University Assessment Committee Minutes  
Wednesday, November 3, 2004  
Meadow-Lark Rooms, Memorial Union

Present: Sherman Goplen, Bob Harrold, Allyn Kostecki, Bonnie Klamm, Harriet Light, Charles Okigbo, Christy Oliver, Larry Peterson, Mark Schmidt, J.W. Schroeder, David Scott, and Bill Slanger.

Unable to attend: Joseph Brennan, Anne C. Gassmann, Charles Harter, and Deanna Sellnow.

The meeting was called to order at 3:00 p.m.

Agenda: There were no additions to the agenda.

Minutes: A motion made to approve the minutes as distributed (Goplen/Klamm); was approved.

Announcements:
Note the change of location for our December 1, meeting (Rose Room)

The date of the Annual Meeting of Higher Learning has been changed to April 9 - 12, 2005. Assessment members are welcome to attend since assessment and re-accreditation are so closely tied together.

Reports:
General Education: This is Larry Peterson’s last year on the General Education Committee. They are currently working on a spreadsheet of General Education categories integrated into the major inventory.

Unfinished Business: none

New Business
1) Updated spreadsheet of assessment reports received for 2003-2004.
   a) An updated spreadsheet was distributed to the members.
   b) Bob Harrold indicated that he would review the two reports that were to have been reviewed by the Agriculture representative, would be done once the new person was appointed.
2) The status of reviews of current and carryover assessment reports was discussed.
3) With no major issues for discussion, the members present determined that the meeting scheduled for December 1, 2004 would be cancelled.

The meeting was adjourned at 3:25 p.m.

Respectfully submitted, Kären M. Bjellum, Recorder

Committee Web-site:  
www.ndsu.edu/ndsu/accreditation/assessment/index/shtml