

## GRADUATE RECRUITMENT AWARD REQUEST FOR PROPOSAL

Programs may request funding for targeted recruitment efforts by submitting this RFP to the Graduate School. Proposals should be approved by the graduate program coordinator (if applicable) and the department head/chair. Submit the completed form to Neely Benton (neely.benton@ndsu.edu).

The maximum available award for any one program is \$5,000. Awarded funds must be spent between July 1, 2019 and June 30, 2020.

*If you wish to use recruitment funds to update your website, please contact Neely Benton. If you wish to use recruitment funds for international recruitment, please contact Lisa Hauck.*

**Program Name**

**Graduate Leader**

**Funds to be used for:**

Promotional items (brochures, banner, table

runner, giveaways, etc.)

Travel to conferences to recruit

Travel to regional institutions to recruit

Advertising

Prospective student visits to NDSU

Recruitment weekend or open house

Other

**Describe in detail how your program will use recruitment funds.**

**Provide a detailed line item budget of individual costs.**

**Department Chair**

**Budget Manager**

**Notes**