Use the questions below as a guide to prepare your nomination before you submit it. Sections in bold with an asterisk (*) indicate mandatory fields.

Earl and Dorothy Foster Excellence in Teaching Award

This annual award recognizes outstanding teaching faculty in the College of Agriculture, Food Systems, and Natural Resources (CAFSNR). The purpose of the award is to encourage and reward excellence in teaching at all levels and among all disciplines.

Individuals with 10 or fewer years of service to CAFSNR are eligible for nomination. Nominees must hold a teaching appointment in CAFSNR and be in the 2000 job band. Contact your supervisor's office or Kris Holt in the Ag Budget office if you have any questions about the job band.

To nominate someone upon completion of 10 years of service, beginning with their 11th year and beyond, see the H. Roald and Janet Lund Excellence in Teaching Award category.

1. **Nominee's name*** (First Name and Last Name)

2. **Nominee's title (include academic rank, if any)***

3. **Year attained***

4. **Current office/department***

5. **Initial NDSU position***

6. **Year joined NDSU***

7. Other position(s) at NDSU and year(s) attained

8. Degrees earned (B.S., M.S., Ph.D., other), discipline, university

9. Attach a photo of the nominee *(Max: 300 MB, high resolution photo(s) preferred. Photo can be provided later. Contact ndsu.vpag@ndsu.edu if you have any questions.)*

10. **Provide specific examples of how the nominee demonstrates mastery of the subject matter through the development of challenging and rigorous course material that undergoes continuous updating.** *(3,000 character limit, including spaces.)* *

11. **Provide specific examples of how the nominee enhances the student experience through the stimulation of intellectual and personal growth, fair and objective evaluation, and excellent overall teaching performance.** *(3,000 character limit, including spaces.)* *

12. **Provide specific examples of how the nominee demonstrates innovation in teaching methodology, improves knowledge of teaching methods and contributes to the enhancement of teaching as a profession.** *(3,000 character limit, including spaces.)* *

13. **Attach a PDF summary of student and peer evaluations**. *(Max: 300 MB)**

14. **Provide information on the nominee's scholarly activities that pertain to teaching – publications, book chapters, grants, invited presentations. Links can be included.***

15. **Attach PDFs of syllabi for up to three classes, including those the nominee has taught most often and/or most recently.***

16. **Attach a PDF letter of support from an NDSU student (current or former).** *(Max: 300 MB)**

17. **Attach a PDF letter of support from another NDSU student (current or former).** *(Max: 300 MB)**

18. **Attach a PDF letter of support from one NDSU faculty member.** *(Max: 300 MB.)**

19. **Attach a PDF of the nominee's vita.** *(Max: 300 MB)**

20. **Provide one concise sentence that embodies the nominee's contributions, which may be shared at the award ceremony. This may be a quote from you or taken from the support letters.***

21. **Nominator name (First Name, Last Name)***

22. **Nominator title***

23. **Nominator location (department/unit)***

24. **Nominator relationship to nominee** (please select) *
    - Peer
    - Nominee's supervisor
    - Nominee is my immediate supervisor

25. **Nominator email address***

26. **Nominator phone number***

27. Email address of person entering nomination *(Enter if different from nominator email address. This person will also receive email confirmation)*

After clicking the save/submit button, you will receive an email confirmation with the submitted data. You will be able to update the information until the deadline of 12 p.m., Oct. 20.

Your form may take a minute or so to save. Please keep your browser window open until you see our "Thank You!" message.