

North Dakota University System

Semi-annual Budget Reporting to the SBHE Budget and Finance Committee

For FY18 – Period Ending June 30, 2018

Campuses are required to report to the State Board of Higher Education Budget and Finance Committee on a semi-annual basis (December and June) anytime one or more of the conditions noted below exist. If none of these conditions exists, campuses are not required to submit a report, but must notify the NDUS Office that none of these conditions exist.

1. Report a variance of (+/-) \$100,000 or 2 percent or more, whichever is greater, is expected from original ANNUAL budget net tuition revenue estimates. Provide description of variance below – Report \$ and % amount of variance and # of students – Will variance continue Y/N? If yes, will variance continue into next fiscal year?

- BSC** -\$700,000/-5%/-140 Student FTE - FY18 tuition revenues will be approximately \$13,200,000 which is \$700,000 less than the FY 18 tuition estimate. This 5% tuition revenue decline was kept in budget balance by reducing spending in FY18 by \$1.1 million. This resulted in an overall positive net income operation margin for FY18. Variance has not continued. FY19 tuition revenues are tracking on target. Our new tuition model has generated revenues as expected.
- DCB** +\$189,000/+11%/+42 Student FTE - Increased enrollment along with conservative tuition budget predictions resulted in an increase. DCB is unsure if the variance will continue. Enrollment appears to be trending upward.
- DSU** -\$195,000/ -2.8% - DSU is \$195,000 under budget for net revenue because employee waivers were not included in the budget. The variance will not continue because we will budget all waivers in the next fiscal year.
- LRSC** +\$225,953/+5%/+34.4 Student FTE - We had budgeted for a hold-even number. LRSC is does not believe the variance will continue.
- MiSU** -389,000/-3%/-72 Student FTE - Spending will be adjusted accordingly. The variance is not expected to continue next fiscal year.
- NDSCS** +\$126,209/+1.49%. NDSCS tuition revenue at 06/30/2018 was above the budgeted net tuition, primarily due to a conservative budgeting approach. No, NDSCS does not expect the variance to continue. NDSCS expects stable/slight decrease credit production in the short term.
- WSC** -126,120/-4.7%/-65 Student FTE - Tuition was projected based on past trends. Credit hour production fell short of what was expected. The variance is not expected to continue in FY19.

2. Report a variance of (+/-) 4 percent or more is expected from original annual budget revenue estimates for total auxiliaries. Provide description of variance below. Report \$ and % amount of variance. Report variance of 5% (+/-) in resident hall occupancy rates (spring and fall) over the previous year that is expected and/or realized.

- LRSC** +62,598/+4% - The combined net effect of positive variances in housing and food service with smaller negative variances in the bookstore and parking auxiliaries resulted in LRSC auxiliaries being 4% higher than budgeted for FY18.
- MiSU** -\$252,000/-3% - The variance consists of food services, housing and student union revenues. The decreased number of students affects all three categories of revenue. The current residence hall occupancy rate is approximately 60%. Total occupancy rates decreased by 4% from Spring 2017 to Spring 2018.
- NDSU** Residence hall occupancy rates decreased by 8.7% from Spring 2017 to Spring 2018 and a 9.6% decrease is expected from Fall 2017 to Fall 2018 which roughly equates to (\$136,412) and (\$150,226) respectively.
- UND** -2,016,742/-6.08% - A result of lower than expected occupancy in Residence Halls, University Place and Apartments. Lower occupancy resulted in less on campus and commuter meal plans. Fewer on campus students has affected Dining retail operations. Note: two resident halls were taken off line: McVey and West.
- WSC** -278,872/-12.3% - Auxiliary Revenue was under FY18 budgeted figures by 12.3% or \$278,872 at FYE. The variance consists of Housing, Food Service and Bookstore revenues. Housing ended FY18 with an occupancy rate of 73.5%. A 17% decline in occupancy occurred between the Fall 2017 (82%) and Spring 2018 (65%) semesters. In turn, lower housing occupancy negatively impacted food service at the same levels. Students moved off campus to more favorable rental rates in the Williston Community. In order to make Frontier Hall a more attractive option for students, prices were decreased by \$600 for a double occupancy room. The WSC Foundation housing scholarship has been expanded to include regional students at \$1000/term. Bookstore book sales were down 17% or \$106,257 from FY17. The Bookstore is currently transitioning to a POS system and electronic book ordering/reordering. Full implementation is expected in the spring of 2019. These enhancements will further lower operational costs in WSC Bookstore operations and increase efficiencies. FY18 Housing Occupancy Rates were in line with FY17. However, the projected occupancy for FY18 was not realized.

3. Report a variance INDIVIDUAL deficit fund balance of \$50,000 or more (all campuses, except UND and NDSU) and \$100,000 or more at UND/NDSU that will be reportable at fiscal yearend. Provide description of deficit, explain the reason it happened and the expected timeframe for elimination of the deficit. Report \$ of deficit. Is there an approved deficit plan in place? If yes, is deficit tracking according to plan.

- MiSU** **Herb Parker Stadium Scoreboard Advertising-Stadium; Fund 22243** has a deficit net asset balance of \$272,331; 6 local companies have signed 7-year advertising contracts for \$17,500 per year. These funds will be deposited in this

fund to cover the purchase cost and installation of the scoreboard. The annual advertising revenue will continually reduce the fund net asset deficit each year. The SBHE at their May 9, 2013 meeting authorized MiSU to proceed with an inter-fund borrowing for this project to be repaid by FY2020.

June 30, 2014	Dec 31, 2014	June 30, 2015	Dec 31, 2015	June 30, 2016
(\$650,608)	(\$563,108)	(\$552,608)	(\$466,794)	(\$465,772)
Dec 31, 2016	June 30, 2017	Dec 31, 2017	June 30, 2018	
(\$378,272)	(\$368,997)	(\$270,997)	(\$272,331)	

MiSU

Scoreboard Advertising-Dome; Fund 22245 has a deficit net asset balance of \$310,229; 8 local companies have signed 6-year advertising contracts which range from \$8,000 to \$12,000 per year. These funds will be deposited in this fund to cover the purchase cost and installation of the scoreboard. The annual advertising revenue will continually reduce the fund net asset deficit each year. The SBHE at their January 29, 2015 meeting authorized MiSU to proceed with an inter-fund borrowing for this project to be repaid by FY2020.

June 30, 2015	Dec 31, 2015	June 30, 2016	Dec 31, 2016	June 30, 2017
(\$425,323)	(\$467,905)	(\$471,729)	(\$449,229)	(\$392,229)
Dec 31, 2017	June 30, 2018			
(\$367,229)	(\$310,229)			

UND and UND Medical School

21546, EERC Fiscal Year End Carryover (2,158,503)

June 30, 2013	June 30, 2014	June 30, 2015	June 30, 2016	June 30, 2017
(\$1,145,893)	(\$1,738,248)	(\$2,158,503)	(\$2,158,503)	(\$2,158,503)
Dec 31, 2017	June 30, 2018			
(\$2,158,503)	(\$2,158,503)			

22364, EERC Legal Costs. (903,885)

June 30, 2008	June 30, 2009	June 30, 2010	June 30, 2011	June 30, 2012
(\$1,937,385)	(\$1,753,238)	(\$1,551,701)	(\$1,356,000)	(\$1,153,847)
June 30, 2013	June 30, 2014	June 30, 2015	June 30, 2016	June 30, 2017
(\$945,875)	(\$945,615)	(\$915,150)	(\$904,340)	(\$903,885)
Dec 31, 2017	June 30, 2018			
(\$903,885)	(\$903,885)			

The EERC secured \$44M in new awards during FY18, met all financial obligations, and has a budget in place for FY19 that includes a six-year deficit reduction payment. The six-year deficit reduction plan includes paying down both the legal costs and the deficit over a six-year period, beginning with this fiscal year (FY19).

WSC

Athletics: (\$198,053) The deficit originated in fiscal years 15 & 16. Steady progress has been made toward the elimination of the deficit. A 20% reduction to the balance reported at 6/30/17 was realized in FY18. Related party contribution from the Teton Boosters of \$190,000 was recorded in FY18 and went toward the reduction. This support along with budget reductions for all sports will allow for continued progress toward eliminating the athletic deficit. Yes, an approved deficit plan is in place. The time-frame for the debt elimination has been re-evaluated and the date has been revised from June 30, 2019 to June 30, 2020.

Dec 31, 2014	June 30, 2015	Dec 31, 2015	June 30, 2016
(\$300,000)	(\$237,338)	(\$200,000)	(\$313,007)
Dec 31, 2016	June 30, 2017	Dec 31, 2017	June 30, 2018
(\$252,241)	(\$248,083)	(\$397,218)	(\$198,053)

WSC

TrainND: (\$1,132,768) TrainND Northwest has realized a 30.7% reduction in its outstanding deficit in FY18. The reduction is largely due to increased non-credit course fee revenue that has been realized in FY18. Increased student enrollment in has been seen in TrainND’s technical programs due to increasing personnel demands in the oil and gas market. This along with continuous monitoring of expenditures has allowed for steady progress toward eliminating the deficit fund balance. TrainND Northwest is staffed accordingly and will continue to monitor and adjust staffing levels and expenses if revenue benchmarks are not achieved. The goal of eliminating the debt within two biennia is on track for June 2020.

June 30, 2016	Dec 31, 2016	Jun 30, 2017	Dec 31, 2017
(\$1,140,070)	(\$1,421,126)	(\$1,635,488)	(\$1,304,355)
June 30, 2018			
(\$1,132,768)			

4. **CUMULATIVE net asset deficit balances, that will be reportable at fiscal year end, of \$25,000 or more (all campuses, except UND and NDSU) and \$50,000 or more at UND/NDSU, including disclosure of the number of funds that make up the cumulative deficit. Exclude deficit balances reported in question #3 above (Ex. BSC has funds with deficit balances >\$25,000 and <\$50,000 that cumulate to \$150,000). Provide description of deficit, a list of affected fund numbers and names of funds, and explain the reason it happened.**

MiSU

Copy Paper Clearing, Fund 24044 has a deficit net asset balance of \$48,820. The balance in the fund is due to timing issues. The fund is used for the campus-wide purchase of copy paper. Bulk paper purchases are much less expensive (per ream) than individual purchases, so the campus encourages all departments to participate in bulk orders. However, the initial purchase cost must be fronted by

the university, and then recovered by departments as they buy paper from the university. This clearing fund routinely swings between surplus and deficit, and purchases and sales occur during the year.

NDSCS **Workforce Training Activity, Funds 18010-18040 & 21222** has a deficit fund balance of \$93,479 as of June 30, 2018. The department has identified and implemented a reorganizing plan of the Workforce Training structure which will reduce costs and increase revenue. The plan which includes a restructure of personnel and operating expenditures, as well as focusing on increased revenues. The variable factor in a timeline to reduce the deficit will be sales and subsequent revenues. We will continue to monitor and review the plan monthly and make further adjustments if necessary.

UND **EERC Combustion Test Service, Fund 22374 (-\$52,877); EERC Analytical Research Lab, Fund 22384 (-\$54,551); Aerospace Maintenance – Parts, Fund 22414** - These are recharge centers. The deficit will be recovered through annual rate development.

5. Campus does not anticipate meeting annual bond reserve requirements.

All campuses will meet bond reserve requirements.

6. If campus is a party to a legal action, provide the following for each:

- a. **Brief summary statement of the nature of the claim – (with first report)**
- b. **Summary statement concerning likelihood and estimate of loss – (with first report)**
- c. **Current status – (until action is closed)**

MiSU a) Brief summary statement of the nature of the claim: MiSU is party to a Title IX legal action for which there will likely be some liability.
b) Summary statement concerning likelihood and estimate of loss: We are unable to estimate the amount at this time.
c) Current Status: Complaint filed on January 23, 2017, and plaintiff requested a jury trial but no date has been set as of September 5, 2018.

MiSU a) Brief summary statement of the nature of the claim: A student has filed suit against MiSU after slipping on an icy sidewalk.
b) Summary statement concerning likelihood and estimate of loss: Attorneys for both parties are gathering information.
c) Current Status: A court date has not been set.

NDSCS a) Brief summary statement of the nature of the claim:
CSI, Inc. v. KPH, Inc. and Western Surety Company v. NDSCS

In March of 2016, NDSCS entered into a contract for KPH to be the general contractor for a campus infrastructure project. KPH subcontracted the asphalt paving work on the project to CSI. After completing its work on the project, CSI made a demand to KPH to be paid in excess of the executed contract and change order. Without providing any notice to NDSCS or the architect that a claim had been made, KPH denied the demand for payment. As a result, CSI filed a bond claim and initiated the present litigation. In answering the complaint, KPH added NDSCS as a third-party defendant. In its Answer, KPH denies that any damages are owed and states that CSI's claims are barred; additionally, the Answer states that any damages would be the responsibility of NDSCS, not KPH.

- b) Summary statement concerning likelihood and estimate of loss:
NDSCS has answered the third-party complaint, asserting contractual and common law defenses, as well as a counterclaim against KPH.
- c) Current Status:
At this early stage, it is difficult to assess the likelihood of recovery. That said, however, NDSCS is confident that the claims that have been made are both untimely and without merit.

NDSU

- a) Brief summary statement of the nature of the claim:
NDSU Student v. NDSU – An NDSU student was found to have engaged in academic misconduct during a course examination. After providing the student with an opportunity to explain the circumstances surrounding the violation, the professor assessed an appropriate sanction for the violation. Pursuant to the applicable policy, the student was afforded multiple levels of appeal. The student, however, neglected to exhaust her administrative remedies. As such, the initial sanction imposed by the professor was upheld. The student then initiated litigation in United States District Court, seeking a preliminary injunction and damages for alleged violations of due process.
- b) Summary statement concerning likelihood and estimate of loss: In denying the request for preliminary injunction, the Court stated that the student had been awarded the proper amount of due process.
- c) Current Status: NDSU has moved to have the claim dismissed.

NDSU

- a) Brief summary statement of the nature of the claim: NDSU opened the A. Glenn Hill Building in January of 2016. In July of 2017, nearly three years after the alleged causes of claim became known, Roers Construction submitted a claim to NDSU demanding in excess of \$1.317 million.
- b) Summary statement concerning likelihood and estimate of loss: The low-range amount of the loss would be for NDSU to settle this claim for nuisance value, exhausting NDSU's remaining legislative authorization for the project (\$30,000). The high-range amount of the loss would be NDSU's proportionate share of the \$1.317 million claim. NDSU believes that the claim is untimely and without merit.
- c) Current Status: Litigation is ongoing. Discovery will commence in the near future.

UND

- a) Brief summary statement of the nature of the claim:

Robin Ayling v. Sens et al.

Plaintiff is the mother of a former UND student killed while crossing the BNSF railyard in Grand Forks. She has previously sued the railroad as well as a fraternity, and is now pressing several claims relating to Dr. Mary Ann Sens' role as medical examiner in the case. Suit was filed in the Northeast Central Judicial District Court (18-2017-CV-00889); the case was heard before Judge McCullough of the East Central District.

- b) Summary statement concerning likelihood and estimate of loss: The likelihood of loss is remote.
- c) Current Status: On April 6th, 2018 the Court issued its Memorandum Opinion and Order Denying Plaintiff's Motion to Reconsider and/or Vacate. Plaintiff filed an Appeal to the North Dakota Supreme Court on June 2nd - briefing is expected to begin in September.

Plaintiff is pro se.

Randall Hanson of Camrud, Maddock Olson and Larson, PO Box 5849 Grand Forks, ND 58206-5849 was appointed as SAAG for the state defendants.

UND

- a) Brief summary statement of the nature of the claim:

Robert Reed v. University of North Dakota

Case Number: 3:17-cv-00145-RRE-ARS

Robert Reed filed a charge of age discrimination with the North Dakota Department of Labor and Human Rights in April 14, 2014 alleging that UND discriminated against him based on age when he was not hired for a flight instructor position.

- b) Summary statement concerning likelihood and estimate of loss: The likelihood of loss is remote.
- c) Current Status: The file was transferred to the EEOC for investigation. The EEOC determined that Mr. Reed was discriminated against based on his age and issued its "Dismissal and Notice of Rights" letter on May 17, 2017.

Mr. Reed filed a summons and complaint in the United States District Court for the District of North Dakota on July 13, 2017. The University was served with the summons and complaint on July 24, 2017. The University filed a motion to dismiss Mr. Reed's case on the grounds that (1) the Plaintiff's claims under the Age Discrimination in Employment Act and North Dakota Human Rights Act are barred by the Eleventh Amendment and (2) Mr. Reed's failure to timely file a notice of claim as required under N.D.C.C. 32-12.2-04. In response to UND's motion, Mr. Reed filed a voluntary Notice of Dismissal and the case was dismissed without prejudice on September 12, 2017.

Counsel for Mr. Reed indicated that Mr. Reed “wants to investigate whether he can sue UND in his home state of Pennsylvania, which does not claim sovereign immunity for age discrimination suits against states entities.”

UND a) *Brief summary statement of the nature of the claim:*

Padraic Power v. UND School of Law

Plaintiff is a former law applicant who claims discrimination based on disability. The Office of Civil Rights at the Department of Education has investigated, concluding that there was no discrimination. A lawsuit was filed in US District Court of North Dakota (3:16-cv-00038-DLH-ARS).

Assistant Attorneys General James Wiese and Elizabeth Fischer are handling for UND. The Plaintiff is proceeding pro se.

- b) *Summary statement concerning likelihood and estimate of loss:* Likelihood of loss is remote.
- c) *Current Status:* A dispositive motion is pending before Magistrate Senechal and has been fully briefed.

UND a) *Brief summary statement of the nature of the claim:*

Kathleen Tillman v. University of North Dakota

ND# NDE1710213

EEOC# 32F-2017-99975

Kathleen Tillman filed a charge of discrimination against the University of North Dakota. Dr. Tillman was formally employed as a probationary faculty member and alleges that she was discriminated and retaliated against based on a disability. Dr. Tillman separated from employment at the University in May 2017.

- b) *Summary statement concerning likelihood and estimate of loss:* Likelihood of loss is remote.
- c) *Current Status:* The University declined the North Dakota Department of Labor’s offer of mediation and provided a response to the initial respondent questionnaire on October 20, 2017. The compliance investigator has sent the University two follow up questions by email on July 19, 2018 with a deadline to respond set for August 1, 2018. The investigation is ongoing.

UND a) *Brief summary statement of the nature of the claim:*

Dr. Frank Cuozzo v. University of North Dakota et al.

ND# NDE1901006

EEOC# 444-2018-00812

Plaintiff is a former UND faculty member who filed a charge of discrimination against the University of North Dakota. Dr. Cuozzo alleges that the University discriminated and retaliated against him based on sex, national origin and disability. Dr. Cuozzo was terminated for cause from the University on June 13, 2017. The University intends to decline the North Dakota Department of Labor’s

offer of mediation and provide a response to the Initial Respondent Questionnaire by August 8, 2018.

- b) Summary statement concerning likelihood and estimate of loss: The likelihood of loss is remote.
- c) Current Status: On August 28, 2018 UND received notice from the North Dakota Department of Labor and Human Rights that “Based upon an examination of the evidence and investigation into the allegations brought forth by the Charging Party, the Department is unable to conclude that a violation of applicable statutes has occurred.

UND

- a) Brief summary statement of the nature of the claim:
Nancy Leier v. Sanford Medical Center Fargo, a non-profit Corporation, Enej Gasevic, M.D., and Khaled Zreik, M.D.

Pending medical malpractice case in which Plaintiff sustained a perforated colon during an October 16, 2015 colonoscopy procedure; which in turn has resulted in additional medical care and treatment. Dr. Enej Gasevic is named as a Defendant. Dr. Gasevic is the Associate Program Director/Assistant Professor of Surgery to the University.

The University’s professional liability carrier is providing the defense and Risk Management (Vicki Ableidinger) is coordinating.

Attorney for the Plaintiff is Rodney Pagel, 1715 Burnt Boat Drive, Madison Suite, Bismarck, ND 58503

- c) Current Status: A Stipulation for Dismissal was filed in March 2018 concluding this matter.

UND

- a) Brief summary statement of the nature of the claim:
Dr. Frank Cuozzo v. University of North Dakota and President Mark Kennedy
Case Number: 18-2018-CV-00115

Former employee of the University alleging monetary damages in the form of past and future lost wages, as a result of breach of Dr. Cuozzo’s employment contract.

Attorney for Plaintiff is Leo Wilking, Wilking Law Firm, 3003 32nd Avenue, Suite 240, Fargo, ND 58103.

Attorney Matthew Sagsveen representing defendants University of North Dakota, President Mark Kennedy and State of North Dakota

- c) Current Status: Summons and Complaint served and filed on January 10, 2018 in Grand Forks County District Court. Hearing held on March 23, 2018 and continued to April 20, 2018 which is currently under advisement. On August 15, 2018, the case was dismissed granting the Defendant’s (University) Motion for Judgment on the Pleadings.

UND

- a) Brief summary statement of the nature of the claim:

Breanna Berndsen et al. v. The North Dakota University System

Class action suit served and filed in the District Court of North Dakota (3:18 – cv-000125-DLH-ARS) on June 12, 2018 included eleven former UND women’s hockey players alleging Title IX violation of discrimination and seeking reinstatement of the women’s hockey program.

Attorneys for the plaintiffs are Dan Siegel, 475 14th Street, Suite 500, Oakland, California 94612 and Attorney Sharon L. Van Dyck, 310 4th Avenue South, Suite 5010, Minneapolis, Minnesota 55415.

Matthew Sagsveen and Daniel Cohen are representing NDUS.

- b) Summary statement concerning likelihood and estimate of loss: The likelihood of loss is remote.
- c) Current Status: An Order adopting a Stipulation filed by NDUS was filed on July 5, 2018. The Order states that the University’s Answer or Motion to Dismiss is due August 24, 2018. An Order adopting a Stipulation filed by NDUS was filed on July 5, 2018. The Order states that the University’s Answer or Motion to Dismiss is due August 24, 2018. If the University files a Motion to Dismiss, plaintiffs’ response is due September 24, 2018. On August 24, 2018, a Motion to Dismiss was filled by the University, Discovery was stayed until after a decision on the Motion to Dismiss per federal magistrate judge order.

UND

- a) Brief summary statement of the nature of the claim:
Hans Bjellum et al. v. Dr. Cyril Tabe; Dr. Matthew Heberer; and Sanford Clinic North

Pending medical malpractice case served in the District Court of North Dakota in which Plaintiff suffered complications following the placement of a pigtail catheter; which in turn resulted in addition medical care and treatment. Plaintiff passed away on July 28, 2017. Dr. Matthew Heberer is named as a Defendant. Dr. Heberer is a UND surgery resident.

The University professional liability carrier is providing the defense and Risk Management (Vicki Ableidinger) is coordinating.

Attorney for Plaintiff is Nathan Severson of Severson, Wogsland & Liebl, 4627 44th Avenue South, Suite 108, Fargo, ND, 58104.

- c) Current Status: The Summons and Complaint was delivered to the School of Medicine and Health Sciences on June 14, 2018. As of July 23, 2018, the Complaint has not been filed.

UND

- a) Brief summary statement of the nature of the claim:
Garet Bradford v. University of North Dakota et al.
Former law student sued the University and several employees (faculty/administrators) for state/federal civil rights violations, breach of contract,

defamation, tortious interference, and infliction of emotional distress arising out of dismissal from UND School of Law.

Plaintiff is pro se ; service was never effected on any named Defendants.

- a) Summary statement concerning likelihood and estimate of loss: Plaintiff sought equitable and monetary relief, in addition to costs and attorney fees. The likelihood of recovery here is low, as most of the claims lack substantive legal and factual support.
- b) Current Status: The Court sua sponte dismissed several of Plaintiff's claims. Per now aged media reports, Plaintiff intended to dismiss remaining claims without prejudice, retain legal counsel, and re-file. Plaintiff's complaint with the Department of Education, Office of Civil Rights, filed in April 2016, to date remains pending. Plaintiff has not refiled. UND is considering this resolved.

7. For legislatively appropriated and/or Board approved capital projects report: 1) if actual expenditures are anticipated to exceed, or do in fact exceed, the dollar spending authorized; 2) if funding sources vary from those originally approved; 3) if project represents a significant change in scope (e.g. size, configuration, use).

No projects reported.

8. Campus anticipates the need for deficiency appropriation.

NDSU On January 16, 2018 NDSU was served with a complaint for claims arising out of the A. Glenn Hill Center construction project. The University System Chancellor has given interim authorization for NDSU to: 1). Retain the law firm of Stinson Leonard Street LLP to defend the lawsuit initiated by Roers Construction, Inc. and initiate all related claims that are legally advisable; and 2). Establish a deficiency fund to pay the costs of the litigation in the expectation that NDSU will seek reimbursement of such costs through a deficiency appropriation in a future legislative session.

9. Other events having a significant impact on campus revenues or expenses.

NDSU **Tuition model implementation**
The SBHE Budget and Finance Committee at their September 2017 meeting gave NDSU approval to implement a new tuition model that provides increased simplicity and transparency beginning Fall 2018. Detailed analysis for the implementation is on-going and will include the Chancellor's overarching principles for tuition and fees; tuition flat rate capped at 13 credits; blend non-mandatory fees together with tuition (where possible); consistent residency rates and categories for on-campus and on-line tuition rates. The FY19 budget has been prepared using this new model, the model effects are revenue neutral to NDSU.

Please find information and FAQ's relating to our tuition model implementation here:

https://www.ndsu.edu/onestop/accounts/tuition/tuition_model_fall2018/

Student enrollment

NDSU's FY19 budget includes an adjustment for preliminary student enrollment estimates indicating a decrease of 300 students Fall 2019, net tuition collections are decreased by an estimated \$2.6M. As final student enrollment counts are known, senior leadership will address any additional budgetary/fiscal impacts as deemed necessary.

Shared Services

With a continued emphasis on system-wide efficiencies, NDSU currently provides shared back-end processing/administrative services for Human Resources and Payroll to the ND State College of Science and Valley City State University. Discussion and evaluation with NDSCS and VCSU as well as other ND University System campuses will continue to determine if there are other administrative areas where efficiencies can be gained.

UND UND's undergraduate full-time student enrollment has decreased reflected in lower number of students living on campus. Continued development of private off campus apartments have affected occupancy.

WSC The WSC Foundation is currently conducting a capital gifts campaign to support a "buy down" of the housing building bond for Frontier Hall with a target date of 2020 when the bond is eligible for refinancing. This campaign is expected to raise as much as \$2 million which will be applied directly to debt service when the building bond is eligible for refinancing.

Schedule of Campus Leases
 Prepared for the SBHE Budget and Finance Committee
 (as required by SBHE Policies 909(7) and 804(8))

Bismarck State College

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum		
					Operating Future Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18	
Operating Leases:							
07/01/17	22585	Horizon Building Lease - (17-19)	Operating	24	111,708	111,708	
07/15/05	31800	Allied Health Building Lease	Operating	180	333,960	166,980	
07/01/17	34010	Lineworker Land and Building Lease (17-19)	Operating	24	58,102	58,102	
07/01/17	31800 ²	Meadowlark Building Lease (17-19)	Operating	24	132,480	132,480	
05/01/14	31400	Pitney Bowes Mail Machine Lease	Operating	60	-	2,940	
11/15/17	31400	NeoPost Mail Machine	Operating	60	28,224	4,704	
08/13/15	11100	Student Housing Lease (w/Foundation)	Operating	60	678,486	322,311	
Total BSC Operating Leases					\$ 1,342,960	\$ -	\$ 799,225

² Also charged to Funds 42000 25148 25149

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal				
					Balance Due at 12/31/17	New Leases 1/1/18-6/30/18	Paid 1/1/18-6/30/18	Adjustments +/-	Balance Due 6/30/18
Capital Leases:									
01/01/07	31800	BSC Foundation-Mechanical Maintenance Bldg.	Capital	174	480,000	-	-	480,000	
07/01/07	31800	BSC Foundation-NECE Building	Capital	300	754,142	17,960	-	736,182	
10/25/13	10100	Wells Fargo - Motor Coach	Capital	60	53,502	26,525	-	26,977	
Total BSC Capital Leases					\$ 1,287,644	\$ -	\$ 44,485	\$ -	\$ 1,243,159

Dakota College at Bottineau

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum		
					Operating Future Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18	
Operating Leases:							
Total DCB Operating Leases					\$ -	\$ -	\$ -

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal				
					Balance Due at 12/31/17	New Leases 1/1/18-6/30/18	Paid 1/1/18-6/30/18	Adjustments +/-	Balance Due 6/30/18
Capital Leases:									
07/01/16	31401	Pitney Bowes Connect-1000 Mailing System	Capital	60	5,452	-	980	4,472	
10/07/15	26504	Xerox WC5335 NSC	Capital	60	3,677	-	658	3,019	
11/01/16	26504	5335pt copier/printer business	Capital	48	4,639	-	835	3,804	
10/07/15	26504	Xerox XC70 Student Services	Capital	60	12,903	-	1,804	11,099	
11/01/16	26504	XC70-C70EF-1	Capital	60	12,931	-	2,327	10,604	
Total DCB Capital Leases					\$ 39,602	\$ -	\$ 4,277	\$ -	\$ 32,998

Dickinson State University

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18
Operating Leases:						
07/01/17	31800	BNSF Railway Company - storage	Operating	12	2,149	2,149
	22545	Horizon Building Lease - (17-19)	Operating	24	69,216	34,608
Total DSU Operating Leases					\$ 71,365	\$ - # \$ 36,757

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due	Principal New Leases	Principal Paid	Adjustments	Principal Balance Due
					at 12/31/17	1/1/18-6/30/18	1/1/18-6/30/18	+/-	6/30/18
Capital Leases:									
6/26/2014	26502	Konica Press	Capital	60	19,720		6,469		\$ 13,251
7/1/2017	31400	Pitney Bowes Mailing System	Capital	60	18,316		2,711		\$ 15,605
Total DSU Capital Leases					\$ 38,036	\$ -	\$ 9,180	\$ -	\$ 28,856

Lake Region State College

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18
Operating Leases:						
08/01/14	31550	Copier Lease (Bus Office)	Operating	60	\$ 2,294	1,059
08/01/14	31550	Copier Lease (Bookstore)	Operating	60	1,051	485
08/01/14	31550	Copier Lease (Copy Center)	Operating	60	5,332	2,461
08/01/14	31550	Copier Lease (GFAFB)	Operating	60	2,674	1,234
08/01/14	31550	Copier Lease (Library)	Operating	60	-	400
08/01/14	31550	Copier Lease (Pres Office)	Operating	60	3,955	1,825
08/01/14	31550	Copier Lease (St Svcs)	Operating	60	3,955	1,825
07/15/14	31804	Space Lease (Select Properties)	Operating	60.5	6,753	19,669
10/01/18	31804	Space Lease (Select Properties) replaces prev lease	Operating	60	321,428	
10/01/11	31550	Postage Machine Lease	Operating	48	5,344	3,758
07/01/17	31803/12000	Twete Building	Operating	24	57,000	28,500
Total LRSC Operating Leases					\$ 409,786	\$ - \$ 61,216

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due	Principal New Leases	Principal Paid	Adjustments	Principal Balance Due
					at 12/31/17	1/1/18-6/30/18	1/1/18-6/30/18	+/-	6/30/18
Capital Leases:									
11/1/2016	31550	Copier Lease (TrainND)	Capital	60	4,908		586		4,322
1/1/2017	31550	Copier Lease (DPAC)	Capital	60	5,504		626		4,878
11/1/2016	31550	Copier Lease (Nursing)	Capital	60	10,616		1,268		9,348
10/3/2012	31801	Easement-Electric Collection Line-Wind Turbine	Easement/Capital	240	122,197		7,066		115,131
4/1/2018	12000	Copier Lease (Library-color)	Capital	60		7,236	346		6,890
4/1/2018	43500	Copier Lease (ABE)	Capital	60		4,283	972		3,311
8/1/2017	31550	Copier Lease (Foundation)	Capital	60	5,522		525		4,997
Total LRSC Capital Leases					\$ 148,747	\$ 11,519	\$ 11,389	\$ -	\$ 148,877

Mayville State University

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18
Operating Leases:						
02/01/17	25080/40410	City of Hillsboro - Head Start Building	Operating	36	22,800	11,400
08/01/17	25080/40410/	University of North Dakota - Head Start Building	Operating	Month/Month	-	5,000
07/01/17	40410	ND Vision Service - Rent GH Head Start	Operating	24	17,076	5,692
03/13/18	25080/40410	Grand Cities Mall - Head Start (Land of Hope)	Operating	60	198,764	13,255
11/13/17	25080/40410	Grand Cities Mall - Head Start Building	Operating	Month/Month	-	10,231
07/01/17	20040	WSC - Extended Learning	Operating	12	-	1,500
11/01/10	40450	Linda Weaver - AHEC Hettinger, ND	Operating	Month/Month	-	3,000
07/01/17	25080/40410	Neil Lerfald - Portland CDC	Operating	24	16,500	8,250
Total MaSU Operating Leases					255,140	58,328

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due at 12/31/17	Principal New Leases 1/1/18-6/30/18	Principal Paid 1/1/18-6/30/18	Adjustments +/-	Principal Balance Due 6/30/18
					Capital Leases:				
1/1/2015	25260	ABM - All copiers	Capital	48	27,526	-	13,763		\$ 13,763
9/30/2016	31400	Pitney Bowes - Mail Machine	Capital	60	11,982	-	2,390		\$ 9,592
8/1/2015	31300/25230	University Lease - #9 network equipment	Capital	60	112,683	-	19,769		\$ 92,914
9/1/2015	300/25230/31000	University Lease - #10 computers	Capital	36	30,717	-	22,864		\$ 7,853
7/1/2016	31800	University Lease - #11 Bobcat	Capital	48	12,992	-	12,992		\$ -
Total MaSU Capital Leases					\$ 195,900	\$ -	\$ 71,778	\$ -	\$ 124,122

Minot State University

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18
Operating Leases:						
Total MiSU Operating Leases					\$ -	\$ -

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due at 12/31/17	Principal New Leases 1/1/18-6/30/18	Principal Paid 1/1/18-6/30/18	Adjustments +/-	Principal Balance Due 6/30/18
					Capital Leases:				
06/01/16	25206	Copy Center - V80 Printer	Capital	60	55,111		\$ 5,468		\$ 49,643
06/01/16	25206	Copy Center - V80 FFPS	Capital	60	30,128		3,928		\$ 26,201
04/01/16	31406	Post Office - HJ940 Bulk Mailing Machine	Capital	60	11,545		1,764		\$ 9,781
04/01/16	31406	Post Office - IM500 Meter Machine	Capital	60	24,345		3,224		\$ 21,121
04/01/16	31406	Post Office - WTS Package Tracking Equip	Capital	60	13,629		1,897		\$ 11,732
01/01/17	30227	Social Science - Canon IR 4245 Copier	Capital	60	4,209		466		\$ 3,744
03/01/13	125/30226/20000	Science - Xerox Copier WC5335PT	Capital	60	432		433		\$ (0)
04/01/17	25200	NDCPD - BuzHub C658	Capital	48	7,516		1,143		\$ 6,374
08/01/16	10258	Housing - ASI - Washers & Dryers	Capital	84	49,501		-		\$ 49,501
12/01/13	30220	Music - Kyocera Copier	Capital	60	1,381		683		\$ 698
Total MiSU Capital Leases					\$ 197,799	\$ -	\$ 19,004	\$ -	\$ 178,794

North Dakota State College of Science

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum				
					Operating Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18			
10/01/05	22450	Parking Lot Lease	Operating	180	\$ 38,338	10,952			
05/01/11	18040&31100	STTC	Operating	120	580,000	174,000			
Total NDSCS Operating Leases					\$ 618,338	\$ -	\$ 184,952		
Capital Leases:									
Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due at 12/31/17	Principal New Leases 1/1/18-6/30/18	Principal Paid 1/1/18-6/30/18	Adjustments +/-	Principal Balance Due 6/30/18
01/31/16	31400	Pitney Bowes Mailing System Upgrade	Capital	60	\$ 12,546		\$ 1,763		10,783
09/01/15	31500	IBM Controllers and Servers	Capital	36	\$ 4,893		\$ 3,072		1,821
Total NDSCS Capital Leases					\$ 17,439	\$ -	\$ 4,835	\$ -	\$ 12,604

North Dakota State University

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	
					Operating Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18
01/01/16	37860	John & Stacey Rzaszutak - Land	Operating	36	\$ -	\$ 500
03/01/16	37660	Joseph & Alleyne Clement-Land	Operating	36	-	13,766
10/31/15	37860	Edward J Lechner - Land	Operating	36	-	17,477
03/01/16	37860	Peggy A Smith - Land	Operating	33	-	2,000
03/01/16	37650	Thomas or Jane Danielson - Land	Operating	36	-	17,927
03/01/16	37650	Ceil Anne Clement-Land	Operating	36	-	4,560
03/01/16	37650	James Clement-Land	Operating	36	-	399
09/27/16	00400	ND 4H Foundation - Land	Operating	24	-	6,133
03/01/17	Multiple funds	Annabelle McGhie - Land	Operating	24	-	23,112
11/01/16	37100	Municipal Airport Authority - Land	Operating	24	-	11,878
01/01/17	37750	Vicki Steinke - Land	Operating	24	-	6,600
04/01/17	37860	Pat Copenhaver - Land	Operating	24	-	5,988
04/01/17	37860	Pat Copenhaver - Land	Operating	36	8,783	8,783
07/01/17	37650	Rough Rider Industries - Land	Operating	57	48,000	16,000
08/01/08	30883	JPR Investments LLC-Stop-n-Go Center	Operating	120	97,928	187,561
07/01/09	19633	Batcheller Real Estate, LLC - Appareo Building	Operating	120	145,635	74,950
01/01/18	30883	Bullinger Enterprises-Building (5 year Renewal)	Operating	60	873,558	97,062
01/01/14	30883	FM City Development II-Bison Info Network - Suite A - 5 yr Extension	Operating	60	32,435	16,217
01/01/17	43300	Overlook, LLC - Fire Hall/Storage	Operating	60	202,950	
01/01/17	43300	Overlook, LLC - Office Space	Operating	60	127,848	
01/01/18	35100	Northern Lights Wellness Center - Office Space (3 yr renewal)	Operating	36	6,750	1,350
07/01/16	19565	NDSU Research & Tech Park - Research 1 Bldg Mgmt	Operating	70	414,000	27,000
07/01/16	19565	NDSU Research & Tech Park - Research 2 Bldg Mgmt	Operating	190	1,598,000	51,000
02/01/17	Multiple funds	Rocky Gordon/Bismarck Parking-Bldg	Operating	36	54,454	14,330
07/01/17	Multiple funds	Pinnacle Development II - Gateway Office Bldg	Operating	24	24,750	15,750
07/01/16	19700	Fargodome - Locker Room Project	Operating	120	507,000	
07/01/17	19633	Fargodome - Event Center 55 Days/Year - 10 yr renewal	Operating	36	330,000	99,000

North Dakota State University

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made			
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18	1/01/18-6/30/18		
Operating Leases:									
01/01/18	37860	Fessenden Co-op Association - Land	Operating	36	26,720		13,360		
05/01/18	37650	Rough Rider Industries - Land	Operating	47	16,232		4,058		
03/01/18	37860	City of Carrington - Land	Operating	36	2,960		1,480		
Total NDSU Operating Leases					\$ 4,518,003	-	738,240		
Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due at 12/31/17	Principal New Leases 1/1/18-6/30/18	Principal Paid 1/1/18-6/30/18	Adjustments +/-	Principal Balance Due 6/30/18
Capital Leases:									
06/24/12	30875	Bank of America-Energy Savings Performance Contract	Capital	168	5,057,148		488,739		4,568,409
07/15/14	37100	Wells Fargo-Two Skid Steers, NHL L220; Blow Hard Bunk Cleaner	Capital	60	13,185				13,185
09/23/15	37100	Wells Fargo-New Lanier Pro C7110SX Color MFP Prod. System	Capital	36	28,397		18,859		9,538
07/15/15	37100	Wells Fargo-Used 2002 Case IH 220 Tractor w attachments	Capital	60	23,628				23,628
06/12/16	NA	Wells Fargo-New Case Forage Wagon	Capital	61	38,885			\$ 27	38,912
08/17/16	19773	Wells Fargo-Athletics Scoreboard/Media System	Capital	84	822,817				822,817
10/10/05	19771	NDSU Development Fnd-Fargodome-Paid from Gifts @ NDSUDF	Capital	180	1,025,543		283,775		741,768
07/01/05	30883	NDSU Development Foundation-Renaissance Hall	Capital	303	4,210,000		125,000		4,085,000
05/01/12	19633	NDSU Development Foundation-Barry & Klai Hall (Refund Lease # 503 & 504, above)	Capital	295	9,130,000				9,130,000
Total NDSU Capital Leases					20,349,604	-	\$ 916,373	27	19,433,258

University of North Dakota

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made	
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18	1/01/18-6/30/18
Operating Leases:							
7/1/2007	10323	EVI University Real Estate, LLC formerly University Point LLC	Operating	120	-		31,950
1/1/2011	40800	52nd Avenue Investments-Morgue	Operating	300	1,559,836		31,512
2/1/2009	20554	Grand Forks International Airport Authority-Land/Runway	Operating	120	86,406		77,775
7/1/2000	20602/2						
	0586/20						
	591/206						
	04/2059						
	2/20598/						
	20610/2						
	0608/20						
	596	UND Aero Found.-Op Agr-Aircraft/Sims	Operating	per hour	-		1,981,166
7/7/2003	20554/22422	UND Aero Found-Land for Hanger 259 - part of capital lease in FY12	Operating	240	144,230		14,796
7/1/2014	22602/41000	Gibbs Warehousing, Inc	Operating	month-to-month	-		9,600
7/1/2012	31100	Trinity Hospital	Operating	24	-		9,630
8/1/2012	22389	Empire Arts Center	Operating	month-to-month	500		3,000

University of North Dakota

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum	Actual Operating Lease Payments Made	
					Operating Future Payments Reported at 06/30/2018	1/01/18-6/30/18	
Operating Leases:							
8/1/2008	31406/2 2328/30 205/207 20	Alerus Center	Operating	120	600,000	132,562	
6/1/1988	31810	BNSF Railway Company	Operating	year-to-year	-	6,567	
4/17/2012	31400	City of Grand Forks - Research Land	Operating	80	827	864	
2/1/2010	20558	Landing Strip - Adams	Operating	year-to-year	-	9,000	
10/1/2012	30709	UND Foundation & Alumni Assoc-Gorecki Alumni Center	Operating	57	-	139,795	
7/1/2014	43300	Bismarck State College (Horizon Cntr.-Rm. 118)	Operating	12	-	-	
7/1/2013	43300	Bismarck State College (Horizon Cntr.-Rm. 131)	Operating	24	-	399	
4/1/2013	20558	Moreland, James & Tami	Operating	month-to-month	-	3,333	
02/01/16	21214	Born to Run LLC - Greenberg Business Center	Operating	36	14,000	12,000	
08/01/16	20720	GF Park District/Choice Tennis Courts - Athletics	Operating	72	195,000	-	
01/19/17		Linton Hospital - Bismarck CFM	Operating	month-to-month	-	500	
09/01/16	00-UND002091	Spirit Lake Tribe (SLVAP) - UND Social Work	Operating	25	1,662	2,770	
02/16/17	21220	Wishek Community	Operating	12	-	700	
12/01/16	21220	Coal Country Community Health Center	Operating	24	-	600	
11/13/17		St Alexis Medical Center - Bismarck Asthma Clinic	Operating	36	-	2,495	
03/09/18	43300	Grand Forks Regional Airport Authority-Med School	Operating	12	2,160	2,160	
Total UND Operating Leases					\$ 2,604,621	-	2,473,176

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due	Principal New Leases	Principal Paid	Adjustments	Principal Balance Due
					at 12/31/17	1/1/18-6/30/18	1/1/18-6/30/18	+/-	6/30/18
10/1/2011	20586	Piper Seminole (glass) FTD (WF 405)	Capital	84	42,389		25,260		17,129
8/30/2012	21220	Hemostasis & Chemical Analyzer, Powerpack, & Stress Test Machine (WF 412)	Capital	84	27,564		11,528		16,036
9/14/2012	21220	Colonoscopy Machine and accessories (WF 413)	Capital	60	7,667		3,798		3,869
12/1/2014	20586	Frasca Seminole FTD G100 (WF 429)	Capital	84	198,028		22,910		175,117
12/1/2014	21224	EKG Stress Test Machine (WF 430)	Capital	16	7,004		2,762		4,242
9/15/2015	20591	2015 Piper Seminole N680ND (WF 434)	Capital	120	(1,943)			1,943	- Correction - Paid Off 12/17
9/15/2015	20591	2015 Piper Seminole N696ND (WF 435)	Capital	120	(1,943)			1,943	- Correction - Paid Off 12/17
9/15/2015	20591	2015 Piper Seminole N697ND (WF 436)	Capital	120	(1,900)			1,900	- Correction - Paid Off 12/17
12/30/2015	21210/21941	B-Line Medical Server w/Software (WF 439)	Capital	48	449,101		-		449,101
2/1/2016	21516	Katanax K2 Prime Fusion Machine (WF 440)	Capital	49	19,145		9,375		9,770
6/20/2016	21224	Alfa Axcel Chemistry & Sysmex Analyzers (WF441)	Capital	48	59,814		11,502		48,312
6/9/2016	21516	iCAP Quadrupole ICP-MS Spectrometer (WF 442)	Capital	120	118,651		5,862		112,790
1/1/2017	20596	Wells Fargo 446 Piper Aircraft PA-44-180 N781ND		120	501,849		21,829		480,020
1/1/2017	20596	Wells Fargo 447 Piper Aircraft PA-44-180 N782ND		120	501,849		21,829		480,020
1/1/2017	20596	Wells Fargo 448 Piper Aircraft PA-44-180 N783ND		120	501,849		21,829		480,020
1/1/2017	20601	Wells Fargo 449 2016 Piper Archer PA28-181 N769ND		120	237,190		237,190		- Paid Off 6/18
1/1/2017	20601	Wells Fargo 450 2016 Piper Archer PA28-181 N770ND		120	237,190		237,190		- Paid Off 6/18
2/1/2017	20607	Wells Fargo 451 Robinson R44 Cadet Helicopter N79RH		120	334,565		14,250		320,315
11/1/2012	31400	Panasonic CF31 Toughbooks	Capital	48	782		-	(782)	- Correction
3/27/2009	31803	West Campus Steamline	Capital	180	1,960,268		189,435		1,770,833
3/27/2009	31803	West Campus Steamline (equipment)	Capital	180	(1,663)		3,960	62,432	56,809 Correction
10/1/2003	0554/22422	Aerospace Foundation-Aerospace Hanger 259	Capital	239	1,393,784		30,346		1,363,438

Capital Leases:

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due at 12/31/17	Principal New Leases 1/1/18-6/30/18	Principal Paid 1/1/18-6/30/18	Adjustments +/-	Principal Balance Due 6/30/18	
6/15/2008	21224	UND Foundation Minot Family Medicine Center	Capital	252	2,305,756	2,235,000	2,305,756		2,235,000	Refinanced
6/1/2006	31801	Energy Improvement 05 - recognize liability as expenses are incurred	Capital	192	1,412,898	1,113,478	1,412,898		1,113,478	Refinanced
4/1/2017	20586	Wells Fargo 452 Frasca International Seminole G100 Flight	Capital	84	311,637		24,385		287,252	
6/6/2017	20601	Wells Fargo 453 Piper Aircraft PA-44-180 N711ND	Capital	120	256,521		256,521		-	Paid Off 6/18
6/6/2017	20601	Wells Fargo 454 Piper Aircraft PA-44-180 N704ND	Capital	120	256,521		256,521		-	Paid Off 6/18
6/20/2017	20601	Wells Fargo 455 Piper Aircraft PA-44-180 N713ND	Capital	120	256,521		256,521		-	Paid Off 6/18
6/20/2017	20601	Wells Fargo 456 Piper Aircraft PA-44-180 N714ND	Capital	120	256,521		10,413		246,107	
6/1/2017	22610 / 21516	Dell 006 Dell PowerVault MD38601	Capital	36	49,670		33,212		16,458	
7/18/2017	20601	Wells Fargo 457 Piper Archer N730ND	Capital	120	258,229		10,366		247,863	
7/18/2017	20601	Wells Fargo 458 Piper Archer N739ND	Capital	120	259,929		10,366		249,563	
7/18/2017	20601	Wells Fargo 459 Piper Archer N744ND	Capital	120	258,229		10,366		247,863	
8/8/2017	20601	Wells Fargo 460 Piper Archer N751ND	Capital	120	259,929		10,318		249,610	
8/8/2017	20601	Wells Fargo 461 Piper Archer N764ND	Capital	120	259,929		10,318		249,610	
8/8/2017	20601	Wells Fargo 462 Piper Archer N765ND	Capital	120	259,928		10,317		249,610	
8/18/2017	20601	Wells Fargo 463 Piper Archer N766ND	Capital	120	259,928		10,317		249,610	
8/18/2017	20601	Wells Fargo 464 Piper Archer N768ND	Capital	120	259,928		10,317		249,610	
8/18/2017	20601	Wells Fargo 465 Piper Archer N743ND	Capital	120	259,928		10,317		249,610	
8/11/2017	20601	Wells Fargo 466 Frasca Piper Archer Flight Sim	Capital	84	291,604		18,358		273,246	
8/11/2017	20601	Wells Fargo 467 Frasca Simulator G1000 Level 5	Capital	84	291,604		18,358		273,246	
6/24/2018	20601	Wells Fargo 468 Simulator G1000 - 13126	Capital	84	-	303,565	2,906		300,659	
6/24/2018	20601	Wells Fargo 469 Simulator G1000 - 13127	Capital	84	-	303,565	2,906		300,659	
6/13/2018	20601	Wells Fargo 470 Piper Archer N754ND	Capital	120	-	271,973	-		271,973	
6/13/2018	20601	Wells Fargo 471 Piper Archer N755ND	Capital	120	-	271,973	-		271,973	
6/13/2018	20601	Wells Fargo 472 Piper Archer N767ND	Capital	120	-	271,973	-		271,973	
6/28/2018	20601	Wells Fargo 473 Piper Archer N771ND	Capital	120	-	271,973	-		271,973	
6/27/2018	20601	Wells Fargo 474 Piper Archer N772ND	Capital	120	-	271,973	-		271,973	
Total UND Capital Leases					\$ 14,616,441	5,315,473	5,562,608	67,437	14,436,742	

Valley City State University

					Minimum	
Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Operating Future Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18
Operating Leases:						
07/30/15	20073	Notebook Computers - extended	Operating	36	176,090	
07/22/16	20073	Apple Computers	Operating	36	106,150	
06/01/18	31400	Postage Machine	Operating	60	18,216	1,987
03/01/16	20067	Photocopiers (FMC, SC, Library)	Operating	48	50,384	13,718
07/01/18	31800	Theater Storage	Operating	12	1,140	475
12/01/16	20099	Kathryn School	Operating	17	250	1,500
08/20/14	10301-304	Washer and Dryers - Kolstoe, McCoy, Mythaler, Robertson, Snoeyenbos	Operating	84	43,930	9,986
Total VCSU Operating Leases					\$396,160	\$27,666

Capital Leases:

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal Balance Due at 12/31/17	Principal New Leases 1/1/18-6/30/18	Principal Paid 1/1/18-6/30/18	Adjustments +/-	Principal Balance Due 6/30/18
11/01/16	31400	Wellness Center	Capital	1188	4,168,884			3,534	4,172,418
Total VCSU Capital Leases					\$ 4,168,884	\$ -	\$ -	\$ 3,534	\$ 4,172,418

Williston State College

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum		
					Operating Future Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18	
Operating Leases:							
04/24/14	35100	Marco - 2 Sharp copiers	Operating	60	-	2,361	
11/17/14	10505	Marlin-Dish Washing machine for Dining	Operating	60	4,395	1,598	
01/27/15	35100	Marco - Admissions Copier	Operating	60	-	663	
05/12/15	25004	Mon-Dak Utilities Fiber Optic Lease - TrainND	Operating	60	15,716	4,200	
12/29/15	25004	Konica Minolta Copier	Operating	60	9,942	2,322	
03/20/18	35100	Marco - Copier Agreement (lease portion)	Operating	60	126,293	4,355	
Total WSC Operating Leases					\$ 156,346	\$ -	\$ 15,499

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal				
					Balance Due at 12/31/17	New Leases 1/1/18-6/30/18	Paid 1/1/18-6/30/18	Balance Due 6/30/18	
11/01/13	17210	Rent for Leased Motor Coach from WSC Foundation	Capital	84	170,812	-	27,595	(13,526)	129,691
Total WSC Capital Leases					\$ 170,812	\$ -	\$ 27,595	\$ (13,526)	\$ 129,691

NDUS Core Technology Services

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum		
					Operating Future Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18	
Operating Leases:							
PARK HOLD 07/01/17	31400	Fargo CTS Offices	Operating	39	192,260	89,177	
Total CTS Operating Leases					\$ 192,260	\$ -	\$ 89,177

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Principal				
					Balance Due at 12/31/17	New Leases 1/1/18-6/30/18	Paid 1/1/18-6/30/18	Balance Due 6/30/18	
WELLS FAR 06/16/16	31400	Wells Fargo #443 IVN/Video Equipment	Capital	49	\$ 116,263	-	-	-	\$ 116,263
Total CTS Capital Leases					\$ 116,263	\$ -	\$ -	\$ -	\$ 116,263

NDUS Office

Lease Start Date	Fund #	Description	Type of Lease	Lease Term (in months)	Minimum		
					Operating Future Payments Reported at 06/30/2018	Actual Operating Lease Payments Made 1/01/18-6/30/18	
Operating Leases:							
Total NDUS Office Operating Leases					\$ -	\$ -	\$ -