

## NDSU AGRICULTURE FACULTY AND STAFF AWARDS – Excellence in Extension Early Career Award

Use the questions below as a guide to prepare your nomination before you submit it. Mandatory fields are noted in bold with an asterisk (\*).

### Excellence in Extension Early Career Award

*This annual award is to encourage and reward significant accomplishments and excellence in Extension educational outcomes.*

*Individuals are eligible for this award with 10 or fewer years of cumulative service to NDSU Extension. Nominees must hold an Extension appointment and be in the 2000 [job band](#). Contact your supervisor's office or [Kris Holt](#) in the Ag Budget office if you have any questions about the job band. Nominations are inclusive to county agents and specialists in the NDSU College of Agriculture, Food Systems, and Natural Resources.*

*To nominate someone after completion of 10 years of cumulative service, beginning with their 11<sup>th</sup> year and beyond, see the [AGSCO Excellence in Extension Award](#) category.*

1. **Nominee's name (First Name and Last Name)\***
2. **Nominee's title (include academic rank, if any)\***
3. **Current office/department\***
4. **Years employed in NDSU Extension\***
5. Attach a photo of the nominee (*Max: 300 MB, high resolution photo(s) preferred. Photo can be provided later. Contact [ndsuvpag@ndsu.edu](mailto:ndsuvpag@ndsu.edu) if you have any questions.*)
6. **Provide specific examples of how the nominee develops and delivers educational outcomes that make a significant contribution to the identified needs of North Dakotans. (300 words or less.)\***
7. **Provide specific examples of how the nominee's programming illustrates teamwork, innovation and creativity. (300 words or less.)\***
8. **Provide specific examples of how the nominee demonstrates novel teaching methods and delivery of science-based information. (300 words or less.)\***
9. **Provide one concise sentence that embodies the nominee's contributions, which may be shared at the award ceremony. This may be a quote from you or taken from the support letters.\***
10. **Attach a PDF of the nominee's abbreviated vita or resume. (maximum of five pages)\***
11. **Attach a PDF of a letter of support from someone the nominee directly works with (examples can include but are not limited to co-worker, supervisor, producer, stakeholder, 4-Her, volunteer, industry or community representative, support staff).\***

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**12. Attach a second PDF of another letter of support from someone the nominee directly works with (examples can include but are not limited to co-worker, supervisor, producer, stakeholder, 4-Her, volunteer, industry or community representative, support staff).\***

**13. Nominator name (First Name, Last Name)\***

**14. Nominator title\***

**15. Nominator location (department/unit)\***

**16. Nominator relationship to nominee (please select) \***

- Peer
- Nominee's supervisor
- Nominee is my immediate supervisor

**17. Nominator email address\***

**18. Nominator phone number\***

**19. Email address of person entering nomination** *(Enter if different from nominator email address. This person will also receive email confirmation)*

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*After clicking the save/submit button, you will receive an email confirmation with the submitted data. You will be able to update the information until the deadline of 12 p.m., Oct. 20.*

*Your form may take a minute or so to save. Please keep your browser window open until you see our "Thank You!" message.*