

“Got Storage?”

Data Storage Services at NDSU

Your work here at NDSU is of high value to both you and the broader NDSU community. In an effort to preserve and safeguard the wide variety of data generated in academics and research at our institution, NDSU provides the following storage and backup options for faculty, students and staff.

	Central File Services (Storage)	Google Drive for NDSU (Storage)	OneDrive for Business Microsoft Office 365 (Storage)	Blackboard My Files (Storage)
Type of Storage and Key Features	<p>Document storage, organization and sharing for departments and individuals. This is considered NDSU's high performance, central file services system.</p> <p>Referred to as S:, U:, and X: drives</p>	<p>Cloud storage off site. Create and share files; allows collaborative content editing.</p> <p>Supports wider collaboration with colleagues via remote access. Includes versioning, web applications and file synchronization.</p>	<p>Document storage, organization and sharing for departments and individuals.</p> <p>Accessible from Office 365 on multiple computers and handhelds. Supports wider collaboration with colleagues via remote access. Shared files. Simultaneous editing.</p>	<p>NDSU's Learning Management System. Online storage for documents and media</p> <p>A virtual file storage area available to those with a NDSU Bb account. Uses "permissions" to enable collaborations and versioning.</p>
Storage Capacity	<p>S: drive – Departmental shares = 100 GB</p> <p>U: drive – Personal drives for employees only: 100 GB for Faculty 50 GB for Staff</p> <p>X: drive – Cross-departmental shared drives 10 GB</p>	Unlimited	Access via online portal Limit of 20,000 items (2 Gb file limit)	300 MB Additional space available per request. Contact ndsuhelpdesk@ndsuhelpdesk.com
Data Privacy and Security	Suitable for data protected by FERPA / HIPPA, for IRB data and intellectual property	Suitable for data protected by FERPA Not suitable for data protected by HIPAA or for content impacted by export control restrictions.	Suitable for data protected by FERPA / HIPPA Not suitable for content impacted by export control restrictions.	Suitable for data protected by FERPA / HIPPA
Intended Users	Faculty Staff Departments	Faculty Staff Students	Faculty Staff Students	Faculty Staff Students
Who to contact for support	NDSU – IT Help Desk	NDSU – IT Help Desk	NDSU – IT Help Desk	NDSU – IT Help Desk and ITS Instructional Services
	<p>Contact the IT Help Desk at 231-8685 (option 1) or ndsuhelpdesk@ndsuhelpdesk.com if you have questions or need assistance. www.ndsu.edu/its/help_desk/collaboration_and_storage/</p> <p>If your work includes management of Export Controlled Data, please contact the Office of the Vice President for Research and Creative Activities Export Control Office (ndsuhelpdesk@ndsuhelpdesk.com)</p>			

Cloud and/or Third Party Storage Data Privacy Statement

Data stored, used and shared within NDSU's Google Drive, Microsoft OneDrive and approved third party online services contracted with, and subscribed to, by NDSU must conform to North Dakota University System Data Standards, NDUS Policy 1901.2, NDSU Policy 158, the NDSU Student Code of Conduct, and applicable federal and state laws (e.g., HIPAA, Export Control, ITAR).

Data that is considered confidential and/or private in nature (e.g., SSNs, personal health related data, intellectual and copyright protected property) is required to be protected and should not be stored, used or shared within any third party vendor service.

Data storage services not approved and/or subscribed to by NDSU are not encouraged.

For more information, please contact the NDSU IT Security Officer, ndsuhelpdesk@ndsuhelpdesk.com