STUDENT TECHNOLOGY FEE ADVISORY COMMITTEE (TFAC) MEETING
Monday, October 25, 2010, 3:30 pm, Prairie Room, Memorial Union
Meeting Notes by CeCe Rohwedder
Approved on May 10, 2011

Present: Bonnie Neas, VP for IT; Rian Nostrum, Chair; Andy Bristow, Anne Denton, Jim Hammond, Jarrett Hart, Tanya Kramer, Tyrell Martin, Galen Mayfield, DK Yoon, CeCe Rohwedder
Absent: Gary Fisher, Abram Jackson, Shannon Kempenich, Karan Mittal, Chris Nelson, David Wittrock
Guest: Janet Stringer

Rian called the meeting to order; after introductions, the minutes of the September 23, 2010 meeting were unanimously approved as presented.

Process for Reviewing Action Plans
Rian reviewed the process and application forms, noting that the submission deadline is this Friday, Oct. 29. Upon receipt of action plan proposals, Rian will distribute them electronically to the committee and assign a primary reviewer for each proposal. All proposals will be posted on Blackboard. Primary reviewers will collect questions on their proposals from TFAC members via Blackboard. Primary reviewers will then need to schedule a meeting with their applicants to discuss these questions, thus giving the applicants opportunity for clarification and additional input. All TFAC members must review all proposals prior to the group’s next meeting, at which time proposals will be reviewed and TFAC members will decide which proposals to recommend to Bonnie for funding, and at what amount. Bonnie will then inform the applicants of her decision, cc’ing Rian.

In the meantime, TFAC members will want to familiarize themselves with past proposals, posted on Blackboard.

Bonnie indicated that no repetitive nor ongoing awards will be made until all outstanding status reports have been submitted.

IACC Electrical & HVAC Study (Final Draft dated 08/12/2010)
Bonnie distributed and reviewed copies of the executive summary of this study. The IACC infrastructure is 18 years old and in need of updating; it would cost $2.293M to update the Data Center only and $4.032M to update the entire IACC Building, including the Data Center. We have no funding opportunity for this coming biennium, and we have to consider whether we want to risk waiting for possible funding during the 2013-15 biennium. An alternative option would be to obtain a 15-year loan through the Student Technology Fee and have the updating done now. Bonnie has spoken with Pres. Bresciani about this; VP Bollinger is reviewing the study report, as well. If we do get a loan, we’d first need approval from NDSU, the State Board of Higher Education and the ND Legislative Budget Committee.

[Anne Denton entered the meeting, at 4:00pm.]

Though the student technology fee is to be used for innovative projects, the $200,000/year contingency funds can be used for this update, though doing so would drain those funds. However,
with increasing enrollments, the student tech. fee also grows, and there is enough infrastructure in place on campus to support continuous enrollment increases. There has been no increase to the student tech. fee at NDSU for the last four years; if this fee is to be increased, the request for such must be submitted to the Chancellor by February.

If the student tech. fee funds the update, it is not certain if the expenditure can be recouped by state funding in 2013-15.

The update expense is considered part of the building costs, which is why Facilities Management shared the cost of the study.

Bonnie would welcome questions and comments, and she is available to present and discuss this at a Student Senate meeting.

**Help Desk Position**
Bonnie distributed and reviewed copies of a draft for a Help Desk Consultant Position, needed on the main campus since one of the existing Consultants was relocated to the downtown campus. At this time, this is presented as information for future consideration, as President Bresciani is not approving any new positions, even if TFAC would approve funding it.

**Budget**
Due to NDSU’s enrollment growth, the student tech. fee budget is also growing. This fee is waived along with certain tuition waivers, however.

**Next Meeting**
The next meeting will be scheduled to be held a couple of weeks after the Oct. 29 deadline for submission of action plan proposals, first checking members’ availability via Doodle poll.

The meeting adjourned at 4:30pm.