NDSU | STUDENT HEALTH SERVICE

North Dakota State University – Student Health Service
NDSU Dept. 2842 • P.O. Box 6050 • Fargo ND 58108-6050 • Phone: (701) 231-7331 • Fax: (701) 231-6132

AUTHORIZATION TO RELEASE MEDICAL INFORMATION

Patient Name _____ (Last) / _____ (Previous Name) / _____ (First) / _____ (MI)

Date of Birth _____ (mm) /_____ (dd) /_____ (year) Student ID# _____ Phone ( ) _____

1. I HEREBY AUTHORIZE NDSU STUDENT HEALTH SERVICE TO: (check appropriate box)

❑ Release to: ❑ Receive from: ❑ Exchange with:

Name _____

Address _____ Phone ( ) _____

City/State/Zip _____ Fax ( ) _____

2. INFORMATION TO BE RELEASED: (check all applicable)

❑ Progress Notes ❑ Lab Report(s) ❑ GYN Report(s) ❑ All information (payment may be required for physical copies)

❑ Xray Report(s) ❑ Immunization(s) ❑ Allergy ❑ Other: _____

3. RECORDS FROM THE TIME: _____ (mm) /_____ (dd) /_____ (year) through _____ (mm) /_____ (dd) /_____ (year)

4. PURPOSE OF DISCLOSURE: (check applicable purpose)

❑ Continued Medical Care ❑ Legal ❑ Personal ❑ Insurance purposes ❑ Other _____

5. I understand this authorization shall be valid for one year after which time it will automatically expire without my express revocation.

6. I understand I have the right to revoke this authorization, in writing, at any time except to the extent that action has already been taken.

7. I understand the information used/disclosed pursuant to this authorization may be subject to redisclosure by the recipient and may no longer be protected by federal or state law.

8. NDSU Student Health Service will not condition my treatment, payment, enrollment in a health plan or eligibility for benefits (if applicable) on whether I provide authorization for the requested use or disclosure.

9. A photocopy of this authorization will be treated in the same manner as the original.

_____ Date _____ (mm) /_____ (dd) /_____ (year)
Signature of Patient or Patient Representative

_____ Date _____ (mm) /_____ (dd) /_____ (year)
If signature by other than patient, state authority and relationship

Special Authorization: Check all applicable box(es) and sign below. By signing below, I am authorizing NDSU Student Health Service to release any and all information regarding:

❑ Alcohol ❑ Drugs ❑ Mental Health ❑ Sexually Transmitted Diseases ❑ HIV ❑ AIDS

Note: If this release pertains to alcohol, drug or mental health information, please note that this information has been disclosed to you from records protected by federal confidentiality rules (42 CFR part 2). The federal rules prohibit you from making any further disclosure of this information unless additional further disclosure is expressly permitted by written consent to whom it pertains or as otherwise permitted by 42 CFR part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

_____ Date _____ (mm) /_____ (dd) /_____ (year)
Patient's Signature

STAFF USE ONLY: Date received _____ Date released _____ Release processed by _____ ❑ Request verified by photo ID or signature

Released by: ❑ Mail ❑ Certified Mail ❑ Fax ❑ To Patient ❑ Patient to pick up ❑ Other