

Name

ID

Academic Program

Degree

Exception to: academic policy/procedure assistantship policy tuition waiver policy other

Provide a detailed explanation that clearly addresses the following three points:

1. Name or clearly describe the policy or procedure you are seeking an exception to.
2. State the immediate reason why you need this exception.
3. Describe the exceptional circumstances that require this special approval.

Use the paperclip icon to upload any necessary supporting documentation (e.g., medical notes, official correspondence, etc.). Forms will not be processed until all required documentation is received.

Sample

Signature

Assistantship Supervisor

Your approval **and** rationale are required for this request to be reviewed by the Graduate School. Use the paperclip icon to attach supporting documentation.

Signature

Academic Advisor

Your approval and rationale are required for this request to be reviewed by the Graduate School.
Use the paperclip icon to attach supporting documentation.

Signature

Graduate Program Coordinator

Your approval and rationale are required for this request to be reviewed by the Graduate School. Use the paperclip icon to attach supporting documentation.

Signature

Graduate School

Approve

Deny

More information needed

Comments

Graduate School representative

Dean, Graduate and Interdisciplinary Studies