

University Assessment Committee Minutes
Thursday, March 2, 2000, 2:00 p.m.
Badlands, Memorial Union

Present: Jim Lindley, Richard Chenoweth, Allyn Kostecki, Brad Strand, Joe Latimer, Richard Shaw, Tom Scherer, Laura de Hann, Bill Martin, and Bob Harrold.

Unable to attend: Mary Kuzel, Ines Rothe

Minutes: There were no corrections to the minutes of the February 17, 2000, meeting.

Announcements:

1. Harrold and Kostecki met with Vice-President Wallman and members of his cabinet to discuss assessment of units in Student Affairs.
2. There are about 20 assessment reports that need to be reviewed. Volunteers were requested and an adequate number of reviewers offered their services.
3. Copies of the Classroom Assessment and Techniques, by Angelo and Cross, will be distributed at the Luncheons. Each Department will receive a copy to be used when planning department assessment activities.
4. Susan Hatfield is reserving time for NDSU from October 9th until October 26th.

Reports:

1. Kostecki discussed the luncheon, which will be held on March 23rd.

New Business

1. The letter informing Dean's of the March 23rd luncheon was discussed. It was decided that the letter should go initially to Deans, then Chairs, and then to individual faculty. An electronic version with a reply back to Bonnie's e-mail will be sent, and followed by a paper copy. E-mail addresses for program leaders in Student Affairs will come from Jane Cumber. Linda Gill's e-mail list of chairs will be used for Academic Affairs administrators.
2. An announcement of Dr. Wresch's visit including an invitation to the luncheon was sent to "It's Happening at State" on 3/2/00 for publication in the March 8th, 2000, issue. The message will be printed again in the March 15th issue. Information about this luncheon will be distributed early because spring break is scheduled for the week before this luncheon.
3. The visit to campus by William Wresch was discussed. Harrold has tentatively reserved the Group Decision Center for the morning of Tuesday, April 11th (9-11) for William Wresch to meeting with the General Education Committee. If the morning does not work the afternoon of Monday, April 10th would be the second choice.