Present: Rian Nostrum, Chair; Marc Wallman, VPIT (until 2:10 p.m.); Anne Denton (at 2 p.m.); Gary Fisher, Preston Gilderhus (proxy for Josh Fergel); Tom Grotenhuis (proxy for Michelle Sauvageau); Jim Hammond; Tanya Kramer; Chris McEwen; Sarah Russell; Matt Okner; Jean Ostrom-Blonigen; Dienul Paramarta; Drew Spooner; CeCe Rohwedder

Absent: Josh Fergel, Michelle Sauvageau, Anita Welch, David Wittrock

Rian called the meeting to order at 1 p.m., welcoming the new student members. Introductions followed.

The minutes of the May 1, 2013 meeting were approved as presented.

1. IT Division budget presentation: Marc presented an overview of the division’s budget, and Jean presented a detailed spreadsheet; both are attached. In response to the question of the funding for the STEM building instrumentation, Marc stated that the initial equipment is to be paid by the building fund; however, the cost of the technology requested exceeds the budgeted amount, so the IT Division will request an increase to the student technology fee.

In response to the question of the impact on NDSU’s IT of the new plan to support universities’ infrastructure, mentioned by Pres. Bresciani in his State of the University address, Marc replied that the new funding formula takes effect in the next biennium. Jim said that university administrators should be reminded that NDSU’s IT budget has not been increased for some time, with the only funding increase resulting from increases to the student technology fee.

The student technology fee definition and purpose, outlined in Section III of the TFAC Bylaws, were reviewed. It was noted that the ConnectND bonds will be retired in FY2015, and that NDSU has requested that if that fee is to continue, the revenue remain with the institutions. Chris, ND Student Association member and its representative on the NDUS CIO Council, reported that NDSA is pursuing this request with NDUS CIO Lisa Feldner.

Marc concluded the budget presentation with an invitation for any other budget questions to be brought to him or Jean.

2. Wireless upgrade in the residence halls: Marc provided an update on the campus wireless upgrade project and requested TFAC approval to utilize, at the IT Division engineers’ discretion, up to $97,000 in student technology fee funds to invest in the residence hall wireless upgrade project this year; the $97,000 is the revenue from the latest student technology fee increase.

It was noted that the West Dining Center is an auxiliary and is considered a high-traffic area for wireless.

The funds utilized for this past summer’s upgrade to the wireless in other campus areas were from one-time, year-end appropriated funds, available since 6/28/13 was the end of the biennium.
3. **Football ticketing system upgrade**: the system was problematic during Homecoming 2012, and improvements have been continuously made. This Homecoming, all student tickets were reserved in approximately five minutes. The virtual servers funded by TFAC last year were instrumental in the solution.

4. **Request for increase to the student technology fee**: Marc reviewed the process for student fee use and increase requests. In preparation for a request to increase the student technology fee, as mentioned in item 1 above, Marc will provide to TFAC a list of services that the additional revenue would be used for; this list will include the STEM building expenses (approximately $200,000 per year will be needed to maintain the technology in that building).

5. **Dakota Fiber Initiative**: Marc reported that at this fall’s Fargo-Moorhead State of Technology Conference, Doug Burgum called for the provision of fiberoptic cable to every home in Fargo. Groups are now being formed to consider this initiative.

[Anne Denton arrived, at 2 p.m.]

NDSU government has been part of these conversations, and NDSU needs to have a voice in the final committee’s discussions, to ensure our students’ technology needs are met even when they are living off-campus. In order to be on the committee, we’d need to contribute $5,000 - $10,000 to help fund the survey that will be conducted by an engineering firm, at a cost of $75,000, in order to determine existing fiber locations in Fargo and what will, therefore, be needed in order to provide optimum fiber connectivity.

[Marc left the meeting, at 2:10 p.m.]

**Wireless upgrade in the residence halls, continued**: Rian said that Residence Life has $105,000 budgeted for wireless upgrades for the year and would match up to $97,000 from student technology funds, providing for a spending ability of approximately $200,000 total for the project. “Residence Halls” includes campus residences other than dorms. An upgrade to the residence hall wireless would help alleviate some of the demand in the high-traffic non-residential campus areas, such as the Memorial Union.

**Motion (Hammond/Russell) to approve use of the IT Division, at its engineers’ discretion, up to $97,000 in student technology fee funds to invest in the residence hall wireless upgrade project this year. MSC unanimously.**

**Dakota Fiber Initiative, continued**: NDSU representation would provide the only such for residential areas. It was pointed out that the student technology fee supports on-campus student wireless needs, so it would be good to do so for students living off-campus, too.

**Motion (McEwen/Okner) to contribute toward the $75,000 survey of Fargo fiber locations and needs, up to $10,000 from student technology fee infrastructure carryover funds. MSC unanimously.**

**Request for increase to the student technology fee, continued**: additional discussion will be held at a later meeting.

6. **Update reports**: progress and final reports are to be submitted for all funded projects.
7. **$50,000 available for awards this academic year:** awards were suspended recently due to a shortage of funding in central IT. Now that $50,000 is available for awards, action plans will be solicited, to be reviewed in January 2014 and awarded this spring semester. Rian and CeCe will develop the timeline.

8. **Changes to Action Plans (posted on Blackboard):** none to report

9. **Action Plan reports were reviewed:**
   A. **Status reports received since the last TFAC meeting (on Bb):** none to report

   B. **Final reports received since the last TFAC meeting (on Bb):**
      a. #1108, Text message polling. Steve Winfrey, Student Government ($1,000 awarded and not utilized has been returned to the student tech. fee fund)
      b. #1205, Flood Monitor. Anne Denton, Computer Science & Operations Research

*Motion (Hammond/Preston) to adjourn the meeting. MSC unanimously.*