



Welcome to the NDSU family!

Welcome to the NDSU family! I serve as Provost, which means I work directly with the President on all things academic on campus. On any given day, I might be meeting with a Dean from one of the colleges, speaking with faculty seeking funding for a new research project, or reviewing changes in the curriculum. My path to this position was pretty traditional; I began my academic life as an assistant professor of economics at the University of Iowa and moved up through the ranks to Full Professor with tenure. After a short time as department chair, I served as Associate Dean in the College of Business and then Associate Provost at the University of Iowa. When the position of Provost at NDSU became available, I jumped at the opportunity and joined the Bison family in July of 2014.

In all of my administrative positions, an important part of my job has been to make sure that our students receive an excellent education. NDSU is one of the nation’s top research universities. Why is this important to our undergraduates? It means that our students learn from people who are working on some of the most important problems facing the world. From figuring out why honeybee populations are crashing and bats are dying of white nose disease to curing wheat rust and pancreatic cancer, our faculty are engaged in research that has the power to transform our world. And our students have the opportunity to work with those faculty. What could be more exciting?

I hope that your child will take time over the next four years to explore an area outside of his or her major. This is the time to take a course in astronomy, art history, accounting, or anthropology. They might discover a passion that will serve to enrich their lives in ways they can’t currently imagine. My older daughter, a European History major, took a class in astronomy that changed the way she looks at the sky. My younger daughter, a middle-eastern studies major, took a theology class that provided her with a deeper understanding of people of different faiths. The ability to explore the world is why your child is at NDSU, and I hope that you encourage your child to take advantage of what we offer.

I’m delighted to be at NDSU, and to work with our fantastic students and faculty. Please feel free to email me, or just stop me on the street to say “Hello” next time you are on campus. We truly welcome you, as well as your child, to the Bison family.

Dr. Beth Ingram

Provost

701-231-7131 | ndsu.provost@ndsu.edu

VISIT CAMPUS!

- Winter Break: December 19 - January 6
 - Residence Halls open: January 8 @ 12:00 pm
 - Classes begin: January 9 @ 4:00pm
- Women’s Basketball vs South Dakota - January 4
- Men’s Basketball vs. IUPUI- January 5
- Wrestling vs. Northern Colorado - January 6
- Women’s Basketball vs. Fort Wayne - January 7
- Wrestling vs. Boise State - January 8

- Women and Men’s Track and Field: Bison Classic - January 14
- Martin Luther King, Jr. Day - January 16
- Women’s Basketball vs. Omaha - January 18
- Men’s Basketball vs. Fort Wayne - January 19
- Men’s Basketball vs. Oral Roberts - January 25
- Women’s Basketball vs. Oral Roberts - January 28



Student Health Service: Your Campus Clinic and Pharmacy

“Wow, Student Health Service is actually a “real” clinic!” This phrase is not uncommon coming from students who first walk in the doors of Student Health. Maybe the perception is our service is closer to that of a high school nurse’s office, but whatever the case may be, the first visit is generally an eye opening experience. This is an exciting opportunity for us to show the students firsthand how we are a medical clinic and pharmacy providing healthcare services including acute, chronic, and preventative care, and most importantly, that we exist for them!

The mission of Student Health Service is to provide access to quality and effective healthcare, and we address the students’ health and wellness needs through a variety of services. Our highly qualified, board certified, medical professionals include a physician, nurse practitioners, nurses, medical technologists, radiologic technologist, and pharmacists. We also have a business staff team, a health and wellness promotion coordinator, and the Student Health Service Director who all work together to address the health of our students.

Funded by a student health fee, there is no additional charge for unlimited office visits in the clinic for NDSU enrolled students. Reasonable charges for laboratory tests, X-rays, treatments, procedures, immunizations, injections, supplies, prescriptions, and medications are billed to the student’s account through Customer Account Services. These charges can be paid online through Campus Connection or in person at NDSU One Stop.

Students may connect with the clinic a variety of ways, by stopping in, calling, or utilizing the Student Health Portal. We encourage students to make an appointment, however, we may accommodate walk-ins depending on symptoms and availability. They may call, where their symptoms may be discussed with a nurse to determine if they need to make an appointment, and when appropriate, the nurse will educate the student with self-care information. The [Student Health Portal](#) is our online interactive tool where a student can schedule appointments, complete pre-visit forms, print statements, upload, view and print immunization history, and receive or send secure messages. The portal may be accessed from any device with internet connection using the student’s Blackboard username and password.

Another fantastic service Student Health provides is our full service pharmacy. Existing prescriptions are transferrable, new prescriptions can be filled, or our licensed pharmacists can provide assistance in selecting one of the many over-the-counter medications that are available. The clinic pharmacy can process with most health insurance companies. Students do not need to be a patient in the clinic to utilize the pharmacy. The remaining balance for any medications and/or prescriptions can be paid by cash, check, credit card, or may be charged to the student account.

One thing to note as a parent to a current student, there are immunization requirements that need to be met. All students are required to have two doses of the MMR (Measles, Mumps, Rubella) vaccination. In addition, any student 21 years of age and younger is required to receive a Meningitis vaccination after age 16. If your student has not already submitted their immunization documentation, please reference our website www.ndsu.edu/studenthealthservice for additional information regarding the process to upload records. If your student would need any of these immunizations, they are also offered at Student Health Service by appointment.

So yes, we are a “real” clinic and we are here to serve your students. Whether your child is managing a chronic illness or has a minor cold and needs over-the-counter or prescribed medications, we are here to provide high quality care by compassionate care givers in a convenient setting.

Location: Wallman Wellness Center

Website: www.ndsu.edu/studenthealthservice

Phone: 701-231-7331

Pharmacy: 701-231-7332

Fax: 701-231-6132

Academic Year Hours:

Clinic: Monday, Wednesday, Thursday, Friday: 8:00 a.m. - 5:00 p.m.

Tuesday: 8:00 a.m. - 7:00 p.m.

Pharmacy: Monday - Friday: 8:30 a.m. - 5:00 p.m. (closed from 12:30 - 1:00 p.m)



DATES AND DEADLINES

EVENT CALENDARS

NDSU • Fargo-Moorhead



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Customer Account Services (C.A.S)

The Customer Account Services (C.A.S.) department facilitates the processes used for assessing and collecting revenue generated by the University. From a student's perspective, we bill the student accounts and collect payments. We work closely with the Office of Financial Aid and Scholarships.

Helpful information for students and their families in regards to NDSU billing and collection processes may be found below.

- » Financial Responsibility - The student is ultimately responsible for ensuring that all financial tasks are completed and that the account is paid in a timely manner. While we appreciate the willingness of parents to facilitate these processes, we encourage families to treat these situations as learning opportunities as the student prepares for life after college. Please note that all students are required to sign, before registering for classes, a Financial Obligation Agreement, which outlines their fiscal responsibility to the University. https://www.ndsu.edu/onestop/accounts/financial_obligation_agreement_foa/
- » Tuition & Fees- The total amount of tuition and fees charged to a student account directly correlates to their registration activity (i.e. the classes they've signed up for and the major(s) they've declared) as well as their personal demographic information (e.g. resident or non-resident). Students should carefully review their student accounts to ensure that they are being billed as anticipated. <https://www.ndsu.edu/onestop/accounts/tuition/>
- » Payments- Students may make payments on their account in a variety of ways including cash, check or credit card. Online payment using an electronic check is the most efficient way to make a payment and incurs no additional costs. <https://www.ndsu.edu/onestop/accounts/payments/>
- » Payment Due Date and Account Holds- Student accounts are expected to be paid in full shortly after the semester starts. Payments for the Spring 2017 are due on Wednesday, January 25th, which is the day after financial aid disburses. Student that fail to pay their accounts in a timely manner will have a hold placed on their account that prevents them from registering for future semesters or receiving an official transcript. <https://www.ndsu.edu/onestop/accounts/holds/>
- » Monthly Statements- Paper bills are not sent to students currently enrolled at NDSU. Instead, a statement is emailed to the student on approximately the 20th of each month. Students may review their account at any time by logging in to Campus Connection. For a breakdown of the charges and payments applied to a student account each semester, please utilize the "Account Summary" feature in the Finances section of the student's Campus Connection Student Center home page.
- » Deadlines and Proper Procedures- Each academic year, NDSU publishes a list of critical dates and deadlines. At the start of each semester, students should take a moment to familiarize themselves with these deadlines and, if necessary, make plans to take action well in advance of the deadline. <https://www.ndsu.edu/registrar/dates/>

For example, students are given an opportunity at the beginning of each semester to drop a class and receive a full refund of tuition and fees. Whether or not they are eligible depends on what percentage of class time has elapsed. Like any organization, NDSU requires that the proper procedure be followed in order to be eligible for consideration.
- » Direct Deposit- Receiving refunds of excess financial aid (i.e. awards greater than the amount owed) is always faster when a student signs up for direct deposit rather than receiving paper checks. The funds are deposited directly in to the student's bank account and the check is never lost in the mail. <https://www.ndsu.edu/onestop/forms/directdeposit/>
- » Payment Plans and Other Services- C.A.S. offers additional options to students to give them flexibility in navigating monetary hurdles. For example, students may sign up for our payment plan which divides the student's responsibility for the semester in to three equal payments. <https://www.ndsu.edu/onestop/accounts/payments/paymentplan/>. We also offer short-term loans for financial emergencies. https://www.ndsu.edu/onestop/accounts/short_term_loans/
- » FERPA- Like all other NDSU departments, a completed FERPA (Family Educational Rights and Privacy Act) release form must be on file before the details of the account may be discussed with anyone but the student. <https://www.ndsu.edu/registrar/records/ferpa/>
- » Communication- Email is the official means of communication at NDSU. Students will receive a plethora of critical information in their inboxes every day. It is imperative to the success of the student that they read the emails and promptly take action.

Please feel free to contact our office with any questions!

Email: ndsu.customer.account@ndsu.edu

Customer Account Services

Webpage: <https://www.ndsu.edu/cas/>

Phone: (701) 231-8782