

### ***Notification of Scheduled Examination***

The student completing the examination must:

- Submit the Notification of Scheduled Exam to the Graduate School **at least two weeks** before the exam date.
- Have an approved Plan of Study on file at the Graduate School.
- Be enrolled during the semester of the examination
- A copy of the disquisition must be given to the committee members at least seven days prior to the examination.

**Failure to meet the above mentioned conditions may result in this form being returned to the student's department without approval of the Graduate School.**

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Student:

ID #:

Graduate Program:

Degree:

Does this program require a foreign language?

Has this requirement been met?

Examination to be scheduled:

Time:

Date:

Location (building and room):

**The Report of Preliminary/Final Exam must be submitted to the Graduate School within 14 days of the exam.**

The following are members of the examining committee:

Name

Department

Committee Chair

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Approved by

\_\_\_\_\_  
Adviser Signature

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Graduate Program Coordinator Signature

Academic Support Specialist

Graduate Dean