

Staff Senate Scholarship Committee Final Report 2009-2010

Committee members include: Chair, **Matt Chaussee**, Co-Chair, Tera Miller, Tammy Cummings, Stephanie O'Brien, Chad Lindberg, and Janet Davidson-Harrington.

January

A meeting of the Scholarship Committee was held on January 6, 2010 to discuss the application process for academic year 2010-2011.

An additional meeting was held on January 26, 2010 where the Scholarship Committee reviewed the motions and amendments made from December 2008 through June 2009 pertaining to the funding and distribution of Staff Senate scholarships. In accordance with the decisions made by the Staff Senate during this timeframe, the Scholarship Committee intends to develop scholarship awards and amounts based on the following:

- 1) The proceeds from the Valentine's Ball for 2010 which has been allocated by Staff Senate to be distributed in the form of student scholarships will primarily fund new scholarships open to students across the campus, regardless of their relationship to a staff member. A new scholarship application has been developed for these scholarships.
- 2) The number and amount of scholarships given to staff and children of broadbanded staff through the endowment funds will be determined by the scholarship committee once the amount available for distribution is known. The Alumni Foundation expects to have this number in mid-February.
- 3) The window for accepting applications will open on February 3, 2010 and close on April 5, 2010 for all scholarships.

January- April

Scholarships were advertised through the Staff Senate Website, in the Staff Senate Messenger and via the Staff Listserv. During the application window, the Scholarship committee received 40 applications, 31 of which met the minimum criteria for consideration. These consisted of 2 Staff applications, 11 Children of Staff applications and 18 Student applications. Applicants were given a unique applicant number to protect against any potential bias in scoring and these applications were distributed via Blackboard to Committee members along with scoring sheets. Every committee member scored each applicant and submitted scores to the chair to compile the results.

April

A meeting of the scholarship committee was held on April 29th, 2010 to discuss the distribution of scholarship funds to scored applicants. The total amount available for distribution was \$3,782, itemized as follows:

Valentines Ball Funds (per Laura Dallman):	\$ 2,722
Alumni Endowment Funds	\$ 1,060
Total:	\$ 3,782

Upon reviewing the scores submitted from each committee member and discussing the content of the applications, the Scholarship Committee awarded scholarships in amounts from \$100-\$500 to applicants from each pool. The general distribution is as follows:

Scholarship Pool	Number of Awards	Total Amount Awarded
Staff	2	\$200
Children of Staff	4	\$1,100
General Students	8	\$2,450
Unallocated	N/A	\$32
Total	14	\$3,782

We will request that the Alumni Center hold the unallocated \$32 for next year's scholarship cycle. A detailed list of recipients and amounts will be available after recipients have been notified and all transactions have been finalized through the Alumni Center.

Also at this meeting, Scholarship Committee member Tammy Cummings discussed the possibility of encouraging staff members to contribute to these scholarship funds. This recommendation will be passed on to the next committee.

General Notes

- The new scholarship for general students was very successful. Staff Senate should be proud of their decision to allocate funds from the Valentine's Ball for this purpose. The scholarship committee was able to assist many more students and award higher scholarship amounts.
- It is recommended that next year's scholarship committee look for additional funding sources, including the possibility of encouraging staff members to contribute to this scholarship fund.
- The chair for the current year will work with members appointed to the scholarship committee for next year to ensure a smooth transition and that the 2010-2011 awards are distributed according to the determinations made by this Committee.

Respectfully submitted:
Matt Chaussee, Chair
Scholarship Committee