

NDSU Senate Coordinating Council

Minutes

September 24, 2025, 2 pm
Memorial Union Peace Garden

Call to Order: 2:00 PM

Members Present: Carrie Anne Platt, Shiloh Susag, Mark Genkinger, Kay Hopkins, Lisa Montplaisir, Joshua Schroetter, Jeff Johnson, Drew LeBrun, Ann Fredrickson, Recording Secretary

Approval of August 27, 2025 Meeting Minutes: Motion to approve by Montplaisir. Seconded by Johnson. Motion carried.

Guests: Tom Ambrosio (352)

Policies Discussed

352 Promotion, Tenure and Evaluation: Tom noted several housekeeping edits were discovered during review of this policy; the SCC Secretary can make housekeeping updates before the final version is approved/posted. Faculty senate input for new business. Staff senate consent agenda. Student senate consent agenda.

New Business

Review SCC Process: Discussed our current policy process in regards to when a policy has suggestions for change at the 'review or recommend' level that are accepted by the policy initiator. Current process would be for the policy to be revised/resubmitted by the policy initiator which would restart the routing process. SCC members would like to change the process to have the SCC secretary track the suggested changes, but have the policy keep moving forward. The recommended changes would they be presented to the President before approval and would also need to be reviewed by Legal. In addition, the committee would also like to be informed if there are suggested changes from any of the senates after their governing body has brought the policy to their senates. The SCC Secretary will work on updating the policy to reflect these changes, as well as draft a form to track recommended changes, and bring to the next meeting for review/discussion.

Review Policy Approval Form: Our current policy approval form will need updating once the process revisions are made.

Discuss removal of policies 138 and 142: These are not policies, but rather employee benefits. The information changes frequently and current benefit information is posted on the HR benefits webpage. Mark Genkinger will discuss with Legal/Legal Counsel. The committee agreed to move forward with removal of these two policies if approved by Legal/Legal Counsel.

Policy Changes In Progress – FYI Only

At Responsible Office for Review

326 Academic Misconduct (Vice Provost for Faculty Affairs will collaborate with policy requester with further edits to this policy)

Senates

162 Sexual and Gender Based Harassment and Sexual Misconduct: Staff Senate: Recommend

Faculty Senate and Student Senate: On agenda for next meeting

President

103 Equal Opportunity/Affirmative Action Policy on the Announcement of Position Openings (Interim Request)
103_1 Recruitment for Executive/Administrative/Managerial/Academic Staff and Other Non-banded Positions (0000, 1000 and 2000 positions) (Interim Request)

Policy Revisions Completed – FYI Only

156 Discrimination, Harassment, and Retaliation Complaint Procedures

156_1 Title IX Complaint Procedures

162_1 Consensual Relationships

601 Rights and Responsibilities of Community: A Code of Student Conduct

Housekeeping Changes Completed – FYI Only

155 Alcohol and Other Drugs: Unlawful and Unauthorized Use by Students and Employees

158.1 EMail as an Official Communication Method for Employees

166 University Health and Safety Policy

609 EMail as an Official Communication Method to Students

703 Bison Card Terms and Conditions

712 Contract Review

Next Meeting Date: October 22, 2025, 2 p.m., Old Main 102 President's Conference Room

Adjourned at 2:50 PM

Submitted by:

Ann Fredrickson, Secretary