

A permit is required to park in all NDSU employee lots. All employee parking permits (excluding FargoDome permits) also allow you to park at the Research Park (RP) lots.



### VEHICLE INFORMATION

Please have the following vehicle information ready when ordering your permit:

- Make
- Year
- License Plate #\*
- Model
- Color
- State

\*If you don't have a license plate #, please use the last 8-digits of the VIN.



### HOW TO ORDER PERMIT

Permits are sold according to office location & department

- Visit [ndsuh.edu/parking](https://ndsuh.edu/parking)
- Select **FACULTY & STAFF > BUY A PARKING PERMIT**
- Read all info and visit the **NDSU PARKING PORTAL**
- Select **AFFILIATED LOGIN** and login using your PeopleSoft HRMS username & password
- Once logged in, click on **GET PERMITS** and follow the provided instructions.
- Permits for employees will arrive via campus mail in 2-5 business days.



### PRINT TEMPORARY PERMIT

When your purchase is complete, select **PRINT PERMIT** to print out a temporary permit to display on the driver's side dash of your vehicle until you receive your annual permit.



### ANNUAL PARKING PERMIT

Employee permits go on sale beginning July 1st each Academic year.

#### MAIN CAMPUS PERMITS

##### ■ NORTHEAST

This permit allows the permit holder to park in the following lots: **CF, F, RF, W**

##### ■ NORTHWEST

This permit allows the permit holder to park in the following lots: **AR, B, FM, PS**

##### ■ SOUTHEAST

This permit allows the permit holder to park in the following lots: **AD, BA, IFC, T2**

##### ■ SOUTHWEST

This permit allows the permit holder to park in the following lots: **AE, MO, PR, PS, T2, TA**

*Main campus permits are also valid in the downtown lots (BH, KH, RH, & Elim pay lots) when traveling downtown for work related activities. **Only employees with main office locations located on the main campus may purchase Main Campus permits.***

#### DOWNTOWN CAMPUS PERMITS

##### ■ DOWNTOWN

This permit allows the permit holder to park in the following lots: **BH, KH, RH**

*Downtown campus permits are also valid in all main campus employee (green) lots. **Only employees with downtown office locations may purchase Downtown Campus permits.***

#### DISCOUNTED PERMITS

##### ■ FARGODOME PARK & RIDE

This permit allows the permit holder to park in the following lots at the FargoDome: **C, D, E LOTS ONLY.**

#### RESERVED SPACE PERMITS

##### ■ ASSIGNED RESERVED SPACES

These permits are sold based on position title. **Reserved, President, Vice President & Dean** permits also function as a Campus Wide Permit, allowing you to park in any employee, student, or pay lot within a properly marked space. **Hall Director** permits are allowed to park in the W Lot.

