled meetings:

- Staff Senate: Wednesday, November 3rd, 2021, 9:30 am by Zoom or in Prairie Rose Room
- Executive Committee: Wednesday, October 20th, 2021, 9:30 am by Zoom or Peace Garden Room