**WHAT IS RESPONDUS LOCKDOWN BROWSER?**

Respondus LockDown Browser is a secure browser for taking tests in Blackboard. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a Blackboard test requires that Respondus LockDown Browser be used, you will not be able to take the test with a standard web browser.

**Respondus LockDown Browser should only be used for taking Blackboard tests.** It should not be used in other areas of Blackboard.

**INSTALLING RESPONDUS LOCKDOWN BROWSER**

If you are using a computer located in one of the NDSU computer clusters, Respondus LockDown Browser is already installed on all Windows and Macintosh machines.

[Download and install Respondus LockDown Browser](#)

[Installation Instructions](#)

**TAKING A TEST**

1. Close all programs, unless one is used to connect to the Internet.

2. Locate the “LockDown Browser” shortcut on the desktop and double-click it. (For Macintosh users, launch “LockDown Browser” from the Applications folder.)

3. If prompted to close a blocked program (e.g. screen capture, instant messaging, etc.) choose Yes.

4. Log in to your Blackboard course.

5. Navigate to the exam and select it.

6. A window will open, “Begin: (Name of the test) – Requires Respondus LockDown Browser”. **Click Begin.**

7. If your instructor requires a password to begin the exam, a popup window will prompt you to enter the password to continue. If the instructor did not set up the test with a password, you should NOT see a password prompt!

8. If you see a screen similar to this, **DO NOT CHANGE THE PASSWORD.** This box should disappear quickly.

9. The test should start. Once a test has been started with Respondus LockDown Browser, you cannot leave the test or close LockDown Browser until you **click the Submit button!**

10. Message: To confirm the exam submission. **Click OK.**

11. The exam was successfully submitted.

**PROBLEMS?**

If you have problems downloading, installing, or taking a test with Respondus LockDown Browser, contact your instructor.

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