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PREFACE

The Challey School of Music (CSoM) strives to enable every student to reach their potential as a musician and a well-rounded human being.

- The voice-choral faculty and staff commit to doing their best at all times and expect the same from students.
- Students must develop a strong work ethic to progress in their studies. The following habits are critical in helping students achieve their best and alleviate undue stress:
  - Regularly attend all classes, lessons, and rehearsals.
  - Learn repertoire for voice lessons and choir in a timely manner.
  - Complete and submit homework on time.
- Communication is key to student success.
  - Check email regularly for notifications from instructors.
  - Inform teachers and/or advisor of any problems.
- Cooperation and collaboration are lifetime skills needed by musicians that are encouraged and valued at the CSoM.
UNDERGRADUATE APPLIED LESSONS

Assignment of Studio Teacher
All new students enrolled in applied voice lessons will sing at the voice studio class on the first Wednesday of the Fall semester in order to be assigned a studio teacher.

- Students are expected to sing one song of their choice.
- An accompanist will be provided.

Studio teacher assignments are based on the student’s vocal characteristics as well as logistical considerations such as studio space and scheduling.

NOTE: The student’s studio teacher and academic advisor are not always the same faculty member. Academic advisors will be assigned in the first month of the Fall semester. Students entering a music degree in Spring semesters will be assigned a teacher and advisor based on their audition to the Challey School of Music.

Scheduling Lessons
Students will schedule a recurring weekly lesson time with their voice teacher during or before the first week of classes each semester. Lessons officially begin in the second week of the semester.

Applied Voice and Supplementary Applied Study Course Numbers
MUSC 167, 267, 367, and 467 (collectively referred to as MUSC X67) are Applied Voice Lesson course numbers. All are half-hour private lessons. These courses are taken each semester by students in all vocal music degree tracks until the student has completed the applied lessons curriculum requirement for their major.

MUSC 173, 273, 373, and 473 (collectively referred to as MUSC X73) are Supplementary Applied Study course numbers. Enrolling in any MUSC X73 Supplementary Applied Study course adds an additional half-hour to the student’s voice lesson each week.

- MUSC X73 Supplementary Applied Study must be taken concurrently with an MUSC X67 Applied Voice Lessons course number.
- If MUSC X73 is taken by performance majors fulfilling degree requirements or by other music majors in the semester of or prior to their degree recital, there is no additional applied lesson fee. All other X73 registrations are by permission of the instructor, area, and CSoM and are assessed the additional applied lesson fee.
Course Registration and Credit Hours
The degree track tables below indicate the semester in which students should take MUSC X67 Applied Voice Lessons, MUSC X73 Supplementary Applied Study, and MUSC X80 Recitals.

### Bachelor of Arts and Bachelor of Science – Vocal Music
[Link to Official BA in Music Curriculum] | [Link to Official BS in Music Curriculum]

<table>
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*BA and BS students may elect to complete a capstone experience other than a recital.

### Bachelor of Music – Vocal Music Education
[Link to Official BM Vocal Music Education Curriculum]

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Bachelor of Music – Vocal Performance

[Link to Official BM Vocal Performance Curriculum]

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* Vocal performance students may elect to give their junior recital (MUSC 380) in an earlier semester with their applied teacher’s approval.

**Studio Class**

Studio Class is a required performance forum for all students in applied voice study. Its purpose is to complement the one-on-one private lessons that students receive each week.

- Studio Class meets every Wednesday at 2:00 p.m.
- Locations for studio class vary among rooms in the Music building. The applied teacher provides a schedule including locations at the beginning of each semester.
- Studio Classes alternate between area-wide meetings and studio meetings. An area wide meeting includes all students and teachers of voice whereas studio meetings include only the immediate voice teacher and their students.
- Attendance at Studio Class is required each week.
- Performances are expected to be memorized unless the use of music is approved by the student’s applied teacher. All music performed in studio class must be music that students have worked on in their private lessons.
- Students are expected to dress professionally. Examples include a suit and tie for men and a knee-length dress or a pantsuit for women. Students should discuss their jury attire with their teacher if this expectation creates any hardship.
Concert Attendance
Concert Attendance is a forum in which students are exposed to a wide variety of musical performances.

- Concert attendance is required of every student enrolled in any MUSC X67 Applied Voice Lessons course and is worth 20% of the student’s final grade each semester.
- The Voice-Choral Area distributes a schedule of required concert attendance events at the beginning of each semester. Many events occur in the evening and/or on weekends.
- Student Convocations held on Fridays at 2:00 p.m in Beckwith Recital Hall are also counted as part of Concert Attendance requirements.

Collaborative Pianists and Accompanying Fees
All students enrolled in MUSC X67 Applied Voice Lessons are paired with collaborative pianists from our graduate program or from the community. This professional relationship develops musicianship and collaborative performance skills.

- Fees and guidelines for collaborative pianists are outlined in a collaborative pianist contract distributed with the syllabus for MUSC X67.
- The collaborative pianist attends all voice lessons and offers some rehearsal time outside of lessons as outlined in the pianist contract.
- The pianist also makes themselves available for ancillary projects such as NATS auditions, vocal competitions, local gigs, and other auditions.

Music Scores and Materials for Voice Lessons and Ensembles
Students are expected to purchase scores and other materials necessary for applied music lessons.

Choral scores are usually provided by the ensembles and should be returned after concerts are completed. Additionally, students are required to purchase their own vocal score for Handel’s *Messiah* that is published by Oxford Music.

Students participating in NDSU Opera should purchase their own vocal scores.
Regular Juries
Juries serve as the final exam for each semester of applied study. The voice-choral faculty evaluates students on their growth in vocal technique, musicianship, musicality, and artistry over the course of the semester. Constructive feedback regarding the student’s performance is given with the expectation that students continue to improve on both their strengths and weaknesses in the following semesters’ study. Policies include:

- Voice juries are usually held on Tuesday and Wednesday of Finals Week in Beckwith Recital Hall. A sign-up sheet will be posted approximately one month before Finals Week.
- Regular juries are taken by all students except those who plan to enroll in MUSC 367 the following semester. These students should complete a Barrier Jury. Please see the Barrier Juries section below.
- Students sign up for one 10-minute jury slot, after consulting with their collaborative pianist about availability.
- Students may be exempt from performing a regular jury during the semester in which they performed a recital.
- Students will begin with a vocal selection of their choice, and the voice-choral faculty will choose on a second selection from the student’s remaining jury repertoire.
- Students should be able to answer general questions about all their assigned repertoire. Topics include: translations of foreign language texts, the composer, the author of the text, and the larger work, if applicable.
- Students are expected to dress professionally. Examples include a suit and tie for men and a knee-length dress or a pantsuit for women. Students should discuss their jury attire with their teacher if this expectation creates any hardship.

Barrier Juries
The Barrier Jury is a special jury that occurs at the end of the second semester of MUSC 267 for all vocal students in Music degree programs. The goal is to determine whether the student is progressing well towards their degree and will be allowed to register for MUSC 367. All guidelines for regular juries described above apply to the barrier jury, except:

- Students shall sign up for two 10-minute jury slots, for a total of 20 minutes, after consulting with their collaborative pianist about availability.
- Students will perform all four songs in their jury repertoire in the order of their choice.
- The student’s academic record and progress toward degree completion is also taken into consideration.
  - If the student is progressing well, they will proceed in their degree track and register for MUSC 367 the following semester.
  - If there are concerns regarding the student’s progress, the voice-choral faculty will make recommendations for passing the barrier jury the following semester. Recommendations may include seeking tutoring for theory or sight singing courses, improving attendance, re-taking a course to improve their GPA, etc.
- If the barrier jury is not successful, the student must repeat MUSC 267 until they successfully complete the barrier jury.
Jury Repertoire Requirements
All jury repertoire must be memorized.

MUSC 167 (all students)
- Three songs per semester
- Foreign language songs are not required in the first semester
- The teacher may assign additional repertoire, etudes, or vocalises

MUSC 267, 367, and 467 (Music Education, BA, and BS Tracks)
- Four songs in two or three languages per semester from various musical periods
- Repertoire should include four of the following languages by the end of junior year:
  English, Italian, German, French, Latin, and Spanish

MUSC 267, 367, and 467 + Supplementary Applied Lessons (Vocal Performance Track)
- Six songs in at least three languages per semester from various musical periods
- Repertoire should include five of the following languages by the end of junior year:
  English, Italian, German, French, Latin, and Spanish

Barrier Juries (All students at the end of the second semester of MUSC 267)
- Four songs in at least three languages
- At least two different musical periods

Applying to the Vocal Music Education Degree Track
All students who wish to enter the vocal music education degree track must first successfully complete the barrier jury and apply to the NDSU School of Education before their official degree program can be changed to the Bachelor of Music – Vocal Music Education. Until then, the student shall be classified as a Bachelor of Science – Pre-Music Education student.

Auditioning to the Vocal Performance Degree Track
Freshmen who wish to audition for the vocal performance degree track may do so at their second regular jury. The student must present four vocal selections of varying styles and languages.

Transfer students and current students who wish to change their degree track to vocal performance must still audition for vocal performance with permission from their studio teacher and advisor. All students must have completed at least two semesters of applied voice study before they are allowed to audition.
RECITALS/CAPSTONE EXPERIENCE

Students typically perform a solo voice recital (MUSC 380 or MUSC 480) as their capstone performance experience. Students in the Bachelor of Arts or Bachelor of Science degree programs may choose a different capstone project (MUSC 494) in consultation with their advisor.

Recital Repertoire
Recital repertoire shall be selected in consultation with the applied teacher. Repertoire should include a variety of styles and languages. All recitals must be performed from memory.

MUSC 380
- Music education students will conclude their applied studies with a half recital that they usually share with another music student presenting a half recital. The performance should include 25-40 minutes of music in at least three languages and a variety of styles. If a vocal music education student wishes to prepare a full-length recital, they should register for MUSC 480 (see below), with permission from their advisor.
- Vocal performance students will present a half recital typically in their junior year, but occasionally in their sophomore year with approval of their instructor. This recital is usually shared with another music student presenting a half recital. The performance should include 25-40 minutes of music in a variety of languages and styles.

MUSC 480
- Vocal performance students will present a second and final recital in their senior year. The performance should include 50-60 minutes of music. For each student, the collection of music performed for a junior and senior recital should include four languages and a variety of styles.

Recital Scheduling
The following is a checklist of deadlines students must meet for their recitals.
- 6 months prior to the recital: The student is responsible for reserving both their recital date and dress rehearsal time in consultation with their applied teacher and their collaborative pianist. The CSOM Shared Calendar shows available recital dates. Students should confirm available dates with the Concert Facilities Manager in the production office before filling out the reservation form.
- 3 months prior: The student should finalize recital repertoire with their applied teacher and deliver all music to the collaborative pianist.
• 2 months prior: The student should schedule the recital hearing with the voice faculty. The recital hearing should occur no less than one month before the scheduled performance date.
• 1 month prior: The student should perform the recital hearing. See the Recital Hearing section below for more information. The student should also submit the final recital program, program notes, and translations to their applied teacher.
• 2 weeks prior: The student should submit their final recital program to the Promotions Director for printing. Students are responsible for printing their program notes and translations.
• 2–7 days prior: The student should perform their dress rehearsal.

Program Notes
Program notes should include relevant information about the recital repertoire that would enhance the audience’s experience in receiving the performance. Program notes may include information on the:
• Composer
• Author of the text (poet, librettist, etc.)
• Larger work, if applicable (song cycle, opera, operetta, oratorio/mass/cantata, etc.)
• Date of composition
• Circumstances in which it was composed
• Performance practices in play
• Details regarding the text
• Anecdotal aspects of the work

Students have some flexibility on the information they include in their program notes, based on their interests and what speaks to them about the literature. Students can make program notes somewhat personal as long as the notes are scholarly and based on research. Translations of foreign-language texts are the only required part of the program notes. Students should cite the translator(s) if translations are taken from another source.

Recital Hearings
The recital hearing shall be performed no less than one month prior to the student’s scheduled recital date.
• Students should prepare their entire recital program from memory.
• Students will begin with a selection of their choice, and members of the faculty committee will select additional pieces from the remaining program – usually an excerpt from each set.
• If a student does not pass the recital hearing, they may be given a second hearing a week later. If the faculty committee still does not judge that the student is ready to present the recital, the student will be asked to reschedule their recital date.
VOCAL ENSEMBLES

The Voice-Choral Area at the NDSU Challey School of Music is committed to providing exceptional aesthetic opportunities for students to develop and grow as musicians. Ensemble participation is an integral part of the educational process for all musicians and is required in all music degrees. We also feel strongly that building community through ensemble participation creates a lasting bond between the conductor, the singers and the entire CSoM.

Students register for ensembles based on auditions and the recommendations of the voice-choral faculty. The student’s degree program will determine, in part, which ensembles are most suitable for them. Students should discuss ensemble participation with their advisor. For vocal health considerations, it is recommended that students register for not more than two ensembles per semester.

- BM in Vocal Music Education students must participate in a major vocal ensemble for seven semesters and participate in a minor ensemble for two semesters.
- BM in Vocal Performance students must participate in a major vocal ensemble for eight semesters and participate in a minor ensemble for four semesters.
- BS/BA in Music students must participate in a major vocal ensemble for six semesters.

Students who receive music scholarship(s) are required to participate in an ensemble every semester, in consultation with their advisors.

Cantemus – MUSC 116 (1 credit)
Under the direction of Dr. Charlette Moe, this SA choir of 50 members continually programs music that highlights female composers and music written specifically for the woman's voice. This non-auditioned choir, with campus-wide participation, rehearses TuTh from 3:30–4:45pm. Cantemus frequently collaborates with The Statesmen of NDSU. Cantemus hosts an Annual Treble Voice Choir Festival in February. Please contact Dr. Charlette Moe for more information.

Concert Choir – MUSC 306 (1 credit)
The NDSU Concert Choir has a distinguished tradition of performing eminent choral literature at the highest level of artistry. Under Jo Ann Miller's direction, the choir has performed at state, regional and national music conferences. Membership is by audition and the 60-voice choir has singers from many majors within the university.

Concert Choir meets M-W-F from 12:00–12:50 p.m. and T-Th from 12:30–1:45 p.m.. Their concert schedule includes the Fall Choral Concert, in combination with the NDSU High School Choral Festival; the yearly full choral department performances of Handel's Messiah; a regional spring tour; biennial performances with the Fargo Moorhead Symphony and overseas tours every three years. Please contact Dr. Jo Ann Miller for audition information.
Madrigal Singers – MUSC 317 (1 credit)
The Madrigal Singers is an auditioned ensemble selected from the Concert Choir. They perform vocal chamber music from the Renaissance through the 21st century. In addition to concert performances throughout the year, the annual Madrigal Dinners feature fully costumed productions of Renaissance revelry. Conducted by Dr. Michael Weber, the Madrigal Singers perform for numerous NDSU celebrations, tour each spring with the Concert Choir and also tour separately throughout the region. The Madrigal Singers were chosen to perform at the 2020 North Dakota American Choral Directors Association conference. Please contact Dr. Michael Weber for audition information.

NDSU Opera – MUSC 309 (1 credit)
NDSU Opera presents fully staged and costumed operas and operettas with orchestra in Festival Concert Hall, as well as staged and costumed scenes from operas with piano accompaniment in Beckwith Recital Hall. The NDSU Opera program opened the 2019–2020 NDSU Baroque Festival with Handel’s masterpiece Giulio Cesare. Other recent productions include: Ravel’s L’enfant et les sortilèges, Mozart’s The Marriage of Figaro and The Impresario, Britten’s A Midsummer Night’s Dream and Albert Herring, Puccini’s Gianni Schicchi, and Gilbert & Sullivan’s Patience and HMS Pinafore. NDSU Opera has also presented baroque operas such as Purcell’s Dido and Aeneas and John Blow’s Venus and Adonis at the NDSU Baroque Festival. NDSU Opera rehearses MWF from 3:00–4:50 p.m. Please contact Dr. Kelly Burns for audition information.

Statesmen – MUSC 117 (1 credit)
The Statesmen is a non-auditioned TBB choir. The Statesmen has singers from many campus majors and rehearses TuTh from 3:30–4:45pm. The Statesmen perform twice a semester near campus. They represented NDSU at the 2009 and 2015 North Dakota Music Educators Association convention in Bismarck, ND. Please contact Dr. Michael Weber for more information.

University Chamber Singers – MUSC 215 (1 credit)
The University Chamber Singers is an auditioned, mixed choir of 35 freshmen-through-senior members who represent many different majors and disciplines across the NDSU campus. This ensemble performed at the 2018 North Dakota American Choral Director’s Conference and at the 2014 Northern Plains Kodály Chapter Honor Choir Festival. Besides performing at two concerts per semester, UCS participates in the NDSU Madrigal Dinners each December. UCS is conducted by Dr. Charlette Moe and rehearses MWF from 11:00–11:50am. Please contact Dr. Charlette Moe for audition information.

Vocal Chamber Ensemble – MUSC 320 (1 credit)
This choir meets to provide a choral ensemble for graduate choral conductors as they prepare their conducting recitals. Rehearsal times vary. This ensemble is not always offered every semester. Students should consult their advisor before registering.
ADVISING

Students will be assigned an advisor who is a member of the voice-choral faculty at the beginning of their academic career at NDSU. The advisor is the primary contact person for information about their academic program. However, the student is primarily responsible for their academic progress and success. The advisor will:

- Help the student register for classes each semester.
- Guide the student in making progress in their degree track.
- Work with the student to develop their career goals.
- Help the student develop strategies for success in their academic program.
- Work with the student to ensure that they do not over-commit to too many obligations.
- Monitor the student’s credit load each semester including the student’s ensemble participation, work/school balance, and grades.
- Help the student with paperwork required for their degree program, e.g.:
  - School of Education entrance form
  - Final Degree Audit (see below)
  - Course Substitution/Waiver forms, if needed
  - Recital Forms and program

Final Degree Audit
The final degree audit is a process in which the student receives a list of requirements that must be fulfilled in order to graduate and receive their degree. The purpose is to document requirements that have been completed as well as those that remain. It allows students to make a timely plan to complete the degree.

- The NDSU Office of Registration and Records will complete only one official degree audit per student.
- Students should request their final degree audit no sooner than their junior level in the CSoM.
- If the student has questions about the final degree audit process, they should speak to their advisor before requesting the audit.

Students may schedule an appointment with their advisor at any point in the semester. Advisors are also be available via email. **Self-advising is not recommended.**
Music Courses on Rotation
The following are required music courses that are offered on a two-year rotation.

- MUSC 346. Survey of Vocal Literature.
- MUSC 349. Vocal Pedagogy Survey.
- MUSC 442. Opera Literature.

The following two-year rotation of courses is expected for courses listed above. This schedule is subject to change. Students should consult their advisor about the most up-to-date information.

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<td>MUSC 349: Vocal Methods &amp; Pedagogy I</td>
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<tr>
<th></th>
<th>Even Spring Semesters</th>
<th>TuTh 2:00–2:50pm</th>
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<tr>
<td>MUSC 346: Survey of Vocal Literature</td>
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SCHOLARSHIPS

Many music majors receive scholarship support. Students must meet the following minimum criteria to receive a scholarship:

- Maintain an overall GPA of 2.5
- Maintain a 3.0 GPA in music classes
- Maintain progress toward their degree
  - Continue to do well in applied lessons and ensembles
  - Meet with the advisor every semester
  - Stay on track with courses in the correct semesters
- Apply for scholarships every year in January.
  - Pay attention to CSoM announcements regarding scholarship dates, which typically are:
    - February 1: Application deadline for University Scholarships.
    - March 1: Application deadline for CSoM Scholarships.

There are entering freshmen scholarships as well as scholarships for returning students. These scholarships require application through the NDSU Academic Works portal.

The Presser Undergraduate Scholar Award
The Presser Undergraduate Scholar Award (“Presser Award”) is a unique award that is completely funded by The Presser Foundation in Philadelphia, PA. The Challey School of Music has been fortunate to award a Presser Undergraduate Scholar Award for the last 20 years. However, the award is not guaranteed every year.

- This award is intended for a rising senior music major.
- It has a separate application process, announced in February or March each year.
- This award is intended for a talented and academically strong musician who shows dedication to their musical career as well as to the CSoM.
- The recipient of this award will be known as the Presser Scholar in their senior year.
CONFERENCES AND COMPETITIONS

Attending Professional Conferences
NDSU music students often attend and/or participate in professional music conferences at the local, regional, or national level.

- Financial assistance may be available from the CSoM.
- Students should request advance permission to miss classes for off-campus professional events including conferences.
- Students who are at risk in music classes are not encouraged to attend conferences that result in their missing class.
- Typical conferences include:
  - ACDA: American Choral Directors Association
  - CMS: College Music Society
  - MMEA: Minnesota Music Educators Association
  - NAfME: National Association for Music Education
  - NATS: National Association of Teachers of Singing
  - NOA: National Opera Association
  - NDMEA: North Dakota Music Educators Association

Attending Competitions
NDSU music students often participate in competitions held at the local, regional, or national level.

- Students who wish to participate in a competition should consult their applied voice teacher.
- Students should request permission to miss classes for off-campus professional events including competitions.
- The student is responsible for all associated costs of the competitions. However, the CSoM may provide some financial assistance for student participation in NATS auditions.
- Typical competitions include:
  - Minnesota and North Dakota NATS auditions
  - North Central Regional NATS auditions (usually held online)
  - NATS National Student Auditions
  - The Metropolitan Opera National Council Auditions
  - FMSO Young Artists Solo Competition (Fargo-Moorhead)
  - GGFSO Young Artists Concerto Competition (Grand Forks)
  - BMSO Young Artist Competition (Bismarck-Mandan)
VOICE-CHORAL AREA SCHEDULE OF EVENTS

The Challey School of Music presents numerous performances throughout the academic year, including several choral concerts and opera productions. The list of events below is subject to change. Please view the official CSoM Calendar of Events for the most up-to-date information.

NOTE: It is the student’s responsibility to notify all their instructors of the days they will be absent from class due to performance conflicts.

Choral Retreat
Friday–Saturday, September 18 and 19, 2020
Hoot Owl Resort
Waubun, MN

2020–2021 Ensemble Performance Schedule

• NDSU High School Choral Festival
  Concert Choir and Madrigal Singers
  Sunday, October 4, 2:00PM

• Fall Choral Concert
  University Chamber Singers, Statesmen and Cantemus
  Sunday, October 11, 2:00PM

• Edwin Fissinger Memorial Concert
  Concert Choir and Madrigal Singers
  Sunday, October 18, 2:00PM

• Warren Jones Guest Artist Residency Concert
  Selected Voice Students
  Beckwith Recital Hall
  Friday, November 20, 2020, 7:30PM

• Handel’s Messiah
  All Choirs and Baroque Festival Orchestra
  First Lutheran Church, Fargo, ND
  Thursday–Saturday, December 3–5, 7:30PM

• Madrigal Dinners
  Madrigal Singers and Servants from University Chamber Singers
  Thursday–Saturday, December 10, 11, and 12, 6:00PM

• Mozart’s Le nozze di Figaro
NDSU Opera
Friday, February 19, 7:30PM
Sunday, February 21, 2:00PM
Festival Concert Hall

• Treble Choir High School Choral Festival
  Cantemus
  Friday, February 26, 7:30PM

• Mid-Winter Choral Concert
  University Chamber Singers, Statesmen and Cantemus
  Sunday, February 28, 2:00PM

• Home Tour Concert
  Concert Choir and Madrigal Singers
  March 21, 4:00PM

• Spring Choral Concert
  All Choirs
  Sunday, May 2, 2:00PM

Choir Tour
The Concert Choir and Madrigal Singers embark on a regional tour during a portion of Spring Break each year. Their concerts serve as recruitment and advocacy events for the entire CSoM. International travel occurs every three to four years for the Concert Choir and Madrigal Singers in mid-May.

Messiah Auditions
Auditions for Messiah solos occur in early November of each year. Available solos are announced in early Fall. Auditions are heard by the entire voice-choral faculty.

Opera/Musical Auditions
Auditions for NDSU Opera and musicals are publicized and scheduled at least one semester before the production.
Baroque Festival Participation
Students interested in performing at the Baroque Festival should notify their teacher of their interest early in the Fall semester so that repertoire can be considered. Faculty recommendations are required in order to perform, and final programming selections will be made by the Artistic Director of the Baroque Festival.

Honors Recital Auditions
Honors Recital Auditions occur before Spring Break each year. Students should prepare one selection that they wish to perform on the Honors Recital. The entire voice-choral faculty will hear the auditions.

This handbook is subject to change.