1. Remember, full time is 18 hours/week or more, three-quarter time is 13-17 hours/week, half-time is 9-12 hours/week, one-quarter time is 4-8 hours/week. Students under concurrent enrollment with another institution must see staff first.
2. Total your hours for each subject and enter the final total in the blocks just below the class schedule.
3. Your class schedule must be approved by the Director, Assistant Director or Student Coordinator.

### Monday
- **8:00**
  - Math/English

### Tuesday
- **8:00**
  - Math/English (9:30)
  - Math (9:30)

### Wednesday
- **8:00**
  - Math/English

### Thursday
- **8:00**
  - Math/English (9:30)
  - Math (9:30)

### Friday
- **8:00**
  - Math/English

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**Computation Grid**

<table>
<thead>
<tr>
<th>Computer Skills</th>
<th>English</th>
<th>Math</th>
<th>Science</th>
<th>Study Skills</th>
<th>History</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**Approved by (staff signature)**

**Instructors:**
- Basic Computer—James Becks
- Study Skills—James Becks
- Math—Colin Sabie
- English/Math—Anna Vandenberg

**Holidays:**
- Jan 20—Martin Luther King
- Feb 17—President’s Day
- Mar 16-20—Spring Break