

NDSU STAFF SENATE

Minutes

Wednesday, February 5th, 2025

Sahnish – Memorial Union

Zoom - <https://ndsu.zoom.us/j/92754972498>

We collectively acknowledge that we gather at NDSU, a land grant institution, on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region.

Shared governance is the collaborative process through which we develop campus policies, practices, and initiatives that support the common good of our institution. As members of the NDSU community, we are committed to living out our institutional mission and values toward our strategic goals and aspirations, in alignment with the shared governance principles of transparency, responsibility, good faith and respect. In doing so through shared governance, we shall adhere to the framework established by the Constitution of North Dakota and the North Dakota Century Code, while acknowledging the delegated authority granted to each institution and their respective presidents by the State Board of Higher Education.

Information and reminders on hybrid meetings can be found at the bottom of the agenda*.

I. Call to Order – 9:30 AM

II. Land Acknowledgement & Shared Governance Statement

III. Approval of Meeting Agenda – Motion to approve by Hudson seconded by Young. Passed.

IV. Approval of Wednesday, January 8th, 2025, Meeting Minutes – Motion to approve by Schroetter, seconded by Steinmann. Passed.

V. Campus Kudos by Carin Engler / April Helgaas

- A. Seth Arvila
- B. Coreen Kozlowski
- C. Dan Whitney
- D. Chris Anderson
- E. Cindy Eleson
- F. Alyson Meyer

VI. Attendance Report by Melissa Lamp

- A. Active – 38 Senators
- B. Present – 29 Senators
- C. Guests – 29

VII. Faculty Senate Report by Lisa Montplaisir

- A. President Montplaisir and President Hopkins have both been engaged in meetings related to Executive Orders issued by the Federal Government that have impacts on federal grants/contracts and compliance.
- B. President Montplaisir highlighted the ND Legislative bills that Faculty Senate is tracking.
 - 1. HB 1437 – Tenure – President Montplaisir testified in opposition to this bill. This bill was highlighted in news outlets regionally and nationally which brings to light concerns over tenure occurring in our state. An amendment to this bill could expand from 2-year institutions to include 4-year institutions.
 - 2. HB 1365 and 1588 are bills that allow for open carry in any public place, including higher education.

3. SB 2242 is a bill that relates to the study of higher education. There is no plan to testify one way or another.
4. HB 1220 is a bill related to accelerated degrees for in-demand degrees. This bill has moved forward but could have implications for accreditation. There may be implications for where our graduates could take their licensure exams.
5. HB 1161 is a bill related to pulling back funds from open positions. There would be layers of bureaucracy added to utilizing these funds for positions or other expenses.
6. HB 1221 is related to workforce development funds that would go the State Board of Higher Education.
7. HB 1064 is related to "Outside of NDUS authorization". There are about 5,000 schools outside of North Dakota. This bill requests that those outside entities have lower standards than the NDUS institutions.
8. HB 1145 is related to having the Ten Commandments in every room of educational institutions.
9. HB 1179 is related to paid time off on 12-month contracts. NDSU will be revisiting this matter on-campus.
10. SB 2330 is related to mandatory training on human trafficking. A point of concern for the existing bill is that as-is, the bill would require mandatory 2-hour training for parents and students during orientation.
11. SB 2392 is related to penalties for noncompliance with discriminatory practices.
12. HB 1501 would prohibit driving in North Dakota with a license that is from another state where North Dakota's license is not upheld (this would implicate our out-of-state students).

VIII. Student Government Report by Garrett Kuhn / Christopher Dick

- A. Student Organizations are going through budgeting right now.
- B. Student Government is monitoring a few ND Legislative bills. They are part of the Shared Governance
- C. The Student Fee Advisory Board approved a resolution to add a new Director position to the Wellness Center.

IX. Program

- A. Mike Ellingson – Facilities Updates
 1. Mike Ellingson provided an overview of current and upcoming Facilities projects. If you would like a detailed presentation, please watch the recording of this meeting while it is available.

X. President's Report by Kay Hopkins

- A. Legislative Session Updates
 1. President Montplaisir covered ND Legislative updates in-depth.
 2. Crossover is February 28th
- B. OMB M-25-13
 1. Updates have gone out to campus from President Cook and Chris Wilson. Additional guidance for impacted grant/contract recipients is available on the ndsu.edu/gca webpage.
- C. VSIP
 1. Information went to campus about another round of VSIP. This round does not apply to staff. President Hopkins inquired about whether a future VSIP would apply to staff and will share that information when available.
- D. January Leadership Assembly
 1. A summary of the most recent Leadership Assembly was sent to campus. If you have additional questions about any of the items discussed, please let President Hopkins know.

XI. Elections – Kristi Steinmann

- A. Senator Elections

1. Engler motions to nominate Nancy Boyle for a senator position and cast a unanimous ballot. Seconded by Young. Motion passed. Congratulations to Nancy Boyle!

XII. New Business

XIII. Old Business

XIV. Senate Coordinating Council by Kristi Steinmann

A. **Consent Agenda**

B. **Input Agenda**

1. Policy 714 – Senate Coordinating Council
 - a. Motion to recommend approval of Policy 714 by Lamp, seconded by Engler.
 - (1) No discussion.
 - (a) Motion passed.

XV. Treasurer's Report by April Helgaas

- A. Appropriated: \$8,560.82
- B. Local: \$1,551.12
- C. Scholarship: \$191.33
- D. Staff Senate Support Fund: \$251.75
- E. Helgaas shared that she is waiting on senators to submit invoices/bills for expenses they have told her they incurred. If you have expenses to submit, please do that as soon as possible.

XVI. Staff Senate Executive Committee by Joshua Schroetter

- A. Budget – Executive Committee discussed how to utilize the existing budget to support the professional development of staff.
- B. Clare Carlson shared information on how he and Kayla Effertz Kleven support NDSU as the ND Legislative Session is underway. They track and advise on all bills impacting NDUS.

XVII. Advisors Comments by Mark Genkinger

- A. Updates were provided by Kristina Astrup since Mark Genkinger was unable to attend.
 1. Employee Engagement Survey
 - a. Action Plans should be done by February 28th. There is information on the President's Council for Wellbeing webpage.
 2. Performance Reviews are due by April 1st, 2025.
 3. Annual Trainings need to be completed by March 31st.

XVIII. Committee Business

- A. Public Relations Officer Report by Libby Hardwick-Nelson
- B. President's Cabinet by Kay Hopkins
- C. Elections by Kristi Steinmann
- D. Legislative and Bylaws by Shiloh Susag / Jeremy Kopp
- E. Information Technology by Daniel Erichsen
- F. Scholarship by Jena Reno/Corey Landowski
- G. Staff Development by Melissa Lamp
- H. Staff Recognition by Carin Engler / April Helgaas
- I. Campus Engagement by Maggie Latterell
- J. Gunkelman Award by Jen Young / Joshua Schroetter
- K. State Staff Senate by Emily Vieweg/ Jen Young
- L. Access and Opportunity Committee by Amolia Schumacher
- M. Joint Committees
 1. Campus Space and Facilities by Jen Young
 2. Library by Alicia LaFerriere

3. University Athletics by Corey Landowski/ Todd Phelps
4. Learning Space Advisory Committee by Alicia LaFerriere

- N. Ad Hoc Committees
- O. Day of Honor by Jen Young

XIX. Announcements

- A. Day of Honor – February 11th, 2:00 PM – 3:00 PM, Oceti Sakowin Ballroom A

XX. Adjourn – 10:45 AM

Staff Senate Meetings

Mar 5, 2025, 9:30 AM - 11:30 AM Memorial Union, Room of Nations (FLC 217) - <https://ndsu.zoom.us/j/95800502321>

Apr 2, 2025, 9:30 AM - 11:30 AM Memorial Union, Prairie Rose - <https://ndsu.zoom.us/j/97307551598>

May 7, 2025, 9:30 AM - 11:30 AM Memorial Union, Prairie Rose - <https://ndsu.zoom.us/j/93466557519>

Executive Committee:

Scheduled Program:

March 5 – Jobey Lichtblau, Wellness Center

April 2 – Seinquis Leinen (not confirmed), update on outlook for the next year's enrollment

May – Elections

Committee Reports Submitted through Form:

- 1) Public Relations Officer Report by Libby Hardwick-Nelson
 - No report.
- 2) Elections by Kristi Steinmann
 - No report.
- 3) Legislative and Bylaws by Shiloh Susag/Jeremy Kopp
 - The committee was added to a Microsoft Teams site with other governance leaders and similar ad-hocs/committees related to the ND Legislative session. We have a shared tracking sheet of pertinent bills and a space for any discussion on items that warrant additional attention. As of this report's writing, there have not been items the group would recommend action on behalf of the Staff Senate.
- 4) Information Technology by Daniel Erichsen
 - No report.
- 5) Scholarship by Jena Reno/ Corey Landowski
 - There will be a Qualtrics survey sent to campus and posted to the NDSU Staff Senate webpage soon so that staff and dependents can apply for scholarships.
- 6) Staff Development by Melisa Lamp
 - Staff Senate Strengths Workshop – February 13th, 11 – 4. Registration is required and includes a strengths assessment. Register here:
https://forms.office.com/Pages/ResponsePage.aspx?id=kaA37Ka55UeY0JA9SkGSA0_kzwEWmxxDjUE-EQm0ez9UQIZCU0kzNE0yUUVKWjQ0VlQ3Ujk3S0RGVC4u
 - Emotional Intelligence Workshop – February 27th, 10 – 11:30 AM, Prairies Rose – Memorial Union. Open to all staff. A registration link is coming soon.
- 7) Staff Recognition by Carin Engler/ April Helgaas
 - Nominations for individual and team recognition awards will be starting in mid-February. An email will go to campus with more information.
- 8) Campus Engagement by Maggie Latterell
 - February's Focused Drive will be for nut butters.
- 9) Gunkelman Award by Jen Young / Joshua Schroetter
 - No report.
- 10) State Staff Senate by Jen Young / Emily Vieweg
 - No report.
- 11) Joint Committees
 - Campus Space and Facilities by Jen Young
 - No report.
 - Library by Alicia LaFerriere
 - No report.
 - University Athletics by Corey Landowski
 - No report.
 - Learning Space Advisory Committee by Alicia LaFerriere
 - No report.
 - Access and Opportunity Committee by Amolia Schumacher
 - No report.
- 12) Ad Hoc Committees
- 13) Day of Honor by Jennifer Young
 - No report.