STUDENT TECHNOLOGY FEE ADVISORY COMMITTEE (TFAC) MEETING  
Friday, February 8, 2013, 2 p.m., IACC 206E  
Meeting Notes by CeCe Rohwedder  
Approved on March 6, 2013

Present: Rian Nostrum, Chair; Matt Bains, Aaron Banister, Anne Denton, Gary Fisher, Jim Hammond, William Hess, Tanya Kramer, Stanley Kwiecien, Tyrell Martin, Galen Mayfield, Chris McEwen (proxy for Sydney Hull), Dustin Mueller, Anita Welch, David Wittrock, CeCe Rohwedder

Absent: Sydney Hull

Guest: Adlina Paramarta

Rian called the meeting to order at 2 p.m. and facilitated introductions.

Motion without objection (Welch/Kwiecien) to approve the minutes of the November 16, 2012 meeting as presented.

1. Review of Commodities Trading Room (CTR) Project Status: Rian provided background on this project, through which six servers purchased with student tech. fee funds were ultimately not needed. The Project Director asks that five of these servers be made available to whoever may have use of them, and that he be reimbursed for their cost, with those funds to be used of costs related to the CTR.

Motion (Hammond/Kwiecien) that the five servers be returned to TFAC, who would make them available to campus for use per posted NDSU guidelines, and that there be no reimbursement made to the Project Director for their purchase price. MSC unanimously.

2. Awards Process for Spring 2013: Copies of Interim VPIT’s Feb. 5, 2013 memo to TFAC, attached, were distributed and reviewed.

Motion (Hammond/Wittrock) to not solicit proposals for 2013 spring semester, and to notify the campus community of this action and the reason for it.

3. Changes to Action Plans (all are on Blackboard):
   A. #1117, Virtualization Pilot Project. Robert Foertsch, Computer Science (request for extension and split of the project to its original form approved; new ending date: 12/31/13)
   B. #1117, Virtualization Pilot Project. Galen Mayfield, ECI (request for extension and split of the project to its original form approved; new ending date: 1/28/14)
   C. #1118, Technology for Feedback in Energy Efficient Building Design. Mike Christenson, ALA (request for extension approved; new ending date: 1/1/14)
   D. #1130, Ongoing IT Infrastructure Support. Galen Mayfield, ECI (request for extension approved; new ending date: 8/21/13)
   E. #1205, Flood Monitor. Anne Denton, Computer Science (request for extension approved; new ending date: 4/30/13)
   F. #1218, Lecture Capture Functionality in Stevens Auditorium Remodeling. Nancy Lilleberg, ITS (request for extension approved; new ending date: 3/17/13)
   G. #1218, Lecture Capture Functionality in Stevens Auditorium Remodeling. Nancy Lilleberg, ITS (scope change approved: lecture capture will also be added to new IACC 150D training room)
4. Action Plan reports:

A. Status reports received since the last TFAC meeting (all are on Bb):
   a. #1117, Virtualization Pilot Project. Robert Foertsch, Computer Science (budget balance: $6,941.66)
   b. #1218, Lecture Capture Functionality in Stevens Auditorium Remodeling. Nancy Lilleberg, ITS (budget balance: $10,235.00)

B. Final reports received since the last TFAC meeting (all are on Bb):
   a. #D FY2010 Contingency, Hardware Replacement for Wired and Wireless Networks. Terry Wieland, ECI (all funds utilized)
   b. #F FY2010 Contingency, Lecture Capture Functionality in the Classroom. Nancy Lilleberg, ITS (unused $1,050.00 was applied to action plan #1120, Lecture Capture Functionality)
   c. #1031, OrgSync. Amy Graff, Student Government (all funds utilized)
   d. #1104, Lighting Control Console and Intelligent Fixture Upgrade. Mark Engler, Theatre Arts ($149.35 will be returned)
   e. #1106, BIN Broadcast Remote System. Rich Lodewyk, BIN (all funds utilized)
   f. #1113, Library Services and Collections Television Display. Virginia Bjorness, NDSU Libraries ($41.05 returned on 7/20/11)
   g. #1121, Blackboard Mobile. Nancy Lilleberg, ITS ($743.50 returned on 9/26/12)
   h. #1201, Meteorological Daily Observation Form Maintenance. Adnan Akyüz, Soil & Range Science ($43.68 will be returned)
   i. #1204, Student Clicker Buy-back during Vendor Transition. Nancy Lilleberg, ITS ($2,290.00 returned on 6/30/12)
   j. #1215, Broadcasting Technology Maintenance. Bradley Jones, Thunder Radio ($737.41 will be returned)
   k. #1219, Blackboard Mobile. Nancy Lilleberg, ITS (all funds utilized)

In review of the final reports received, listed under item 4B, there was a question about whether returned funds could be allocated to new proposals; however, according to Interim VPIT Wallman’s memo, no such recommendations would be approved. It was noted that TFAC is an advisory committee and has no authority to actually expend funds, though student government has a voice as a representative of the students.

Action Plan changes and reports listed under items 3 and 4 above were approved as presented.

Motion (Hammond/Wittrock) to amend the motion on the floor to read: suspend the TFAC Bylaws and not solicit proposals for 2013 spring semester, inform the campus community of the reason for no such solicitation, and include in this communication an announcement of the availability of the CTR servers. MSC unanimously.

5. Action Plan Received this Semester from Laura Oster-Aaland, ACE Tutoring Center, “ACE Tutoring Center Technology Needs”; $14,310 requested. Rian will reply to the Project Director.

[Gary Fisher left the meeting, at 2:55 p.m.]
6. **TFAC History Discussion**: there was a time during which 100% of the student technology fee utilization was determined by TFAC. There has been no increase to the funding of IT at NDSU for more than 10 years, except through increases to the student technology fee.

7. **Discussion with Interim VPIT Wallman**: it was noted that Interim VPIT Wallman would welcome discussion of TFAC and student technology fee-related issues and is available to meet for such.

8. **Proposals for CTR Servers**: if such proposals are received, TFAC will meet to consider them.

9. **Resolution to Support a More Detailed Technology Fee Proposal**: copies of this resolution were distributed, reviewed and accepted as a first reading, with discussion to take place at the next TFAC meeting. This resolution may at some point also be presented to Student Government.

10. **Farewell from Galen Mayfield**: Galen announced that he is leaving NDSU and urged TFAC to continue meeting, even if proposals are not being funded, so members can continue advising the IT leadership re which direction to follow in striving to meet the students’ IT needs.

11. **Next Meeting**: the next TFAC meeting will be scheduled in March 2013.

*Motion (Kwiecien/Hammond) to adjourn. MSC unanimously.*