Scoring Options

Two different methods or types of grading are available. Student answer sheets are checked against a KEY sheet filled out by the instructor.

Conventional Weighting

- The student's score is the number of questions answered correctly
- Fill in the "A" bubble for Question 1 on the INFO sheet

Weighted Grading

- Instructors can assign weights of 1 through 5 to each of the questions
- The student's score is computed by summing the weighted values of questions answered correctly
- Fill in the "B" bubble for Question 1 on the INFO sheet
- In addition to the KEY sheet, instructors must include a WEIGHT sheet with the correct weight marked for each question

  "A" = 1 point
  "B" = 2 points
  "C" = 3 points
  "D" = 4 points
  "E" = 5 points

- 1 point is automatically scored if a question doesn't have a weighting factor designated
- Only integer weights from 1 to 5 are allowed

Subjective/Essay Questions

Instructors may want to use both objective (multiple choice, true-false) and subjective (essay, short answer) questions. The scoring program allows instructors to add the total points earned on any of the subjective questions to the results of the machine-scored objective questions:

- Mark the MAXIMUM subjective points possible in the SPECIAL CODES grid (right-justified) on the KEY sheet
- Manually determine the total number of subjective points earned by each student
- Mark the earned subjective points in the SPECIAL CODES grid (right-justified) on each student answer sheet