There are times when a student may wish to seek an exception to admission requirements; therefore, a petition process is available. Please use the flow chart below to determine if a petition is necessary and how to proceed.

You would like to take a 400-level EDUC class, but you are not yet admitted to the School of Education (SOE).

- You applied for SOE admission by the deadline. Your application was denied because of one or more of the following:
  - You are currently enrolled in EDUC 321
  - Your cumulative GPA is below 2.75 but at least 2.50

  A petition is not needed
  You can enroll in either EDUC 451 or EDUC 486. Contact marie.champagne@ndsu.edu for permission to enroll.

- One or more of the following applies to you:
  - You don’t have passing scores on either the ACT or Praxis Core Exams.
  - You need to take EDUC/H&CE 481, 482, or 483
  - You are a transfer student
  - A situation prevented you from or you have not yet applied to the SOE

  A petition is required
  Submit an application by the deadline (or immediately if deadline was missed). Meet with a teacher education advisor to complete a petition. Contact marie.champagne@ndsu.edu if you don’t have a teacher education advisor.

- One of the following applies to you:
  - You have not yet enrolled in EDUC 321
  - Your cumulative GPA is below 2.50

  A petition is not an option at this time
  Meet with a teacher education advisor to determine next steps.

Applications for SOE admission are due every Feb. 15 and Sept. 15.

Petitions are due by the Friday before Finals Week each semester.

If you miss a deadline, contact your teacher education advisor.