Preparing for Registration

### Step 1: Find your advisor’s contact information.
- Log into Campus Connection
- Go to Student Self Service
- Your advisor’s name and phone number is located in the information box on the lower right

### Step 2: Find the time and day you can register.
- On the Student Self Service page, click “Open Enrollment Dates.”
- Select the correct semester (i.e. Spring 2021)
- The date is listed under “Begins On”

### Step 3: Check for holds on your account.
- In Campus Connection, click on “Tasks.” Any holds on your account will be listed there.

### Step 4: Schedule an appointment with your advisor.
- Log in to Navigate using your NDSU electronic ID (the same as your Blackboard log in)
- Near the top right of the page, click on “Schedule an Advising Appointment” button.
- Select the reason (Advising for my major), choose a location (select your major), and choose advisor (your advisor).
- Select the day and time that works for you.
- Review the details and confirm. You will receive an email reminder.
- **Important Notes:** If you are unable to make appointments with your advisor via Navigate, simply send them an email requesting to schedule a time and day to meet. You can also make Navigate appointments with advisors from the Career and Advising Center to discuss registration.

**What to expect in advising meeting:**
- Your advisor will discuss the courses you are interested in taking next semester. You may also discuss your plan of study and/or your career goals.

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<th>My Advisor’s Name &amp; Email:</th>
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