

COVID-19 Extension County/Tribal Programs and REC Risk Guidance Based on NDSU Ag Affairs Guidance and ND Smart Restart

Always Follow Most Restrictive Local Requirements*

	New Normal	Low Risk	Moderate Risk	High Risk	Critical
County Risk Level					
Offices	Heightened hygiene and cleaning	Facial coverings recommended in office when within 6 feet of colleagues or clientele; facial coverings can be worn at any time if preferred	Facial coverings recommended in office when within 6 feet of colleagues or clientele; work remotely when possible	Facial coverings required in office when within 6 feet of colleagues or clientele; work remotely when possible	Only essential services open
<i>Guidance - Signs posted, 6-foot physical distancing, sneeze barriers, frequent sanitation, self-monitoring</i>					
Meetings, events, and activities (includes 4-H)** <small>(#s from ND Smart Restart General Employer Standards)</small>	Heightened hygiene and cleaning	80% capacity at indoor gatherings (max of 300); strongly recommend face coverings for staff and attendees	65% capacity at indoor gatherings (max of 200); facial coverings required for staff and attendees	Only essential services recommended; 50% occupancy at indoor gatherings (max of 150); facial coverings required for staff and attendees	Only essential services open; virtual programming only
<i>Guidance - Signs posted, 6-foot physical distancing, frequent sanitation, self-monitoring, advance registration, limit participation based on physical distancing and occupancy requirement, document participant contact information, minimize duration of program, refrain from serving food. Events with over 50 participants require prior approval from district director. **Please see North Dakota 4-H Guidance: COVID-19 Practice, Travel and Contests/Events - 2021 for additional 4-H expectations.</i>					
Travel (includes 4-H)**	No restrictions	More than one rider in a vehicle for official business must have authorization from supervisor or VP (campus)	More than one rider in a vehicle for official business must have authorization from supervisor or VP (campus)	Only one person per vehicle	Only essential employee travel; requires permission from your supervisor or VP (campus)
<i>Guidance - One person per vehicle unless supervisor pre-authorizes multiple people to travel together based on situation, frequent sanitation, out-of-state travel requires advance supervisor approval (except staff in border counties that already have blanket approval). For Extension events that involve volunteers, transportation of non-household members is at the discretion of the driver. **Please see North Dakota 4-H Guidance: COVID-19 Practice, Travel and Contests/Events - 2021 for additional 4-H expectations.</i>					
School Programs	Follow school guidance	Follow school guidance	Follow school guidance	Follow school guidance	Follow school guidance
Local Requirements*	Stricter requirements by local health department, municipality, county, tribe(s), REC or venues supersede guidance in this document.	Stricter requirements by local health department, municipality, county, tribe(s), REC or venues supersede guidance in this document.	Stricter requirements by local health department, municipality, county, tribe(s), REC or venues supersede guidance in this document.	Stricter requirements by local health department, municipality, county, tribe(s), REC or venues supersede guidance in this document.	Stricter requirements by local health department, municipality, county, tribe(s), REC or venues supersede guidance in this document.

Statement of Risk: Please use this statement in any publicity for events, activities and meetings - It is important to understand that participation in in-person activities poses an unknown level of risk due to COVID-19. Participation is voluntary. NDSU Extension or REC location will take all reasonable measures, but cannot, at any level, assure protection from exposure.