

**NDSU Senate Coordinating Council
Minutes**
November 19, 2025, 2 pm
Old Main 102 President's Conference Room

Called to Order: 2:00 PM

Members Present: Carrie Anne Platt, Shiloh Susag, Kay Hopkins, Jeff Johnson, Drew LeBrun, Lisa Montplaisir, Joshua Schroetter, Mark Genkinger, Ann Fredrickson, Recording Secretary

Approval of October 22, 2025 Meeting Minutes: Motion to approve by Hopkins. Seconded by Johnson. Motion carried.

Guests: None

Policies to Discuss: N/A

New Business:

Review/Update SCC process and policy approval form: The group worked on revisions to the SCC process document. The SCC Secretary will send a draft out to the committee. It was suggested that we notify all campus of policy changes. Currently just the SCC, policy requester, and the Archives are notified. It was also suggested the emails come from the compliance officer (Chris Wilson).

Create process for policy removal (138 and 142 have approval from Legal to be removed). It was suggested we include the compliance officer, Chris Wilson, along with Matt Hammer for approval of the removal of policies. The SCC Secretary will draft a policy removal process and will present at the next SCC meeting.

Policy Changes In Progress – FYI Only

At Responsible Office for Review

326 Academic Misconduct (Vice Provost for Faculty Affairs will collaborate with policy requester with further edits to this policy)

At Legal for Review

156_2 Pregnancy and Related Conditions

Senates

162 Sexual and Gender Based Harassment and Sexual Misconduct: Staff Senate: Recommend; Student Government: Recommend; Faculty Senate: On agenda for next meeting

Policy Revisions Completed – FYI Only

352 Promotion, Tenure and Evaluation: Policy manual updated 10/29/2025

103 Equal Opportunity/Affirmative Action Policy on the Announcement of Position Openings: Policy manual updated 11/17/2025

103_1 Recruitment for Executive/Administrative/Managerial/Academic Staff and Other Non-Banded Positions (0000, 1000 and 2000 positions): Policy manual updated 11/17/2025

Housekeeping Changes Completed – FYI Only

Next Meeting Date: December 17, 2 p.m., Old Main 102 President's Conference Room

Meeting Adjourned: 2:29 PM

Submitted by: Ann Fredrickson, Secretary