

North Dakota 4-H Guidance: Phase 2

4-H Shows & Exhibit Experiences for Summer 2020

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4-H takes the health and safety of community very seriously. We have additional responsibility regarding this due to the evolving COVID-19 situation. Your continued resiliency to adopt safe practices is important. Thank you for finding new ways to engage in North Dakota 4-H activities during the past few months and we look forward to that continuing.

In doing our part to be responsible for convening large groups of people, we have developed guidance related to planning and implementing a 4-H show and exhibiting experience. It focusses on managing the safety of event participants and staff and the communities where these events take place.

As a program of North Dakota State University and NDSU Extension, we work with officials at NDSU charged with the responsibility to carefully monitor the COVID-19 situation for the university. The information in this document follows guidance from the NDSU COVID-19 Crisis Management Response Team, chaired by Mike Borr, Director, University Police and Safety Office, and has the approval of Dr. Gregory Lardy, Vice President for Agricultural Affairs and NDSU President Dean Bresciani. It also follows guidance issued by the North Dakota Governor's office and applicable agencies of state government.

It is very important for staff and program participants to understand that participation in in-person activities poses an unknown level of risk due to COVID-19 for those who choose to participate. Because of this, the first consideration should be to hold a virtual experience this year. If you choose to conduct an in-person event with limited operation, however, this guidance outlines expectations to be followed.

It is also important you work with local jurisdictions that monitor local health criteria (number of cases reported, risk of transmission, level of community spread) and take necessary precautions to protect vulnerable populations to safely determine health guidance and mitigation measures for large gatherings and mass gathering events.

This guidance may change as we approach the coming days, weeks, and months and as we also learn more about the local implications of COVID-19. Thank you for your continued patience and support as we learn from our government and university leaders the safest ways to continue to serve our young people and their families during this time.

As part of the 4-H pledge we recite "and my health to better living, for my club, my community, my country, and my world." Our unity of effort is important as we plan and implement safe practices for our 4-H community.

Resources for Static Exhibits

Resources to have on hand

- Sanitizer: the list from Centers for Disease Control and Prevention (CDC) <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Water and soap dispensers – sinks to wash hands
- Disposable gloves
- Disposable face coverings
- Designate one person to work with each family or pod
- Provide cleaning guidelines in written format and a checklist for cleaning must be filled out throughout the day
- Make hand sanitizer and/or adequate washing facilities available at all times
- Sign package available (pg 19-23)
- Print sign resources also available directly from the CDC website <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc> *

References

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>



Guidelines for Static Exhibits in North Dakota

When the COVID-19 Recommendations Allow

On June 15, 2020 we moved to Phase 2 Re-Start for NDSU Agriculture Affairs Activities*. See email communication from Greg Lardy, Vice President, Agricultural Affairs, on **Monday, June 15, 2020***.

We realize that each county of the state could be observing different phases of reopening based on Governor Burgum's and North Dakota agencies of state government guidance.

Follow all guidelines provided by the Center for Disease Control (CDC) and the North Dakota Department of Health (NDDOH), the state of North Dakota, North Dakota State University, and local authority, including these which apply to all gatherings and exhibitions:

- **Limit size of groups in attendance (Cass County not included) ***
 - **Outdoor: up to 250 people**
 - **Indoor: the lesser of 250 people or 50% room capacity**
 - **Manage events in sub-groups of 25 and less**
- Keep distance between two people at six feet or more
- **Wear a face covering when indoors and social distancing can't be maintained***
- Provide water and soap for handwashing, hand sanitizer containing at least 60% alcohol may be used if water is not available
- Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, etc.) focusing especially on frequently touched surfaces

For static exhibit evaluation with a judge

- Schedule times to visit with the judge, provide six feet of space between judge and exhibitor. Schedule families together to minimize time each is at the public facility
- Allow time between exhibitor interviews to wipe down the table/area between exhibitors
- Depending on what is reasonable for your situation, consider one interview per exhibitor
- Only exhibitors and one parent/guardian will be allowed to assist the exhibitor with their exhibits

For display of static exhibits

- Post no handling/do not touch signs
- Designate specific places/people to place exhibits to minimize contact
- Wear disposable gloves, wipe each item with sanitizer
- Clean and disinfect all display areas such as tables and display boards, focusing especially on frequently touched surfaces

For living exhibit evaluation with a judge (project expo, clothing revue, Rube Goldberg exhibits)

- Schedule times to visit with the judge, provide six feet of space between judge and exhibitor. Schedule families together to minimize time each is at the public facility
- Allow time between exhibitor interviews to wipe down the table/area between exhibitors
- Public review/shows may not be possible unless they can be conducted following all guidelines listed at the top of this document

**Items in bold have been updated from Phase 1 to Phase 2*

Static Exhibit Judging—Risk Management Plan

Judging Static 4-H youth, adults, and volunteers present (Phase I)

1. Send pre-event communication of the safety plan (provide [ND Dept of Health Tips for COVID-19 Prevention](#) active link in your electronic communication and post this in paper version at the entrance to your event site(s). In the pre-event communication include the detailed time/date schedule per participant, traffic plan for drop off, participation, and pick up. People with underlying medical conditions and other vulnerable family members are strongly discouraged from attending. Consider using Facetime or video for them to participate or to observe the event
2. If the event is located in a building with separate entrances so groups would not comeingle, it would be possible to run two or more static events (**conduct the event in sub-groups of 25 or less***)
3. Pre-communication should include a written statement that participants should be aware that participation is voluntary and that NDSU Extension, while it will take reasonable measures, cannot at any level assure participants are protected from exposure
4. Signage for completing the safety plan (samples attached) participants should be displayed at the entrance
5. Designate a place to conduct screening, follow the question guideline resource
6. Face coverings are strongly encouraged, and make handwashing stations available and encourage their use by everyone
7. Arrows or directional signs shall be placed in view for participants to easily follow the safety plan
8. Adult volunteers, such as room hosts, are present to observe activity and to allow participants to successfully complete the safety plan
9. Only family members and their children complete their own exhibit set up and tear down
10. The decision to allow family members to observe or wait inside the building will result in additional cleaning and disinfection. Consider limit surface contact to reduce the need to clean due to contamination of the facility
 - a. Clean the room after each session, seating, tables, mic, door knobs etc.
 - b. Ensure that if you are using chairs for your 4-H members to wait, that they are cleaned after each use
 - c. Clean bathrooms, water fountains, door handles throughout the day (discourage use)
 - d. Tape off or sign access to areas you don't need
 - e. **Food and beverages may be served in congruence with the Yellow Category of the [ND Smart Restart Guidelines](#) for restaurants, bars, breweries, distilleries, and food trucks. Food options such as box lunches are strongly encouraged.***
11. **Food exhibits should be judged based on visual appearance. Judges are encouraged to use their own discretion regarding handling of exhibits knowing that COVID-19 transfer can occur.***
12. Maintain social distance during feedback
13. Space each drop-off time to allow enough time to easily follow these and other applicable guidance (ND Smart Restart and Center for Disease Control) to effectively set up exhibit, complete the participation required and leave the event while maintaining limited exposure to other participants
14. Waiting families or participants must wait outside, preferably in their vehicles, until their appointed time for participation
15. Participants will wash their hands upon leaving the event. Soap and water will be provided

*Items in bold have been updated from Phase 1 to Phase 2

Static Exhibit Committee

Karla Meikle, Extension Agent, Morton County
Lindsey Leker, Extension Specialist, 4-H Youth Development
Dean Aakre, Extension Specialist, 4-H Youth Development
Sue Quamme, Extension Specialist, 4-H Youth Development
Adrian Biewer, Extension Specialist, 4-H Youth Development
Makayla Fleming, Extension Agent, Grand Forks County
Sue Milender, Extension Agent, Barnes County

Additional Resources

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>
<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
<https://ndresponse.gov/covid-19-resources/covid-19-business-and-employer-resources/nd-smart-restart/nd-smart-restart-protocols>

Before the Event

- Communicate with community partners, stakeholders, and the local health department your plans to keep the community safe. Provide them with written guidance of your plan
 - Create a communications action plan with local health authorities should someone become sick at your event
- Establish a timeline when deciding whether to have the event, preferably a month in advance
- Review contracts and evaluate if there are penalties for cancellations
- Should you cancel your event, consider a virtual show
- Make clear to participants how they will be notified if last-minute changes occur
- It is encouraged that the applicable components of the Workplace Assessment Tool be reviewed and utilized by event managers
- Estimate anticipated attendance using a survey
- Consider reducing the size and duration of the show to minimize time spent on site
 - Limit the number of participants in individual classes at any given time, and plan to provide adequate space for participants and judges
- Consider pre-registration to limit in-person interaction onsite
- Consider posting results, scoresheets or other aspects of your event online to reduce congregation of participants
- Consider providing live streaming of the event to limit spectators
- Consider outdoor facilities over indoor facilities
- Make expectations clear to participants before the event
 - Be prepared to change, adjust, or cancel plans if guidance or mandates change prior to your event

Guidelines for Animal Exhibits in North Dakota

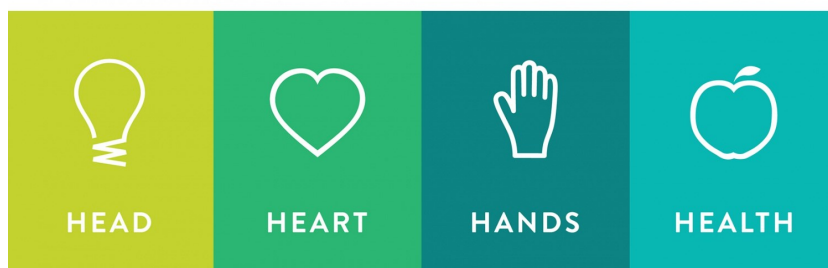
When the COVID-19 Recommendations Allow

Our rural communities look and function differently than larger metro areas. Certain precautions can be taken to limit contact between people and allow events that support critical and essential workforce infrastructure and industries to continue. North Dakota Department of Agriculture and NDSU have developed the following guidance and recommendations for animal events. The main priority of event organizers should be the health of their participants – all while keeping local, state and federal regulations and guidelines in mind.

This document contains no one-size-fits-all practice – COVID-19 creates different challenges depending on countless factors, including the size of the event, its geographic location, the physical space and the anticipated attendees. We have identified reasonably foreseeable health risks and suggested options to mitigate those risks. We want to emphasize this is a guidance document and local officials may have final jurisdiction on what is enforced in their counties.

At the Event:

- Post COVID-19 screening questions at the entrance
- Post signage to remind people to do their part to minimize the spread of disease
 - Handwashing, CDC stop the Spread of Germs, and ND Smart Restart poster
- Consider a defined entrance and defined exit to allow for a one-way flow of traffic. Consider blocking doors open to ease access and remove touchpoints
- Have a volunteer record attendees through verbal correspondence upon entering event to facilitate trace-back in the event of a positive case (see sample attendance sheet)
- Configure the layout of your event so people can move freely and avoid pinch points
- Encourage attendees to avoid congregating and use cones, spray chalk dots, or other items to create space between others
 - Arena entrance, wash areas, parking, etc.
- Appoint someone to disinfect common areas regularly during high traffic times
- Provide handwashing stations and/or hand sanitizer stations throughout the event. Self-dispensing units are preferred to remove touchpoints
 - Hand washing station option: fill beverage coolers with water, place on a table with a bucket underneath, put soap dispenser out, a trash can, and paper towels; hang appropriate hand washing signage
- Limit the number of organizers to only those that are needed
- Limit number of individuals in staged photographs
- Remind attendees of expectations through regular announcements



Provide Guidance to Practice Personal Responsibility:

- Stay home if you are sick, part of a vulnerable population, or know you have been exposed to someone with COVID-19
- Wash hands regularly, at least 20 seconds each time, multiple times throughout the event
- Avoid touching eyes, nose, and mouth with unwashed hands
- Cover mouth with a bent elbow when sneezing or coughing. If a tissue is used, dispose of it immediately and follow with proper handwashing
- Reduce mixing of audience participants – keep “household” together during entire event
- Use common sense to mitigate risk

Those in Attendance:

- Don't crowd those in front of you - take turns and maintain distance when using areas such as concessions, restrooms, awards, etc.
- Be mindful and respectful of others using facilities; and mindful that others are waiting
- Face coverings are voluntary and highly encouraged but do not prevent transmission of a contagion so good hygiene practices are essential
- Sit every other row on bleachers and maintain space between your family/group and others in the same row
- Children or youth 18 and under must be accompanied by an adult to ensure they comply with applicable guidelines for appropriate distancing
 - Those not competing are encouraged to stay home but are not required to

Housing, Prep and Staging Areas:

- Follow normal animal health requirements and biosecurity measures
- **Judges should use discretion about handling of livestock knowing that COVID-19 transfer can take place via surfaces***
- Minimize contact with animals by non-owners. (Kids love touching animals, but it becomes a possible transmission source for various diseases)
 - No dogs allowed or required to be on a leash at all times
- Take turns and maintain distance when using areas such as wash racks, stall areas, pens, awards pick-up location, etc.

Food/Concession Stands:

- **Food and beverages may be served in congruence with the Yellow Category of the [ND Smart Restart Guidelines](#) for restaurants, bars, breweries, distilleries, and food trucks. Food options such as box lunches are strongly encouraged.***

*Items in bold have been updated from Phase 1 to Phase 2

Animal Exhibit Committee

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Doug Goehring, ND Agricultural Commissioner
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Additional Resources

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

<https://ndresponse.gov/covid-19-resources/covid-19-business-and-employer-resources/nd-smart-restart/nd-smart-restart-protocols>

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



General Guidance for Achievement Days:

- All entries completed through Fair Entry, no additions no substitutions
 - o Scratched entries will happen at event
- [ND Smart Restart Door Sign](#)
 - o Will be posted at all entrances at all events in multiple locations
- Volunteers at entrance gates filling out Covid-19 attendance sheets (Multiple entrances)
 - o **Roster sheets available from NDSU Ag Communication***
- Buildings and Facilities: where there is pedestrian foot traffic, facilities will have separate entrance and exit doors if available
- Handwashing and/or alcohol-based sanitizer will be provided at entrances and other high-traffic areas with signage
- Volunteers will be instructed to practice social distancing (**ND Smart Restart, 6 feet**)
- Face coverings are encouraged.
 - o Face coverings will be provided if requested
- Building entrance and exit doors will be propped open minimize hand contact, if possible
 - o If not, highly touched areas will be frequently/regularly sanitized
- Bottled water and individually wrapped snacks will be provided to volunteers/judges

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Day 1 – June 30th 2020 – Stark County Fairgrounds

Horse show starting at 8:00.

1. Families will be encouraged to stay by their trailer with animal(s) until called to show arena
2. Cones will be spaced 10-15' apart at entrance to arena to assist exhibitors in practicing social distancing
3. Exhibitors will leave the arena through a different gate
 - a. Entrance gate and exit gate will be clearly marked and volunteers will assist in directing entrances into and exits from arena
4. Volunteers will be instructed to practice social distancing
5. Judges will be instructed to remain 6+' away from exhibitors and volunteers at all times
6. Class ranking and ribbons will be announced at end of class
7. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
8. No concessions will be available, all families will be encouraged to provide own food and drink for event
 - a. One less thing Extension staff and volunteers have to be concerned about
9. All participants and families will be asked to clean their parking/trailering area
10. Any individuals sitting in grandstand will be encouraged to practice social distancing
11. Picture taking – a backdrop will be hung for exhibitor to pose with animal. Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6' away from general public
 - b. When Extension staff photographer is not using photo backdrop, families can use, but practice social distancing

Amended by Southwest District Health Unit – 5/26/2020

1. All bleachers will have signage to practice social distancing
 - a. “Please do not sit in this row” for example
2. Alcohol based hand sanitizer will be provided at all porta potties
3. Porta potties will be sanitized regularly

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Day 2 – July 1st 2020 – Stark County Fairgrounds

9:00 am Poultry judging “vehicle show”. We will not be providing cages for your birds. Using a tent

1. Families will be encouraged to stay by their vehicle with animal(s) until called to show arena
2. 6-8’ Tables will be set up to exhibit on with 1 exhibitor per table
 - a. Class sizes will be broken down to accommodate the number of tables available
 - i. (IE: 5 tables, class size of 5)
3. All exhibitors will be required to provide their own carpet square for showing
4. Judge and volunteers will be instructed to practice social distancing
5. If there is only one entrance, pedestrian traffic will be minimized for only entrance or only exit
6. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
7. All participants and families will be asked to clean their parking/trailering area
8. Any individuals watching the show will be encouraged to practice social distancing
9. Picture taking – a backdrop will be hung for exhibitor to pose with animal. Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6’ away from general public
 - b. When Extension staff photographer is not using photo backdrop, families can use, but practice social distancing
10. No concessions will be available, all families will be encouraged to provide own food and drink for event
 - a. One less thing Extension staff and volunteers have to be concerned about

Amended by Southwest District Health Unit

1. All bleachers will have signage to practice social distancing
 - a. “Please do not sit in this row” for example
2. Alcohol based hand sanitizer will be provided at all porta potties
3. Porta potties will be sanitized regularly

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



11:00 am Rabbit judging “vehicle show”. We will not be providing cages for your rabbits

1. Families will be encouraged to stay by their vehicle with animal(s) until called to show arena
2. 6-8’ Tables will be set up to exhibit on with 1 exhibitor per table
 - a. Class sizes will be broken down to accommodate the number of tables available
 - i. (IE: 5 tables, class size of 5)
3. All exhibitors will be required to provide their own carpet square for showing
4. Judge and volunteers will be instructed to practice social distancing
5. If there is only one entrance, pedestrian traffic will be minimized for only entrance or only exit
6. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
7. All participants and families will be asked to clean their parking/trailering area
8. Any individuals watching the show will be encouraged to practice social distancing
9. Picture taking – a backdrop will be hung for exhibitor to pose with animal. Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6’ away from general public
 - b. When Extension staff photographer is not using photo backdrop, families can use, but practice social distancing
10. No concessions will be available, all families will be encouraged to provide own food and drink for event
 - a. One less thing Extension staff and volunteers have to be concerned about

Amended by Southwest District Health Unit – 5/26/2020

1. All bleachers will have signage to practice social distancing
 - a. “Please do not sit in this row” for example
2. Alcohol based hand sanitizer will be provided at all porta potties
3. Porta potties will be sanitized regularly

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



7:00 pm Dog Show

1. Families will be encouraged to stay by their vehicle with animal(s) until called to show arena
2. Cones will be spaced 10-15' apart at entrance to arena to assist exhibitors in practicing social distancing
3. Judge and volunteers will be instructed to practice social distancing
4. If there is only one entrance, pedestrian traffic will be minimized for only entrance or only exit
5. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
6. All participants and families will be asked to clean their parking/trailing area
7. Any individuals sitting in grandstand will be encouraged to practice social distancing
8. Picture taking – a backdrop will be hung for exhibitor to pose with animal. Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6' away from general public
 - b. When Extension staff photographer is not using photo backdrop, families can use, but practice social distancing
9. No concessions will be available, all families will be encouraged to provide own food and drink for event
 - a. One less thing Extension staff and volunteers have to be concerned about

Amended by Southwest District Health Unit – 5/26/2020

1. All bleachers will have signage to practice social distancing
 - a. “Please do not sit in this row” for example
2. Alcohol based hand sanitizer will be provided at all porta potties
3. Porta potties will be sanitized regularly

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Day 3 – July 2, 2020 – Stark County Fairgrounds

Livestock Weigh in beginning at **6:30 am**

Livestock show begins at **8:00 am**. This will be a trailer show. Animals will be left in/at their trailers until they are ready to go into the arena to show

1. Livestock exhibitors need to turn in a record book at site
2. Families will be encouraged to stay by their vehicle with animal(s) until called to show arena
3. Tent for shade and pens will be provided for swine exhibits
 - a. Pens will be put up and spaced to practice social distancing between exhibitor
 - b. 5-6 Individual show pens will be constructed for swine show
 - i. Pen size 8' X 24' for single exhibitor and animal will be provided for actual judging
 - c. Photos will be taken in exhibitor and or show pen
 - i. Practicing social distancing
4. Sheep/Goat Exhibitors will be encouraged to bring panels to construct pen near trailer so animals can be outside of trailer during heat of day
5. Exhibitors will leave the arena through a different gate
 - a. Entrance gate and exit gate will be clearly marked and volunteers will assist in directing entrances into and exits from arena
6. Volunteers will be instructed to practice social distancing
7. Judges will be instructed to remain 6+' away from exhibitors and volunteers at all times
8. Any individuals sitting in grandstand will be encouraged to practice social distancing
9. Class ranking and ribbons will be announced at end of class
10. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
11. No concessions will be available, all families will be encouraged to provide own food and drink for event
 - a. One less thing Extension staff and volunteers have to be concerned about
12. All participants and families will be asked to clean their parking/trailering area

SAMPLE DETAILED GUIDELINES—SUMMER 2020 2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



13. Picture taking – a backdrop will be hung for exhibitor to pose with animal. Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6' away from general public
 - b. When Extension staff photographer is not using photo backdrop, families can use, but practice social distancing
14. Round robin will follow the livestock show and this year includes rabbit and poultry participants
 - a. Youth participants and volunteers will need to sanitize between each rotation

Amended by Southwest District Health Unit – 5/26/2020

1. All bleachers will have signage to practice social distancing
 - a. “Please do not sit in this row” for example
2. Alcohol based hand sanitizer will be provided at all porta potties
3. Porta potties will be sanitized regularly

Premium sale scheduled for 5:00

1. Premium sale order suggestion: Each species sold together starting with Grand champion then moving to the next species
 - a. Sale order will be horses, dairy, goat, rabbit, beef, swine, sheep, poultry
 - i. Grand Champions, Reserve Champion, Blue, Red
2. Exhibitors will leave the arena through a different gate
 - a. Entrance gate and exit gate will be clearly marked and volunteers will assist in directing entrances into and exits from arena
3. Any individuals sitting in grandstand will be encouraged to practice social distancing
4. Auctioneer will be in crowd's nest
5. Volunteers that serve as ringmen will be encouraged to practice social distancing
6. All participants and families will be asked to clean their parking/trailering area

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



7. Picture taking – a backdrop will be hung for exhibitor to pose with animal. Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6' away from general public
 - b. When Extension staff photographer is not using photo backdrop, families can use, but practice social distancing
8. All buyers will be billed at a later date, no checks written day of

Amended by Southwest District Health Unit – 5/26/2020

1. All bleachers will have signage to practice social distancing
 - a. “Please do not sit in this row” for example
2. Alcohol based hand sanitizer will be provided at all porta potties
3. Porta potties will be sanitized regularly

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Day 4 – July 6, 2020 – Biesiot Activity Center

1. Drop off static items for judging
2. No face to face interview
 - a. Exhibitor to provide notecard with written description of your project and what you learned
3. Members must call to schedule a time to bring exhibits to the BAC
 - a. Families are responsible to transport and place all exhibits themselves to the area provided for that project.
 - b. Please limit number of family members when dropping off

1. 8:00-8:15 Sanitize

2. 8:15-8:30

3. 8:30-8:45

4. 8:45-9:00

5. 9:00-9:15 Sanitize

6. 9:15-9:30

7. 9:30-9:45

8. 9:45-10:00

9. 10:00-10:15 Sanitize

10. 10:15-10:30

11. 10:30-10:45

12. 10:45-11:00

13. 11:00-11:15 Sanitize

14. 11:15-11:30

15. 11:30-11:45

16. 11:45-12:00

17. 12:00-12:15 Sanitize

18. 12:15-12:30

19. 12:30-12:45

20. 12:45-1:00

21. 1:00-1:15 Sanitize

22. 1:15-1:30

23. 1:30-1:45

24. 1:45-2:00

25. 2:00-2:15 Sanitize

26. 2:15-2:30

27. 2:30-2:45

28. 2:45-3:00

29. 3:00-3:15 Sanitize

30. 3:15-3:30

31. 3:30-3:45

32. 3:45-4:00

33. 4:00-4:15 Sanitize

34. 4:15-4:30

35. 4:30-4:45

36. 4:45-5:00

37. 5:00-5:15 Sanitize

38. 5:15-5:30

39. 5:30-5:45

40. 5:45-6:00

41. 6:00-6:15 Sanitize

42. 6:15-6:30

43. 6:30-6:45

44. 6:45-7:00

45. 7:00-7:15 Sanitize

46. 7:15-7:30

47. 7:30-7:45

48. 7:45-8:00

49. 8:00 Sanitize

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Day 5 – July 7, 2020 – Biesiot Activity Center

9:00 am Static judging

1. Only judges and extension staff will be allowed in facility
2. Judges will be encouraged to practice social distancing
 - a. Will be provided disposable gloves and face covering if requested
 - b. No taste testing of any food exhibits
3. No public viewing of exhibits
 - a. Virtual viewing will be broadcasted
4. Only plaques, GR, RC and AE ribbons will be placed with exhibits
 - a. All other awards will be available at the extension office
 - b. Judges will indicate Blue, Red, or White by circling on exhibit tag
5. Picture taking –Exhibitor and photographer will practice social distancing
 - a. Photos will be taken at least 6' away from general public

2:00 pm -Project Expo and Clothing Revue at BAC

Project Expo

1. Exhibitor will set up poster display
 - a. 6' tables will be set up with 1 exhibitor per table to practice social distancing
2. Judge will be encouraged to practice social distancing from youth when evaluating display
 - a. Will be provided disposable gloves and face covering if requested
3. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
4. No public viewing of displays
 - a. Virtual viewing will be broadcasted
5. Photographer and youth will practice social distancing
6. Exhibitor will take down display
 - a. Surfaces will be sanitized

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Clothing Revue

1. Exhibitors will arrive, wearing the garment they have made
2. Exhibitors be called one at a time to walk in front of the judge to showcase garment
 - a. Judge will not handle/touch the garments
 - b. Judge and exhibitor will practice social distancing
 - c. Judge will be provided disposable gloves and face covering if requested
3. Awards will not be handed out, but will be available for pickup by family at the Extension office at a later date
4. No public viewing of displays
 - a. Virtual viewing will be broadcasted
5. Photographer and youth will practice social distancing
6. Exhibitor will take garment home with them

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Day 6 – July 8, 2020 – Biesiot Activity Center

Static project pickup day.

1. Members must call to schedule a time to pick up exhibits from the BAC
 - a. Please limit number of family members when picking up
2. If the member received an award on their project we need to take a photo of the member and project to go in the plaque. Make sure when picking up to get your picture taken
 - a. Photographer and youth will practice social distancing
3. Any projects not picked up will become property of the facility

1. 8:00-8:15 Sanitize

2. 8:15-8:30

3. 8:30-8:45

4. 8:45-9:00

5. 9:00-9:15 Sanitize

6. 9:15-9:30

7. 9:30-9:45

8. 9:45-10:00

9. 10:00-10:15 Sanitize

10. 10:15-10:30

11. 10:30-10:45

12. 10:45-11:00

13. 11:00-11:15 Sanitize

14. 11:15-11:30

15. 11:30-11:45

16. 11:45-12:00

17. 12:00-12:15 Sanitize

18. 12:15-12:30

19. 12:30-12:45

20. 12:45-1:00

21. 1:00-1:15 Sanitize

22. 1:15-1:30

23. 1:30-1:45

24. 1:45-2:00

25. 2:00-2:15 Sanitize

26. 2:15-2:30

27. 2:30-2:45

28. 2:45-3:00

29. 3:00-3:15 Sanitize

30. 3:15-3:30

31. 3:30-3:45

32. 3:45-4:00

33. 4:00-4:15 Sanitize

34. 4:15-4:30

35. 4:30-4:45

36. 4:45-5:00

37. 5:00-5:15 Sanitize

38. 5:15-5:30

39. 5:30-5:45

40. 5:45-6:00

41. 6:00-6:15 Sanitize

42. 6:15-6:30

43. 6:30-6:45

44. 6:45-7:00

45. 7:00-7:15 Sanitize

46. 7:15-7:30

47. 7:30-7:45

48. 7:45-8:00

49. 8:00 Sanitize

SAMPLE DETAILED GUIDELINES—SUMMER 2020

2020 Stark/Billings 4-H Achievement Days COVID-19 Guidance Plan



Signatures

Completed by NDSU Extension Stark/Billings County Staff

Extension Agent

Extension Agent

Reviewed and Approved By

Stark Billings County 4-H Council President

Stark County Parks Director

Southwest District Health Unit

Stark County Emergency Manager

Dickinson State University

NDSU Extension, West District Director



WASH HANDS FREQUENTLY



**20
SECONDS**



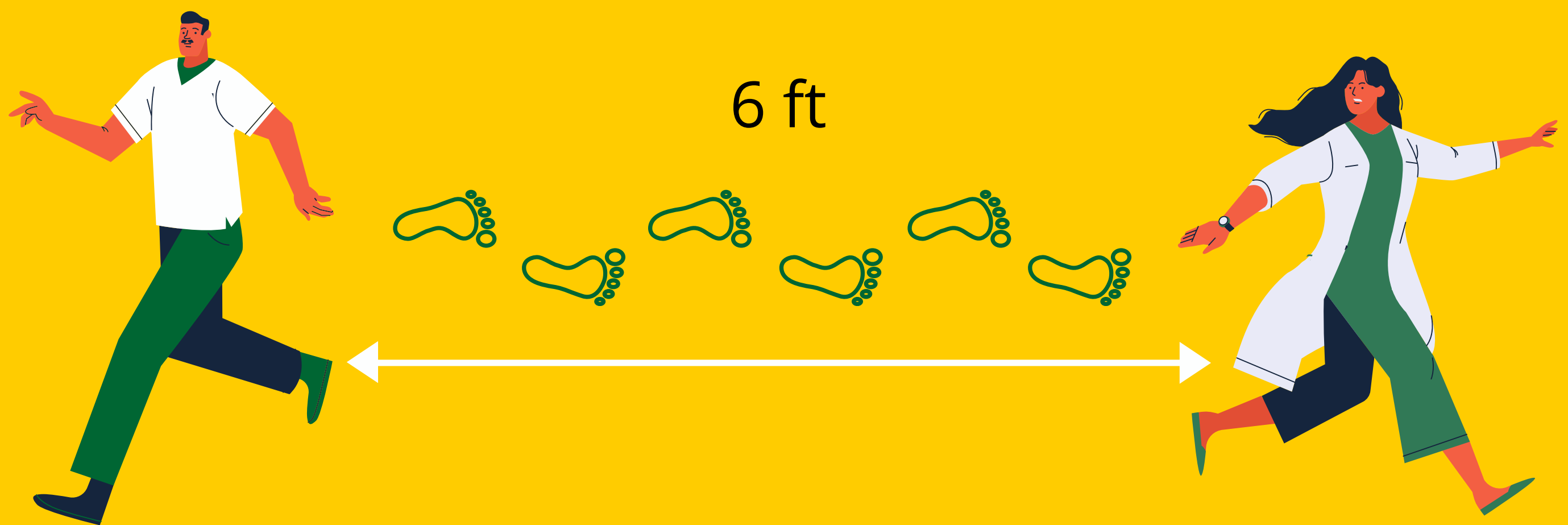
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MAINTAIN 6 FEET APART



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DON'T HANDLE OR TOUCH EXHIBITS



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PLEASE WAIT TO PROCEED UNTIL JUDGE SIGNALS YOU



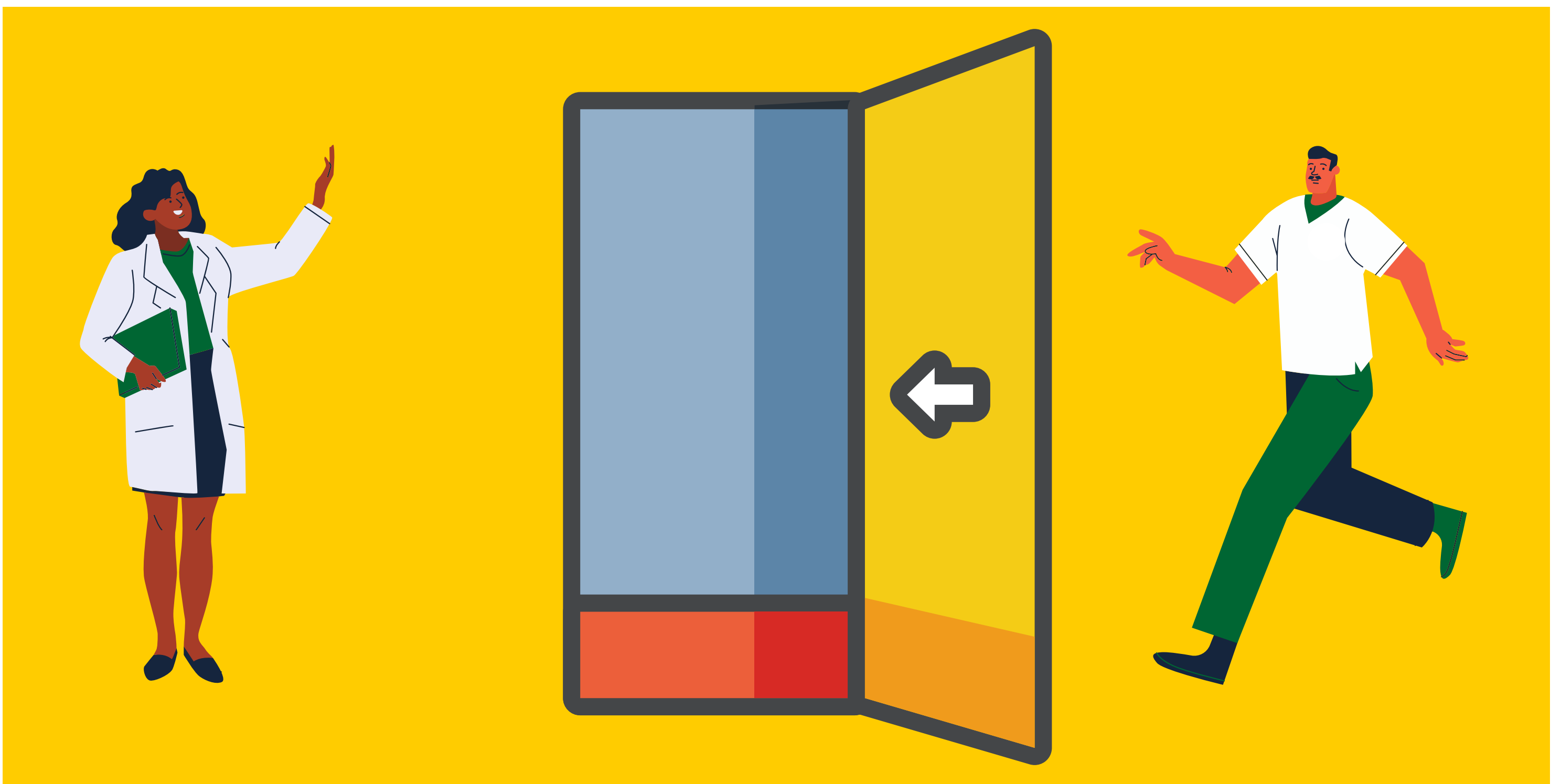
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PLEASE WAIT FOR PERMISSION TO ENTER THE BUILDING



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FACE COVERINGS ARE REQUIRED TO ENTER



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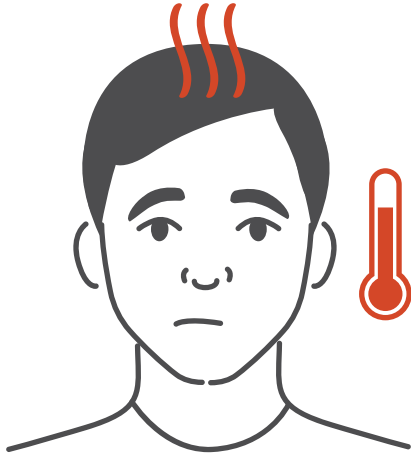
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PLEASE DO YOUR PART!

All employees and customers must follow these guidelines.

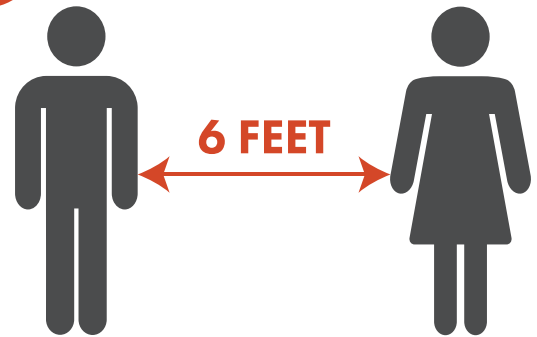
1



Not feeling well?

If you have a cough or fever, you should **NOT** enter.

2



Practice social distancing.

Always stay at least 6 feet apart from anyone outside of your group.

3



Wash your hands often.

Wash your hands with soap and water for at least 20 seconds.

4



Limit unnecessary contact.

Refrain from touching others. This includes hugging and shaking hands.