Create Smart Views in Any Course

Smart Views can be used to filter the Grade Center for both "stand-alone" courses (sections not combined using the Master/Child relationship) or Master/Child courses.

You can create **five different types of Smart Views** in the Grade Center:

- **Course Group**: display different groups of students - groups must first be created in the course (Users and Groups | Groups)
- **Performance**: filter student rows based on performance on a single grade column
- **User**: filter by individual students
- **Category and Status**: display rows and/or columns based on your categories, user or users, and grade status
- **Custom**: create a query for selecting students using a combination of custom criteria

Create Smart Views in Master/Child Courses:

To make grading easier, filter the Grade Center display using Smart Views!

1. Open the full Grade Center and make note of the different values listed in the Child Course Id column (they will be similar to 161-NDSU-XXXX with the correct term and class numbers)
2. Highlight Manage and choose Smart Views
3. Click Create Smart View
4. Give the Smart View a descriptive name that identifies which section it is
5. Add as Favorite - add checkmark
6. Type of View - Select Custom

**SMART VIEW INFORMATION**

- **Name**: Boatey05
- **Description**: 
- **Type**: Custom
- **Add as Favorite**: 

**SELECTION CRITERIA**

- **Type of View**
  - Course Group
  - Performance
  - User
  - Category and Status
  - Custom

**Enter descriptive short name - Section #? Grader’s name?**

**Add as Favorite to put a shortcut in the menu area**

Choose Custom
7. Set the **Select Criteria** to "Child Course ID" | "Equal to" | enter one of the Child Course IDs you noted in step 1 as the **Value**

8. Set Filter Results to "All Columns"
9. Click Submit to finish
10. Repeat Steps 2 - 9 to create a Smart View for each course section

Activating a Smart View

Once you've created a Smart View, you need to "turn it on" in Grade Center: