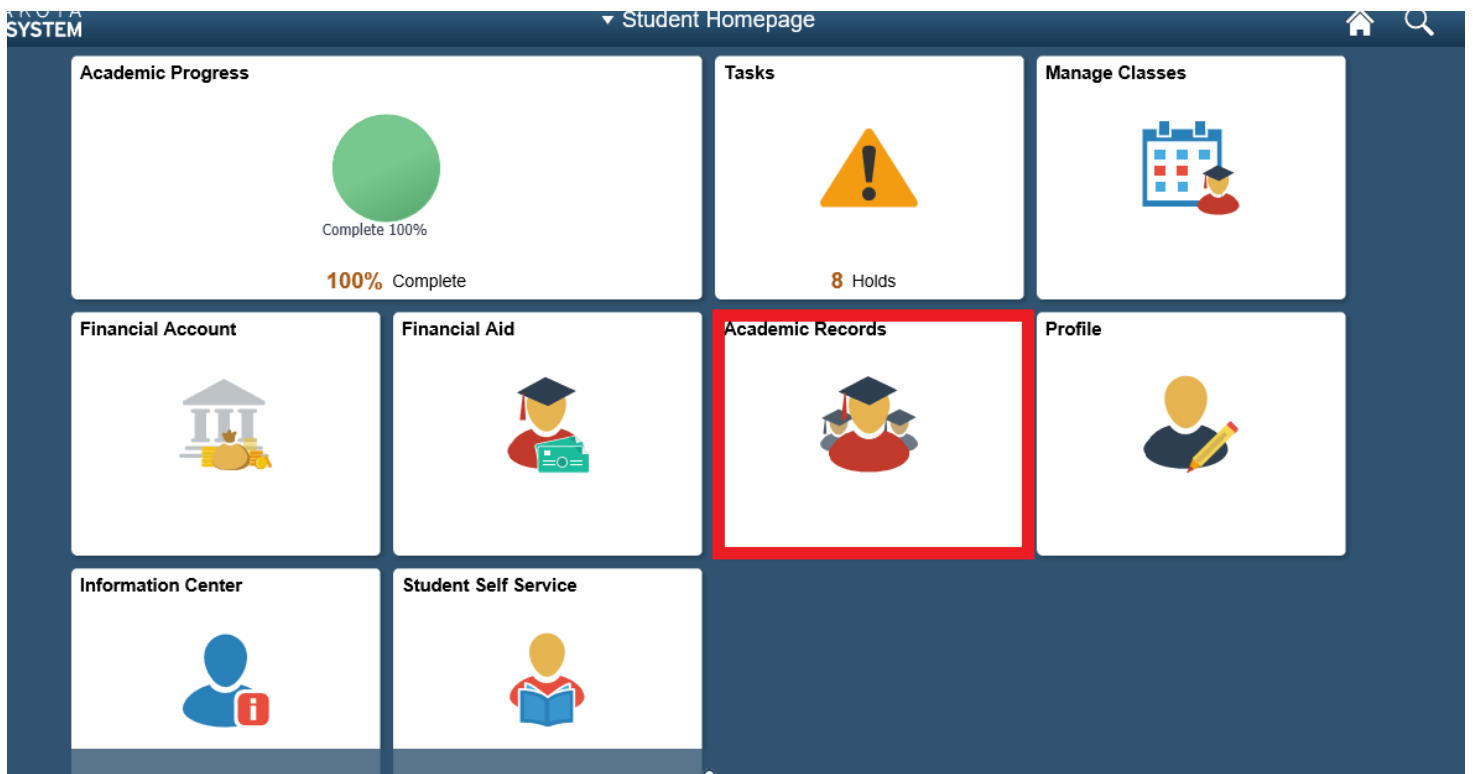
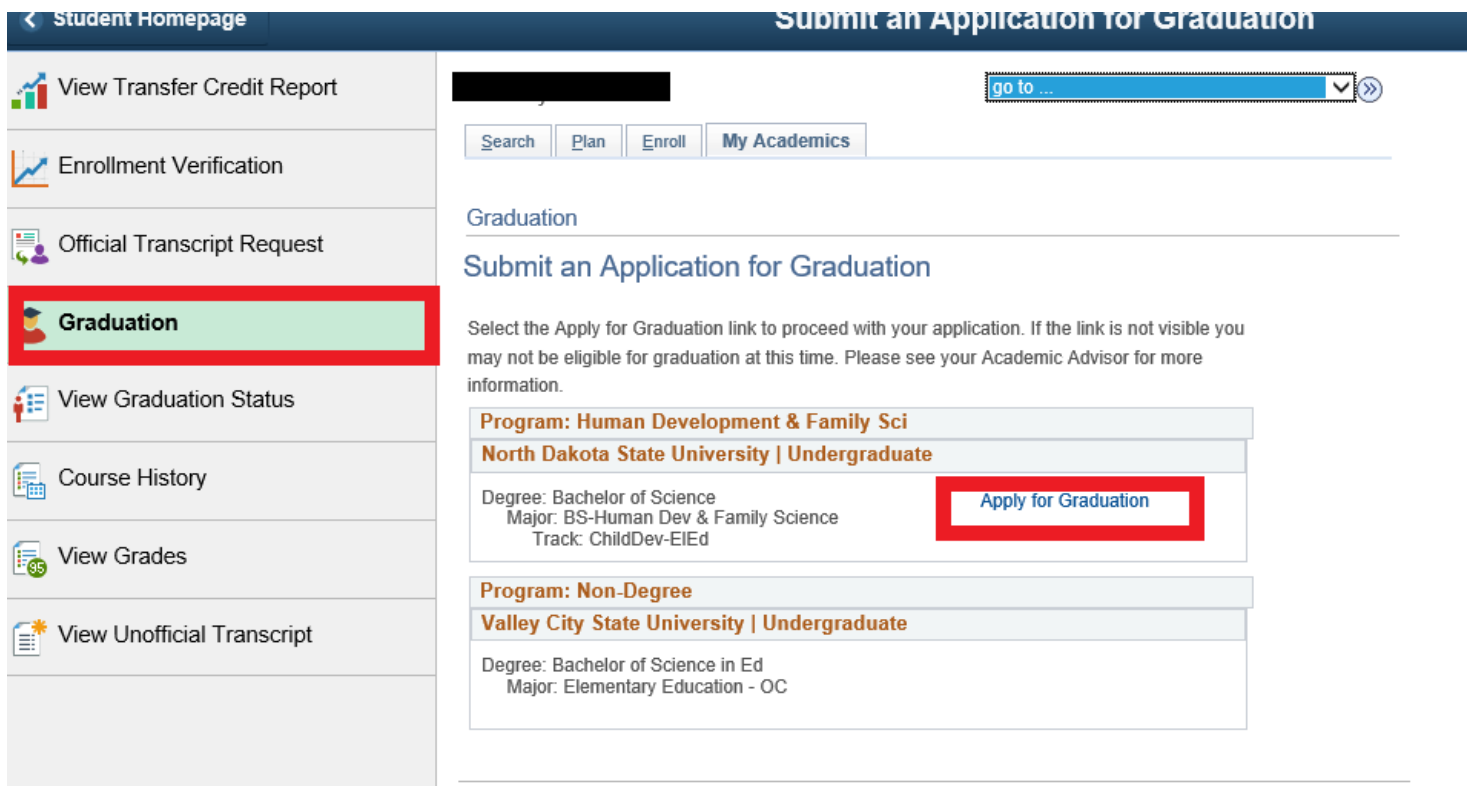


Apply for Graduation

STEP ONE: Log into Campus Connection and go to Academic Records on the Student Homepage



STEP TWO: Select GRADUATION from the menu and click "Apply for Graduation".



STEP THREE: Verify and select the graduation term.

- Verify that the degree, major, and any secondary majors and/or minors are correct under the **North Dakota State University/Undergraduate** section.
- Use the drop down to select the term you expect to graduate.
- **IMPORTANT:** Contact Registration and Records at the number indicated if any of the following apply within this section:
 - If a major/minor/certificate program is missing
 - If you are no longer pursuing a major/minor/certificate that is listed
 - If your expected term of graduation is not available in the drop-down
- Click **CONTINUE** only if the program information is correct.

The screenshot shows the 'Select Graduation Term' page. On the left is a navigation menu with options like 'View Transfer Credit Report', 'Enrollment Verification', 'Official Transcript Request', 'Graduation' (highlighted), 'View Graduation Status', 'Course History', 'View Grades', and 'View Unofficial Transcript'. The main content area has a header 'Select Graduation Term' and a search bar. Below that, it says 'Graduation' and 'Select Graduation Term'. A message states: 'The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.' Below this, it says: 'Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.' A box highlights the program details: 'Program: Human Development & Family Sci', 'North Dakota State University | Undergraduate', 'Degree: Bachelor of Science', 'Major: BS-Human Dev & Family Science', 'Track: ChildDev-EIEd', and 'Expected Graduation Term' set to '2020 Fall'. Below this is a 'Graduation Instructions' section with the text: 'Please select your graduation term. If your graduation term is not available, please reach out to the Office of Registration & Records at 701-231-7981.' At the bottom, there are two buttons: 'Select Different Program' and 'Continue' (highlighted with a red box).

STEP FOUR: Verify Graduation Data

- If the information in the NDSU/Undergraduate section is correct, proceed and **Submit Application**
- **IMPORTANT:** From the previous step, if you need to contact Registration and Records because information is not accurate, do so BEFORE clicking the **Submit Application** button.

| | |
|------------|--|
| Education | Graduation |
| Request | Verify Graduation Data |
| Status | <p>Program: Human Development & Family Sci</p> <p>North Dakota State University Undergraduate</p> <p>Degree: Bachelor of Science Major: BS-Human Dev & Family Science Track: ChildDev-EIEd Expected Graduation Term 2020 Fall</p> <p>Graduation Instructions</p> <p>Please select your graduation term. If your graduation term is not available, please reach out to the Office of Registration & Records at 701-231-7981.</p> |
| Transcript | <p>Select Different Program</p> <p>Submit Application</p> <p>Select Different Term</p> |

STEP FIVE: Submit Confirmation & Select View Graduation Status

| | |
|---|---|
| <p> View Transfer Credit Report</p> <p> Enrollment Verification</p> <p> Official Transcript Request</p> <p> Graduation</p> <p> View Graduation Status</p> <p> Course History</p> <p> View Grades</p> <p> View Unofficial Transcript</p> | <p>██████████ go to ...</p> <p>Search Plan Enroll My Academics</p> <p>Graduation</p> <p>Submit Confirmation</p> <p> You have successfully applied for graduation. Go to the View Graduation Status link to update your graduation name and mailing address.</p> <p>Go to top</p> |
|---|---|

STEP SIX: Review Student Information and Complete Questions

- Click to update **Name** or **Diploma Mailing Address** to update information
- Select **Save** when completed.

| |
|-------------------------------|
| view Transfer Credit Report |
| Enrollment Verification |
| Official Transcript Request |
| Graduation |
| View Graduation Status |
| Course History |
| View Grades |
| View Unofficial Transcript |

| | |
|--|-------------------------------------|
| Program: Human Development & Family Sci | |
| North Dakota State University Undergraduate | |
| Degree: Bachelor of Science | Status: Applied for graduate |
| Major: BS-Human Dev & Family Science | Expected Graduation Term: 2020 Fall |
| Track: ChildDev-EIEd | |

| |
|---|
| Student Information |
| If the information entered above is no longer accurate, please reach out to the Office of Registration & Records at 231-7981. Please update your diploma name and address below. Diplomas will arrive about 8 weeks after the term of graduation. |
| <u>Name on Diploma/Certificate</u> |
| [REDACTED] |
| <u>Diploma Mailing Address</u> |
| [REDACTED] |
| Burleigh |

| |
|------------------------------------|
| Student Information |
| <u>Name on Diploma/Certificate</u> |
| [REDACTED] |
| <u>Diploma mailing address</u> |
| [REDACTED] |
| Burleigh |