

University Assessment Committee
Meeting Minutes: Monday, October 11, 2010
Location/Time: Hidatsa Room, Memorial Union at 10:00 AM
- Updated copy of November 12, 2010 -

Members Present: Bakr Aly Ahmed, John Bitzan, Carolyn Grygiel, Bob Harrold, Bunnie Johnson-Messelt, Robert Littlefield, Debb Pankow, Larry Peterson, Amy Rupiper-Taggart, David Scott, Robert Vallie.

Focus for the meeting: Initial reports from subcommittees

Meeting began at 10:00 AM

1) Approval of Minutes

- A) Approval of minutes of the meeting of September 13, 2010.
Minutes approved with no changes.

2) Additions to the proposed agenda, announcements, and handouts:

- A) Corrections and updates to the proposed agenda.
None
- B) Announcements from members of this committee.
None
- C) Announcements from related committees or activities (Gen Ed, Senate, others).
- i) Larry Peterson attended a General Education conference in Texas last week which brought about discussion. Main points from the conference:
- a) Texas Higher Education Coordinating Board is conducting surveys to assess General Education practices.
- Example: Larger Texas universities are taking a different approach in assessing Upper Division Writing courses. They are applying a standard rubric to senior level papers to assess how their students are doing.
- Results from these surveys are then divided by institution type to evaluate General Education. 64% of Texas institutions have revised General Education.
- b) Nebraska has developed an interesting approach to assessment due to major budget cuts. They have built assessment components into their courses to aid in evaluation and assessment.
- c) There was discussion about a Degree Equivalency/Quality Profile. This would create a standard for each degree type and what the expectations are of graduates. This would aid in formalizing credit for experience.
- D) Points of interest presented by members of this committee.
None

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- E) Handouts (Progress on Reviews, etc.)
- i) Cream colored handout shows the progress on reviews of assessment reports for 08-09 & 09-10. All are completed and ready to look at the current year (yellow handout).
 - ii) Blue handout shows the activity of the last academic year. Detailed information regarding reports are outstanding, in-progress and complete.
 - a) Corrections are needed for Nursing and English (First-Year English Committee) – next reports due July 2011
 - b) Please note the 4th page is new. This is the first year reports have been submitted by Student Affairs & Extension Services
- 3) Unfinished business:
- A) Items presented by members of the University Assessment Committee.
None
- 4) New Business:
- A) Subcommittee reports
 - i) Campus-Wide Assessment Plan Subcommittee (Dave Scott)
The committee met on September 27th. Extension and Student Affairs look to be ready to go. There is still work that needs to be done on the Academic side with revision of goals.
 - ii) Education and Training Subcommittee (John Bitzan)
 - a) The committee met a week ago and began initial steps to develop a plan. Currently looking at:
 - Ways to improve campus wide knowledge of assessment
 - Ways to provide discipline specific assessment tools
 - Different assessment techniquesThe committee hopes to finalize a plan in the near future.
 - b) Amy mentioned the need to find funding to train for assessment. John indicated the committee has discussed this and he felt that funding would be available, however, there needs to be more specific information provided in the funding request. There was discussion regarding the cost of sending individuals for training vs. bringing experts in for on campus training. On campus training would allow more individuals to benefit from training opportunities.
 - c) Bakr Aly Ahmed volunteered to join the subcommittee.
 - B) Items presented by members of the University Assessment Committee
None
- 5) Other items as presented by members of the University Assessment Committee
None
- 6) Meeting Adjourned at 10:31 AM

Recorder: Kristen Tomanek