Present: Rian Nostrum, Chair; Matt Bains, Aaron Banister, Anne Denton, Gary Fisher, Jim Hammond, William Hess, Tyrell Martin, Galen Mayfield, Dustin Mueller, Marc Wallman, David Wittrock, CeCe Rohwedder (by phone)
Absent: Sydney Hull, Tanya Kramer, Stanley Kwiecien, Anita Welch

Rian called the meeting to order at 2:05 p.m.

The minutes of the November 1, 2012 meeting stood approved as presented.

Awards Process for Spring 2013: TFAC will meet early in January; by then the budget will be more updated, which can guide the decision of whether it may be possible to fund proposals. The following timeline was presented and approved:

- week of 1/22/13: communicate to campus call for proposals (IHAS article, TFAC Website and Blackboard site announcements, VPIT email to staff, student and faculty listservs
- week of 2/11/13: reminder VPIT email to staff, student and faculty listservs
- 3/8/13: submission deadline
- week of 3/11/13: primary reviewers assigned
- late week of 4/1/13: meet to review proposals (no classes on 4/1/13)

Possible Student Technology Fee Increase Request: Marc gave a Powerpoint presentation (attached) and indicated that the Provost asks TFAC to consider funding Next Generation Wireless and Tegrity; TFAC members would like to know how much additional funding the Provost might provide. Both faculty and students are interested in Tegrity. The Tegrity hardware is not vendor-specific, so we would not be investing in a proprietary solution. The university's infrastructure must be put in place before the need exists.

A proposal for a fee increase must be submitted by 12/7/12. TFAC has been more involved in the overall budget of the IT Division this year than in prior years. The student technology fee, as well as the ConnectND fee, were not meant to be permanent. It is expected that the Library will again ask for a fee increase this year; their request for such was denied last year, so they will likely receive approval for some increase this year.

In response to the question of whether there is anything in the IT Division budget contributed by sources other than the student technology fee, Marc replied that there is not really, though the Provost has indicated he would fund the Tegrity license.

Motion (Bains/Mueller) that TFAC recommend a $1.96/credit increase to the student technology fee, comprised of $1.40/credit for Cost to Continue, $0.16/credit for Tegrity; $0.32/credit for Next Generation Wireless and $0.08/credit for Goggle Apps.

Discussion: a funding match by NDSU's administration would be good and would confirm institutional commitment; TFAC can draft a statement for this purpose and present to administration. Information provided by ITS as requested by TFAC at its 11/1/12 meeting was presented. Jean Ostrom-Blonigen joined the meeting and confirmed that the student print allowance stays in the student technology fee budget until needed, so there are no transfers of such funds.
Vote on the motion: MSC (6 yes, 2 no, 1 abstention).

Motion (Bains/Fisher) to rank the four items comprising the student technology fee increase request as follows: Cost to Continue #1; Next Generation Wireless #2; Google Apps #3; Tegrity #4. MSC (1 abstention).

The meeting was adjourned at 3:30 p.m.