FACT SHEET

Mandatory Student Health Fee and Insurance Billing

Mandatory Student Health Fee includes but not limited to:
- dietitian appointments
- immunization compliance
- nurse triage
- online student health portal
- health promotion and prevention programs
- health and wellness education and outreach
- internships, preceptorships and practicum experiences

Billable charges include but not limited to:
- office visits (exception of nurse triage and dietitian)
- immunizations & injections
- procedures
- treatments & supplies
- medical laboratory services
- prescriptions
- over the counter medications
- x-ray services

Submitting insurance claims:
- Starting January 1, 2019, Student Health Service will begin submitting health insurance claims for students who receive clinical services.
- Pharmacy currently submits prescription claims to most insurance companies and will continue to do so.

Please contact NDSU Student Health Service with any questions:
Located in the Wallman Wellness Center, 102
1707 Centennial Boulevard
NDSU Dept 2842; PO Box 6050
Fargo, ND 58102

Phone: 701-231-7331
www.ndsu.edu/studenthealthservice
How do students know if their insurance will cover services at Student Health Service (SHS)?

- Each student is responsible for checking with their insurance company to determine covered services.
- Each student is responsible for checking with their insurance company to determine if SHS is considered in-network or out-of-network.

How do students pay for charges?

- The insurance company determines if a co-pay is required or not. If one is required, it will be collected at check-in. This can be paid via cash, credit card or charged to the student’s account.
- The remaining charges that are incurred during each visit will be submitted to the student’s insurance. Once the insurance claim has been processed the remaining balance will be posted to the student’s account.
- Charges posted to the student’s account can be paid via credit card online (fees apply) through Campus Connection or by cash or check in person at NDSU One Stop in the Memorial Union. The student will have 30 days to pay the balance once it has been posted to their account or a late fee will be applied.
- **Pharmacy**: any remaining balance for prescriptions can be paid via cash, check or credit card at the time the prescription is picked up or it may be charged to their student account (must be paid within 30 days).

What if a student forgets to bring their insurance card to an appointment?

- Without insurance information, claims will not be submitted to insurance. Students are required to provide insurance information within 24 hours of their appointment. If insurance information is not provided, the full balance will be charged to the student’s account and they will be responsible for 100% of their bill.

What if a student does not want charges submitted to insurance?

- When a student checks in for their appointment, they need to inform the front desk staff that they do not want the claim billed to their insurance. The student is then responsible for 100% of the bill, which will be charged to their student account.

What if a student does not have insurance?

- Currently enrolled and eligible students may utilize SHS regardless of having insurance or not.
- The SHS staff will assist students with resources if requested such as Fargo Cass Public Health, Medicaid, etc.
- Depending on the situation the student may be advised of the emergency fund - [https://www.ndsu.edu/onestop/finaid/assistanceprograms/student_emergency_fund/](https://www.ndsu.edu/onestop/finaid/assistanceprograms/student_emergency_fund/)