

For FAS Use Only

Item Type: _____

Fund #: _____

NDSU Financial Aid & Scholarships

New Scholarship Request Form

Use this form when awarding a student from a new scholarship fund to be paid through Financial Aid & Scholarships. *We will not pay any new scholarships to students prior to the completion of this form.* Complete each section below.

Date	
Name of Scholarship	
College/Department Awarding	
College/Department Contact Person	
Phone	
Email	
Minimum number of credits students are required to be enrolled in each semester in order to receive the scholarship	
Admissions Office only - Is this a renewable scholarship?	Yes No

Indicate the funding source (appropriated funds cannot be used for scholarships):

NDSU Local Fund

- Fund Number _____
- Department number _____
- Project Number (if applicable) _____

For an NDSU Local Fund send this form to Michelle Marks at michelle.marks@ndsu.edu

NDSU Foundation Fund

Foundation Fund Number _____

Funds located with the NDSU Foundation require prior approval for payment.

For NDSU Foundation Fund send this form to Jennifer Reinhold at jennifer.reinhold@ndsufoundation.com

NDSU Foundation Signature _____ Date _____

Other

Contact Michelle Marks for processing information for funding sources other than those listed above.

Contact information is listed below.

Comments or Special Instructions:

After completion, email this form and/or questions to:

Michelle Marks at michelle.marks@ndsu.edu or 701-231-8427

Financial Aid & Scholarships, NDSU Dept 2833, Ceres 205