

NDSU STAFF SENATE

Minutes

Wednesday, August 2nd, 2023

Zoom Only – No Physical Meeting Location

Zoom - <https://ndsu.zoom.us/j/98281834158?from=addon>

We collectively acknowledge that we gather at NDSU, a land grant institution, on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region.

Information and reminders on hybrid meetings can be found at the bottom of the agenda*.

- I. Call to Order – 9:33 AM**
- II. Land Acknowledgement**
- III. Approval of Meeting Agenda – Approved.**
- IV. Campus Kudos** by April Helgaas
 - A. Will present in September.
- V. Program**
- VI. Attendance Report** by Joshua Schroetter
 - A. Active – 41 Senators
 - B. Present – 31 Senators
 - C. Absent – 9 Senators
 - D. Excused – 1 Senators
 - E. Guests – 4
- VII. Approval of Wednesday, June 6th, 2023 Meeting Minutes** – Defer to September Staff Senate meeting
- VIII. Senate Coordinating Council** by Fred Hudson
 - A. **Consent Agenda** – (policy details here: https://www.ndsu.edu/policy/senate_coordinating_council/)
 - B. **Input Agenda**
 - C. They have not met since the last meeting. They will begin their normal work in September.
- IX. Treasurer’s Report** by Justin Swank
 - A. No report.
- X. Staff Senate Executive Committee** by Kay Hopkins
 - A. The main point of discussion was to add a meeting in August as an on-ramp for committee work for the new academic year.
- XI. Advisors Comments** by Mark Genkinger
 - A. Changes to Salary
 - 1. Equity Market Adjustment was administered in June. Information was sent to campus via email if you have more questions about how that was administered. Impacted employees and supervisors were notified as well. The minimum wage for employees was raised to \$16.50 as a part of the adjustment.
 - 2. North Dakota residents will see an increase in their paychecks due to a decrease on income tax rates.
 - 3. Merit raises went into effect on 07/01/23 and would have shown up on paychecks for 07/31/23.
 - B. Human Resources will be going through a reorganization. They will be working with consultants in a similar manner that the financial reorganization did. More information will be provided as work continues.
 - C. Human Resources is in the process of implementing a new system to administer track trainings for employees.
- XII. Committee Reports (for details, see Committee Updates document) - No reports provided as meetings have not occurred during Summer.**

- A. Public Relations Officer Report by Olivia Buller
- B. President’s Cabinet by Kay Hopkins
- C. Elections by Fred Hudson
- D. Legislative and Bylaws by Shiloh Susag/Maggie Latterell
- E. Information Technology by Daniel Erichsen
- F. Scholarship by Corey Landowski
- G. Staff Development by Melisa Lamp
- H. Staff Recognition by Nazrin Ferdousi / Kelly Todd
- I. Campus Engagement by Olivia Buller
- J. Gunkelman Award by Jen Young / Amolia Schumacher
- K. State Staff Senate by
- L. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard
 - 2. Library by Alicia LaFerriere
 - 3. University Athletics by Corey Landowski
 - 4. Learning Space Advisory Committee by Emily Vieweg
 - 5. Student Voice Project by Jordan DiPalma
- M. Ad Hoc Committees
 - 1. Engagement/Service in Job Descriptions by Melissa Lamp
 - 2. Diversity, Equity, and Inclusion (DEI) Committee by Jordan DiPalma
- N. Day of Honor by Corey Landowski

XIII. Committee Meetings – Zoom Breakout Rooms

- A. Introductions
- B. Discussion about what committee works on throughout the year and re-cap of prior year
- C. Discuss / report back your Committee Chair/Co-Chairs
- D. Review budget
- E. If time allows, discuss upcoming year priorities (relating to Staff Senate Strategic Initiatives) or set next committee meeting
 - 1. https://www.ndsu.edu/staff_senate/about/priorities/

XIV. Old Business

XV. New Business

XVI. Announcements

- A. Employee Appreciation Picnic – Monday, August 14th, 11:30 AM – 1:00 PM, Presidents Residence
- B. Volunteer Passport – Welcome Week & Move-in (August 19-September 2, 2023)

XVII. Adjourn – 10:21 AM

Scheduled meetings:

- Staff Senate: September 6th, 2023, 9:30 am by Zoom or Hidatsa– Memorial Union
- Executive Committee: Wednesday, August 16th, 2023, 9:30 am by Zoom or Nueta – Memorial Union