

## Agenda

# NDSU STAFF SENATE

Wednesday, April 1<sup>st</sup>, 2026  
Prairie Rose – Memorial Union  
[Zoom Link for Meeting](#)

*We collectively acknowledge that we gather at NDSU, a land grant institution, on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region.*

*Shared governance is the collaborative process through which we develop campus policies, practices, and initiatives that support the common good of our institution. As members of the NDSU community, we are committed to living out our institutional mission and values toward our strategic goals and aspirations, in alignment with the shared governance principles of transparency, responsibility, good faith and respect. In doing so through shared governance, we shall adhere to the framework established by the Constitution of North Dakota and the North Dakota Century Code, while acknowledging the delegated authority granted to each institution and their respective presidents by the State Board of Higher Education.*

Information and reminders can be found at the bottom of the agenda\*.

- I. Call to Order**
- II. Land Acknowledgement & Shared Governance Statement**
- III. Preliminary Attendance Report and Quorum Check** by Melissa Lamp
  - A. Final attendance report will be in the minutes.
- IV. Approval of Meeting Agenda**
- V. Approval of Wednesday, March 4<sup>th</sup>, 2026 Meeting Minutes**
- VI. Campus Kudos** by April Helgaas/Nazrin Ferdousi
  - A. Adriana Behl – NDSU Extension 4-H Youth Development Program
  - B. Allen Bietz – Facilities Management
  - C. Ona Vig – Ag Budget Office
  - D. Teri Udem – Pharmacy Practice
  - E. Thea Franssen – Animal Sciences
- VII. Faculty Senate Report** by Lisa Montplaisir
- VIII. Student Government Report** by Nic Frello/Caleb Jarvis
- IX. Program**
  - A. Micaela Gerhardt – Alumni Magazine
  - B. Dr. Laura Parson – Higher Education Leadership Programming
- X. President's Report** by Joshua Schroetter
  - A. Federal Actions
    1. [NDSU's Federal Actions Page](#)
  - B. President's Cabinet
  - C. Leadership Assembly
- XI. Old Business**
  - A. Legislative priorities
- XII. New Business**
  - A. Bylaw revisions
  - B. Elections
- XIII. Senate Coordinating Council** by Kay Hopkins
  - A. **Consent Agenda**

1. None

**B. Input Agenda**

1. None

**XIV. Treasurer's Report** by April Helgaas

- A. Appropriated: \$
- B. Local: \$
- C. Scholarship: \$
- D. Staff Senate Support Fund: \$

**XV. Staff Senate Executive Committee** by Shiloh Susag

**XVI. Advisor's Comments** by Mark Genkinger

**XVII. Other Business Reports – Check end of agenda for more reports.**

- A. Public Relations Officer Report by Libby Hardwick-Nelson
- B. Staff Senate Committees
  1. Elections by Kay Hopkins
  2. Legislative and Bylaws by Jeremy Kopp/Kristi Steinmann
  3. Information Technology by Daniel Erichsen
  4. Scholarship by Jenna Reno
  5. Staff Development by Melissa Lamp
  6. Staff Recognition by Nazrin Ferdousi/April Helgaas
  7. Campus Engagement by Maggie Latterell
  8. **Gunkelman Award by Jenn Young/Tyre Leapaldt**
  9. Access and Opportunity Committee by Val Jones
- C. State Staff Senate by Jenn Young
- D. Joint Committees
  1. Campus Space and Facilities by Jenn Young/Ben Bernard/Megan Hubbard
  2. Library by Alicia LaFerriere
  3. University Athletics by Connor Copeland/Matt Diischer
  4. Learning Space Advisory Committee by Alicia LaFerriere
- E. Ad Hoc Committees
  1. Service/Volunteering
- F. Day of Honor by Jeremy Kopp/Corey Landowski/Kristi Steinmann

**XVIII. Announcements and Open Discussion**

**XIX. Adjourn**

Future Staff Senate Meetings:

**Regular meetings: All in Prairie Rose in the Memorial Union unless otherwise noted.**

- May 6, 2026

**Exec committee:**

- April 15, 2026
- May 20, 2026

Business Reports Submitted through Form:

**A. Public Relations Officer Report by Libby Hardwick-Nelson**

- No report.

**B. Staff Senate Committees**

**1. Elections by Kay Hopkins**

- No report.

**2. Legislative and Bylaws by Jeremy Kopp/Kristi Steinmann**

- No report.

**3. Information Technology by Daniel Erichsen**

- If you would like to receive outage notifications for various services that you use, follow the following link to sign-up for outage notifications for various IT services: [NDSU IT Status Page](#)

**4. Scholarship by Jenna Reno**

- No report.

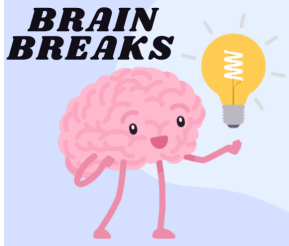
**5. Staff Development by Melissa Lamp**

- No report.

**6. Staff Recognition by Nazrin Ferdousi/April Helgaas**

- Continue work on Campus Kudos
  1. Getting Tax Withholding Forms signed for those that received gifts in March
  2. Emailed nominees for April meeting
- Please let the committee know if you have any suggestions for them

**7. Campus Engagement by Maggie Latterell**



- 1. April 8<sup>th</sup> (1-3 pm) in MU – Nueta
  2. Theme: Book Talk
- This year we're continuing to support Goods for the Herd but shifting how we do it. We'll be collecting empty egg cartons ALL YEAR. We can save money by buying eggs in bulk, but we need containers to put them in. We'll take paper, plastic, foam! Any type you have – we want!
  1. Drop off locations include:
    - a. ACE Tutoring (West Dining Center – Lower Level)
    - b. Admissions Office (Ceres)
    - c. Student Affairs and Institutional Equity Office (Old Main)
    - d. Student Government Office (Memorial Union)

**8. Gunkelman Award by Jenn Young/Tyre Leapaldt**

- Ceremony will be held on May 4<sup>th</sup> at 2:00 pm.
- Received 49 nominations for 34 nominees.

**9. Access and Opportunity Committee by Val Jones**

- No report.

**C. State Staff Senate by Jenn Young**

1. Campus updates:
  - DCB – interim campus dean Corey Gorder has moved to non-interim
  - VCSU – presidential applications close next week (3/16); this week is staff professional development and appreciation week
  - NDSU – presidential applications for full consideration closed 3 weeks ago, 2 weeks ago committee met to decide who to zoom interview, last Monday and Tuesday had zoom interviews, today and tomorrow have in-person interviews in Minneapolis, on-campus interviews will be week of March 23rd.
    1. Mike asked about what happens in the final round. Do they open it up to the campus for faculty and staff to get to meet the candidates and ask questions? – With the on-campus interviews, there will be

an open forum (presentation and time for questions). Student government and staff and faculty exec teams will get to meet with them in a small group setting. Tentative schedule Jenn saw has Staff Senate Exec meeting with each candidate for 30 minutes.

- BSC –last week had 6 semi finalist on campus for meetings, committee met last week and moved forward finalist names to SBHE – tentative date of Mar. 31 for announcing president
- UND – started campus planning session – have various subcommittees
- LRSC – VP of Administrative Affairs (Lloyd Halvorson) retired and going to a 3 team leadership model to replace him with internal search (dean of CTE, Academics, and Nursing & Allied Health), closes March 16th.

2. SBHE update:

- Met via Teams on Feb. 26th
- Couple of updates from campuses from buildings, department names, and endowment names
- Heard from Chris Pieske regarding internal review schedule
- Approved a couple of items
  1. Qualifications to be hired and obtain tenure
  2. New language and policy in 305
- 2 executive sessions
  1. Suggest strategy – discussion regarding selling or renting land – specifically regarding NDSCS right now
  2. 42nd and Demers intersection in Grand Forks – underpass will be built – UND has sold part of their golf course for that project
- Discussion about honorary degrees as we near commencement
- NDUS Foundation appointments
  1. Ms. Julie Traynor, director of the Dakota Nursing Program, has been reappointed for a 4-yr term
  2. Rep. Scott Louser also reappointed for a 4-yr term
- Meet again Mar. 26th
- Head to NDSU on Mar. 30th to meet with presidential candidates and then to Bismarck on Mar. 31st for their presidential search

3. HRC Update (Mindy Oconnor):

- Wasn't able to attend last meeting due to other obligations.

4. Committees:

- Bylaws: will be meeting at some point to review the Constitution.
  1. Jenn Young is NDSU rep on committee
- Staff Recognition: Nominations close on March 31<sup>st</sup>.
- Professional Development: Key topics include discussion of topics along with determining and leveraging existing resources for sharing across the system
  1. Kristina Astrup is NDSU rep on committee
- Staff Affairs: included above with Black (tuition waivers)
  1. Corey Landowski is NDSU rep on committee

**D. Joint Committees**

**1. Campus Space and Facilities by Jenn Young/Ben Bernard/Megan Hubbard**

- Will be meeting April 10<sup>th</sup>.

**2. Library by Alicia LaFerriere**

- No report.

**3. University Athletics by Connor Copeland/Matt Diischer**

- No report.

**4. Learning Space Advisory Committee by Alicia LaFerriere**

- No report.

**E. Ad Hoc Committees**

**1. Volunteer/Service**

- No report.

**F. Day of Honor by Jeremy Kopp/Corey Landowski/Kristi Steinmann**

- No report.

**Reminder to chairs: Select the month for the meeting, not the month when you are submitting the report. I.e. if you submitted a report on 3/27 to go in the agenda for the April meeting, you should be selecting April for the month and not March.**