

Request for Pass/Fail Option

(Undergraduate Courses Only)

Submit form to: Office of Registration & Records, Ceres 110, NDSU Dept. 2801, P.O. Box 6050, Fargo, ND 58108-6050, Fax 701-231-8959
 or NDSU One Stop, Memorial Union 176, NDSU Dept. 2836, P.O. Box 6050, Fargo, ND 58108-6050, Fax 701-231-8297

Student ID# _____ Date _____ Are you an Exchange Student? Yes No

Name Last _____ First _____ MI _____

SEMESTER Fall Spring Summer YEAR _____

SUBJECT	CATALOG #	COURSE TITLE	CREDITS	CLASS #

The signatures of the student and adviser signify that the following guidelines and restrictions have been read and verified:

- Approval must be obtained by the deadline published on the Registration and Records website: www.ndsu.edu/registrar. Once approved, a course may not be changed back to regular grading.
- The total number of credits taken under the Pass/Fail arrangement may not exceed 16 semester credits. Credits taken in student teaching, labs, and internships are not counted toward the 16-credit limit.
- Courses taken to fulfill General Education requirements may NOT be taken Pass/Fail.** (www.ndsu.edu/registrar/academics/gened)
- Courses taken and **passed** under the Pass/Fail option **do not count** in the calculation of the student's grade-point average. However, courses taken and **failed** under the Pass/Fail option **are included** in the calculation of the student's grade-point average.
- If a course is taken for a regular grade, it cannot be repeated on a pass/fail basis.
- The special restrictions listed for the student's college have been checked.

Student Signature _____

Approved
 Adviser's Signature: _____

Program/Major: _____

Approved Registration
 & Records Verification: _____

RESTRICTIONS: *(Write your initials by your college to verify that you have checked the restrictions)*

- _____ **AGRICULTURE, FOOD SYSTEMS, & NATURAL RESOURCES:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.
- _____ **ARTS & SCIENCES:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits. *Individual departments may have additional restrictions.*
- _____ **BUSINESS:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.
- _____ **ENGINEERING*:** Any course taken pass/fail must have approval from the department chair of the student's major.
 *Signature of Department Chair: _____
- _____ **HEALTH & HUMAN SCIENCES:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.
- _____ **NON-DEGREE:** *No restrictions apply.*