Respondus LockDown Browser is a secure browser for taking tests in Blackboard. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a Blackboard test requires that Respondus LockDown Browser be used, you will not be able to take the test with a standard web browser.

Respondus LockDown Browser should only be used for taking Blackboard tests. It should not be used in other areas of Blackboard.

**WHAT IS RESPONDUS LOCKDOWN BROWSER?**

If you are using a computer located in one of the NDSU computer clusters, Respondus LockDown Browser is already installed on all Windows and Macintosh machines.

**INSTALLING RESPONDUS LOCKDOWN BROWSER**

1. Close all programs, unless one is used to connect to the Internet.
2. Locate the “LockDown Browser” shortcut on the desktop and double-click it. (For Macintosh users, launch “LockDown Browser” from the Applications folder.)
3. If prompted to close a blocked program (e.g. screen capture, instant messaging, etc.) choose Yes.
4. Log in to your Blackboard course.
5. Navigate to the exam and select it.
6. A window will open, “Begin: (Name of the test) – Requires Respondus LockDown Browser”. Click Begin.
7. If your instructor requires a password to begin the exam, a popup window will prompt you to enter the password to continue. If the instructor did not set up the test with a password, you should NOT see a password prompt!
8. If you see a screen similar to this, **DO NOT CHANGE THE PASSWORD.** This box should disappear quickly.
9. The test should start. Once a test has been started with Respondus LockDown Browser, you cannot leave the test or close LockDown Browser until you **click the Submit button!**
10. Message: To confirm the exam submission. Click OK.
11. The exam was successfully submitted.

**PROBLEMS?**

If you have problems downloading, installing, or taking a test with Respondus LockDown Browser, contact your instructor.

Respondus is a registered trademark and Respondus LockDown Browser is a trademark of Respondus, Inc. All other trademarks are the property of their respective owners. Copyright © 2007 Respondus