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TECHNOLOGY FEE ADVISORY COMMITTEE MEETING

Tuesday, Dec. 1, 2015, 1 p.m.
Quentin Burdick Building Conference Room 206E

Meeting Notes
Approved at March 2, 2016 Meeting

Present: Marc Wallman, VPIT; Rian Nostrum, TFAC Chair; Mari Borr, Jacob Dailey, Mohana Asha Dubasi, Preston Gilderhus, Jim Hammond, John Pollock, Michael Russell, Lauren Singelmann, Melissa Stotz, David Wittrock, CeCe Rohwedder

Guest present: Steve Sobiech, AVP for ITS

Unable to attend: Anne Denton, Viet Doan, Tanya Kramer, Jessie Lee

1. Welcome

2. M (Pollock/Dubasi) to approve the notes of the 11/04/15 meeting as presented. MSC.

3. Action Plan solicitation for the 2015-2016 academic year:
   A. $50,000 available
   B. submission deadline is 5 p.m. on Friday, Jan. 15, 2016
   C. invitations to submit action plans have been extended to the campus community (11/30/15 IHAS article, 11/12/15 emails to the student, faculty & staff listservs, announcement on the VPIT website)
   D. reminders: IHAS article in 12/15/15 issue and first issue of 2016; emails on 1/6/16
   E. upon receipt, action plans will be posted on Blackboard and Rian will assign a primary and secondary reviewer for each (more, depending on the complexity of each action plan); all members are invited to provide input and questions to the assigned reviewers of all action plans.

4. Discussion of the request for an increase to Student Technology Fee:
   A. Marc met with the Student Government technology commission last week and forwarded their questions to Steve Sobiech.
   B. Regarding the increase for student salaries:
These salaries have largely remained flat, which has resulted in losing employees to higher-paid positions, so this year a 15% increase was given to current student employees.

There are currently open positions, and the division has not been able to fill them, in part due to the low pay offered.

IT Division student positions do offer excellent experience to students, which will be useful to them when they graduate and enter the workforce; currently 80% of our FTE positions in ECI are occupied by former student employees.

The $4.27 fee increase (for 12 credits) total includes increases for non-management student employees.

B. Regarding the fee increase request for STEM building expenditures: some of the equipment comprising the fee increase amount need to have identified the spaces at which they will be installed; Melissa will gather this information and post it on the TFAC Blackboard site.

Marc and Steve left the meeting, at 1:20 p.m.

C. General discussion:

The STEM building classrooms and huddle spaces are mostly for use by undergraduate students, and graduate students would have no need of them. However, once the building has become operational, it is possible that graduate students would want to use it, especially if they used it first as undergraduates.

The increases to student salaries are favorably viewed by the membership, as are the 30 additional instrumented classrooms.

There are additional reservations about the STEM building refresh: it was suggested that we wait for a year to see how the equipment is used, and whether the technology layout may need to be changed. Since this is a first-of-its-kind building, there is no precedent on which to base planning for refresh costs. Waiting would provide opportunity for the legislature to perhaps contribute toward the cost of operating this academic building.

One option is to add the technology costs into tuition, since they are part of the academic experience, but if this is done, they should be earmarked specifically for technology.

TFAC can request accounting reports to learn how student technology fee funds are being expended.

D. M (Gilderhus/Russell) to recommend an increase to the student technology fee of $0.22 per credit to fund refreshing the 30 recently added instrumented classrooms, and an increase of $0.28 per credit for increasing student salaries, for a total increase to the student technology fee of $0.50 per credit. Discussion: in 2013 NDUS funding was provided to instrument additional classrooms, however, there were no funds provided to refresh them; this increase would take care of this need. There is precedent for using student technology fee funds for this purpose. MSC unanimously.

5. Changes to Action Plans (on Blackboard):
None to report

6. Action Plan reports:
A. Status reports received since the last TFAC meeting (on Bb):
   None to report

B. Final reports received since the last TFAC meeting (on Bb):
   a. None to report

7. The group will meet again to review the action plans received.

8. **M (Dubasi/Singelmann) to adjourn. MSC unanimously.**