International Student Screening Instructions – Fall 2018

Students under age 18: Any student under age 18 will need their parent/guardian to fill out the Consent to Treat Minor Child Form prior to being seen. This can be uploaded through the Student Health Portal.

- Access the Student Health Service website at www.ndsu.edu/studenthealthservice/
  - Click on the Student Health Portal

- Log-in using your NDSU Electronic ID (ex. Blackboard) credentials:
  User name: Typically FirstName.LastName (ex. John.Smith) (ex. John.Smith.1)
  Password: Your personal NDSU password

- Update your demographics:
  Once you are logged in to the portal, click on your name in the upper right corner and click on "Edit Your Profile". Make sure all this information is up to date and click "Save" at the bottom.

- Click on the Appointment icon to schedule your appointment. Select the following:
  Clinic: NDSU Student Health Service
  Reason: International Student Screening
  Provider: Nurse Clinic
  Click "Submit"

- Schedule your appointment:
  Select a day on the calendar that works for your schedule. The open times for that day will be displayed. Click the green select button associated with the date/time that works for you.

  **DEADLINE:** Monday 08/20/2018 – Friday 08/31/2018 – **this deadline has passed**

  **NOTE:** You may upload your immunization documentation (in English) prior to your arrival through the Student Health Portal. Please contact us with any questions.

  **NO-SHOW FEE:** If you do not show up for your scheduled appointment and do not cancel your appointment, you will be charged a $25 fee to your student account. If you cancel your scheduled appointment, then no fee will be charged.

- Appointment Reminder:
  You will receive an appointment reminder to your NDSU email the day before your appointment. Your appointment reminder will come from the email account NDSUclinic@medicat.com. If you have a cell phone number listed in your demographics, you will receive an appointment reminder via text.

- Location/Phone Number:
  NDSU Student Health Service  /  Wallman Wellness Center, Room 102  /  701-231-7331

Reviewed: 09/2018